Campus Planning Commission
Minutes: November 14, 2007

Members present: Tom Hunt, Clyde Holverson, Justin Kile, Laurel Skrede, James Swenson, Richard Zach.


Guest: Leigh Monhart, representing Tom LoGuidice.

1. The meeting was called to order at 11:02 A.M.
2. The minutes of the October 31 meeting were approved as amended.
3. Skrede circulated the most recent known minutes of the Safety and Security Committee, dated March 8, 1991. Discussion ensued regarding the new safety committee being formed by Thomas Pritchett (Campus Safety Manager). Holverson will contact Pritchett and Rob Cramer (Assistant Chancellor for Administrative Services), to request the following specific information about the new committee:
   - Is this a new committee, or a revival of the old Safety and Security Committee?
   - What is its formal name?
   - What will its formal purpose and duties be?
   - How will members be chosen?
   - When is the committee expected to be active?

Holverson will offer CPC’s recommendations: that the committee’s name include “Safety and Security” rather than “Safety” alone, that campus police be represented, and that the committee’s purpose and duties should include communicating with CPC, which is consistent with CPC’s purpose and duties.

4. CPC reviewed a draft memorandum to Rob Cramer regarding physical plant staffing. The consensus was to retain the wording of the draft, but to reformat it as a letter, signed by Hunt on behalf of the CPC.

5. The next meeting was scheduled for 11:00 A.M. on Wednesday, November 28, 2007.

6. The meeting adjourned at 11:50 A.M.

Respectfully submitted,

James Swenson