Registration Committee  
Wednesday, September 16, 2009

Members Present: Laura Anderson, Joe Clifton, Beth Frieders, Dianne Hanten (for Dave Kieckhafer), Rob Hasker, Kari Hill, Joan Riedle, Chuck Steiner, Tony Thomas, Irfan Ul-Haq, and Sheryl Wills

1. The meeting was called to order at 8:00 a.m. in Gardner 447.

2. Sheryl Wills was appointed chair of the committee.

3. The minutes from the April 27, 2009 meeting were approved as distributed.

4. Sheryl reviewed some of the topics that were discussed at Registration Committee meetings last year. Members then discussed progress that has been made on these issues. In particular,
   a. PASS (formerly known as PeopleSoft) now has midterm grade functionality. Dianne pointed out that the default setting in the drop down menu for grade reporting is set for "midterm grade". Therefore, faculty will need to be careful that they have chosen the appropriate setting when entering final grades at the end of the semester.
   b. PASS is still not able to check whether or not students meet the prerequisites for pre-registered courses after completion of the semester.
   c. Joanne Wilson and others are currently working on adding another category on student transcripts other than "good standing" that could be used to tag "at risk" students.

5. The committee discussed whether there should be a maximum number of times a student can repeat a course and if there should be extra fees if a student repeats a course. It was stated that Faculty Senate had passed a repeat policy in 1995; however, this policy "disappeared" several years later. Then on December 14, 2004, the Faculty Senate passed a motion recommending that a student may not repeat a course more than twice. However, this recommendation was not accepted by the Chancellor's cabinet.

At the next meeting, we will discuss what functionality PeopleSoft has in regard to counting the number of times a student repeats a course and restrictions that may be able to be placed on a student's account in regard to enrollment appointment dates, extra fees, etc..

6. Members also discussed the "+/-" grading system that was approved last year. Implementation for this system is scheduled for Fall 2011.

7. The next meeting will be Wednesday, October 14, 2009 at 8:00 a.m. in Gardner 447

Meeting adjourned at 8:45 a.m.

Respectfully submitted by Sheryl Wills