Registration Committee

Sept 28, 2011
332 Gardner

Members:
Joe Clifton, Becky Doyle-Morin, Beth Frieders, Tera Montgomery, Joan Riedle, Adam Stanley, Tony Thomas, Jason Thrun, Sheryl Wills

Ex Officio:
David Kieckhafer

Agenda

1. Introductions

2. Purpose and Composition of committee via Employee Handbook 2011-2012:
http://www.uwplatt.edu/committees/rc/index.html

Purpose and Duties:
1. Evaluates problems and suggests procedures for registration to the registrar.
2. Solicits suggestions from students and faculty for improvement of registration procedures.

Composition of Committee:
* Minimum of eight (8) faculty, at least two from each college.
* One (1) academic staff.
* Six (6) students chosen by Student Senate.
* Ex-Officio:
  Registrar
  Vice Chancellor

3. Secretary selected

4. Approval of minutes for last meeting = March 10th  **Available on webpage (URL above, Agendas&Minutes on left side)

5. Chair selected for year

6. David Kieckhafer
   a. some issues with the re-PASS project

7. Directions for the semester/year

8. Other
   a. S-drive folder and space?
   b. Web page membership updated?