Campus Planning Commission
Minutes of the January 28th, 2015 meeting, as approved at the February 23, 2015 meeting.
Submitted by Doug Stephens
Date: January 28th, 2015
Time: 3:00 PM to 4:00 PM
Location: Ullsvik Hall Rm 2007 (Administrative Services Conference Room)

1. Stephens called the meeting to order at 3:04 PM.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Representative</th>
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<tbody>
<tr>
<td>Barnet, Barb (Faculty Senate Rep. EMS: 2nd term, May 2013 to May 2016)</td>
<td>A Seeboth-Wilson, Amy (Environmental Sustainability Committee Representative)</td>
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<td>Buboltz, Jeff (Faculty Senate Rep. EMS: appointed to finish Osama Jadaan’s term ending May 2015)</td>
<td>A Soja, Scott ((Academic Staff Senate Representative)</td>
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<td>Burns, Terry (Faculty Senate Rep. LAE: May 2013 to May 2016)</td>
<td>A Stephens, Doug (Campus Planning, CPC Chair, Ex-Officio/non-voting)</td>
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<td>Davis, Pete (Dir. of Facilities, Ex-Officio/non-voting)</td>
<td>P Student Senate Representative 1: Joe Sigwarth Student Senate President 2014-15</td>
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<td>Haskins, D.W. (Bill) (Academic Staff Senate Representative)</td>
<td>P Student Senate Representative 2: Emma Cleveland Student Senate Vice President 2014-15</td>
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<td>Larson, Evan (Faculty Senate Rep. LAE May 2014 to May 2017. Also Environmental Sustainability Committee Representative)</td>
<td>A White, Scott (Faculty Senate Representative BILSA: May 2012 to May 2015)</td>
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<td>Marquardt, Scott (Campus Police Chief, Ex-Officio/non-voting)</td>
<td>P Zielinski, Matt (Academic Staff Senate Representative)</td>
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<td>Rowe, Susie (Campus Planning, Ex-Officio/non-voting)</td>
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2. Agenda Repair: None

3. Approval of April 25, 2014 Minutes: Motion by White, 2nd by Haskins. Minutes approved.

4. Old Business:
      i. Stephens stated that the “Academic Buildings Feasibility Study” is in Final DRAFT form, as received from the A/E Consultant team in mid-January. The study represents a strong collaborative effort, involving stakeholders across campus. This study has taken 22 months, and is 1000+ pages in length. The study has effectively built upon the Space Utilization Study, completed in 2010, the Comprehensive Campus Master Plan, completed in 2011, and the Campus Physical Development Plans 2011-17, 2013-19 and 2015-21. Stephens presented a Venn Diagram, titled “UW-Platteville Integrated and Strategic Planning 9-27-2013”, which detailed three elements of integrated planning: Academic Planning, Facilities Planning, and Financial Planning, with each of the
three elements being in a circle. The three circles overlap, creating one common area, signifying integration, and resulting in a defined, “Mission Centered” focus.

5. New Business
a. Select a Campus Planning Commission Chair, Recording Secretary. Bylaws state that ex-officio members are not eligible to serve as officers. (Faculty Bylaws: Bylaws II:III:1:b says, "Each council or commission will elect its own chair, vice chair and secretary annually from among its faculty membership, except that ex officio members are not eligible to serve as officers."
   i. Stephens opened the floor for nominations regarding Campus Planning Commission Chair, and Recording Secretary. Currently Stephens (an ex-officio member) holds both positions, and by the bylaws cannot do so. No nominations were received. The election of a Chair and Recording Secretary is tabled until the next meeting.

b. Amy Seeboth: Status update:
   i. Seeboth stated that a City bus route will be planned over the next three months, by a Transit Group. It is anticipated that there will be a City bus stop/transfer point developed on campus, likely near Ullsvik Hall and the Pine St. cul-de-sac. This City bus stop will likely have a shelter and bench. The Campus Planning Commission requested to be kept informed of the project.

c. Doug Stephens: General Assignment Classroom Utilization
   i. General Assignment Classroom Utilization Results for Fall 2014. Discuss in the context of General Assignment Classroom Scheduling Policy, and the application of Ad Astra Software. Stephens presented the PowerPoint presentation titled “UW-Platteville 2014 Fall Classroom Utilization” dated December 11, 2014, specifically showing slides 1,2,9,10,14,15 and informed the Commission of the need for improved general assignment classroom scheduling, and the need to implement Ad Astra scheduling software. Stephens illustrated that UW System has established classroom utilization goals of 40 hrs/wk scheduled use, and 66%+ seat fill rate goals. Stephens also presented the UW-Platteville Fall 2014 “Classroom Demand Analysis Report” and communicated that the campus’s current general assignment classroom inventory is 95 rooms, however the campus wide demand projected at 40 hrs/wk shows demand for 82 classrooms. Stephens also presented the UW-Platteville Classroom Scheduling Policy, citing that the Policy was developed by the UW-Platteville Registration Committee. Stephens explained that the implementation of the scheduling policy will help the campus meet general assignment classroom utilization goals, as established by UW System.
   ii. Doudna Hall Lundeen Lecture Hall Remodel: Stephens informed the Commission of the planned upcoming Doudna Hall Room 103 (Lundeen Lecture Hall) renovation, and that is anticipated to be funded by the UW System Classroom Renovation Instructional Technology Improvement Program, with a
projected budget of $875,000. Stephens explained that Doudna 103 was strategically chosen for renovation based on annual classroom demand analysis, and demonstrated to the Commission how the Demand Analysis is used to inform decisions.

d. Pete Davis – Physical Plant update
   i. Dobson and Melcher Residence Halls Renovation project is currently being bid for construction, however the project will need to go back to the State Building Commission (SBC) for Authority to Construct. Dobson renovation is anticipated to be completed in summer 2015, and Melcher in summer 2016. Once Dobson and Melcher renovations are compete, we are done for a while in terms of residence hall renovations.
   ii. We have done a Safety Walk, and will be adding more exterior lighting and emergency call boxes.
   iii. Ullsvik Hall is will undergoing space modifications in the area formerly used by Prospective Student Services (Ullsvik Hall rooms 0300, 0302, 0305, 0304). The spaces will be used to better support the Division of Diversity and Inclusion.
   iv. Have completed recent renovation work in Registrar’s Office area, and in the Pioneer Haus.
   v. Memorial Park and replacement of trees- will work with a group of stakeholders. Insurance will cover some of the work, a grant will cover some of the work. Fallen trees on the steep hillsides will be left in place to avoid erosion. Some of the hillsides are so steep that it is dangerous to remove fall trees. A chemical application will occur to help control invasive species, such as black locust.
   vi. Memorial Park Horseshoe Bend Bridge will undergo maintenance work this spring.

e. Scott Marquardt – Campus Safety & Security
   i. The Parking Committee is developing a policy for parking reservations (such as special events requiring parking), and also a parking appeals committee. The Parking Committee will be discussing parking budgeting in the future, with the Parking Committee providing representation to the budgeting process.
   ii. Campus Police now has a renovated and controlled space, which meets federal compliance standards. The previous Campus Police space had a public restroom in the back of the space, resulting in uncontrolled public access through Campus Police space. The excessive public access violated federal compliance standards.
   iii. The proposed City bus stop/transfer point (Ullsvik Hall area/Pine St. cul-de-sac) is not foreseen to cause any problems. The City bus stop/transfer point may have a security camera.

6. Other:
   a. Schedule Next Meeting (late February proposed).

7. Adjourned at 3:53PM