Registration Committee  
Monday, April 27, 2009

Members Present: Laura Anderson, Joe Clifton, Beth Frieders, Kari Hill, Dave Kieckhafer, Jason Thrun, Irfan Ul-Haq, Zia Uddin, and Sheryl Wills

Meeting called to order at approximately 4:00 p.m.

1. Minutes from March 31 meeting were approved.
2. Kari Hill is the representative from academic staff.
3. Dave Kieckhafer informed the committee on the features which have been incorporated in PeopleSoft 9.0.
   - The new version will have the capability for midterm grade reports.
   - Services (information one can view) in the new PeopleSoft version can be restricted based on the level, i.e. faculty, department chair, etc.
   - Faculty advisors will be able to view information as a student. For example, in the newer version advisors will be able to see the students' midterm grades from a “student view” screen.
   - Academic Standing information has been added to “View Grade Panel”.
   - In PeopleSoft 9.0 advising reports can be displayed as a web-page (html file format). One aspect of this is that the information displayed can be collapsed or expanded based on the need of it.
4. Ways to check pre-requisites for pre-registered courses in new PeopleSoft version were discussed. Committee reiterated its concern that some departments are spending a lot of time just checking pre-requisites and that it will help departments if this feature (automatically check pre-requisites) can be incorporated in newer version of PeopleSoft.
5. Dave Kieckhafer reported that approximately 80% of continuing students register during “Advance Registration”.
6. The committee discussed whether there should be a maximum number of times a student can repeat a course and if there should be extra fees if a student repeats a course. These items will be brought up again at the beginning of the next academic year and a recommendation from this committee (and perhaps the Academic Standards Committee) will be brought to Faculty Senate.
7. PeopleSoft update will start on July 18, 2009. PeopleSoft will be “offline” from July 18 to August 3.
8. An audio format “registration guide” will soon be available to students. Kari will be working on this.
9. PeopleSoft Steering Committee has been activated. Chancellor, Provost, Deans of Colleges, Rob Cramer, Mike Viney are some of the members of this committee.

Meeting adjourned approximately at 5:00 p.m.

Respectfully submitted by Irfan Ul-Haq