Minutes of the Registration Committee  

Monday, November 10, 2008  

Members Present: Joe Clifton, Dave Kieckhafer, Steve Kleisath, Jason Thrun, Zia Uddin, Irfan Ul-Haq, Sheryl Wills

Meeting was called to order at 4:30 p.m.

1. Steve Kleisath made a motion to approve the minutes of October 13, 2008. Irfan Ul-Haq seconded and the motion carried.

2. Dave Kieckhafer shared information about the PeopleSoft administration team meeting and OIT. The PeopleSoft administration team wishes to upgrade PeopleSoft but is considering deleting some advanced features. Provost Butts will appoint an interim replacement for John Krogman. The members discussed that OIT may be understaffed and so could share more of their software with individual academic departments. Kathy Nechvatel was singled out for her knowledge, competence, and helpfulness with PeopleSoft issues. Also some members observed that computer science majors do work at OIT but cannot work with PeopleSoft for security reasons. Dave Kieckhafer mentioned that each campus can now send only one person to the annual PeopleSoft conference due to budget cuts. Since one person cannot absorb all the relevant information from the conference, Dave Kieckhafer mentioned the possibility of UWP employees going to Chicago for formal training in PeopleSoft.

3. Dave Kieckhafer explained that instructors are given access to on-line final grade rosters before finals week starts because some faculty demand it, some courses do not run the full term, and Kathy Nechvatel can catch any potential problems if a small number of instructors submit grades early.

4. Dave Kieckhafer said that it is not part of PeopleSoft’s program to give some sort of confirmation to faculty that grades have actually been submitted.

5. Joe Clifton explained that it is difficult to have a “live” version of Hasker’s program because of the difference in how often DataMart is updated and how often a query is made using Hasker’s program.

6. Dave Kieckhafer said that we may have some hope of getting to the point where PeopleSoft checks whether prerequisites have been met at the end of the semester. One campus has developed its own code and is willing to share it. OIT could attempt to obtain the code.

7. Dave Kieckhafer was under the impression that PeopleSoft was adequately performing the task of keeping track of whether transfer students have transfer credits that are
equivalent to courses at UWP. Sheryl Wills mentioned some instances of problems and Dave Kieckhafer asked to be notified the next time such a problem arises as he needs a “live” example.

8. The members discussed whether re-admitted students should be required to register manually so that they are forced to meet with their academic appeals advisor and their regular advisor. Dave Kieckhafer mentioned that either advisor could bypass the other. Steve Kleisath pointed out that re-admitted students come back around August 15 when there simply are not enough advisors on campus. He also pointed out that there are too many categories of re-admitted students making the job of advising unduly cumbersome.

Meeting adjourned at 5:20 p.m.

Respectfully submitted by Zia Uddin