University of Wisconsin-Platteville
Minutes of the Academic Staff Elections and Appointments Committee
Tuesday, February 9, 2010

Gloria Stuckey
Priscilla Hahn
Valerie Cowling

1. Approval of Minutes

_Gloria Stuckey_ moved to approve the minutes, seconded by _Valerie Cowling_ and passed.

2. Old Business
   - Committee Vacancies
     - Alcohol & Drug Advisory Committee [ADAC]
       No further updates. Item was left on agenda so that it can be “left on the radar”.

   - Spring Election
     - Online Election Research
       Valerie contacted the chairs of the Election & Appointments committee equivalents at UW-Stout, UW-LaCrosse and UW-Whitewater. Bhaskar Gaddam from UW-Stout was the only one to respond with information concerning their online election process. Interesting points mentioned:
         - All Academic Staff, except limited term contracts and grad students, are eligible to vote. Is this something we would like to implement at UWP? If so, Article V would need to be changed.
         - Online elections are currently hosted on UW-Stout’s implementation of Desire2Learn. Academic Staff are entered as “students” in “courses” representing their service area. The list is manually entered from information obtained from the HR department.
         - An idea to pursue online survey software to run online elections has been raised at UW-Stout. UW System has a license for Qualtrics, a Survey Monkey-like product.

While the points mentioned are intriguing, E&A committee members agreed that we would not be able to implement them for this election. PDF files of the emails exchanged with our colleagues at UW-Stout, UW-LaCrosse and UW-Whitewater can be found at: S:\WGroups\Academic_Staff_Senate\Elections & Appointments\2009-10\Email

Also, the 50% requirement to vote is also not handled by our online voting process. Priscilla suggested adding a clause to the web ballot
similar to the voting eligibility statement printed on the 2007 paper ballot.

The Spring election will continue using the UWP Voting Booth. The nine Academic Staff known to be incorrectly identified by the online election will be handled via paper ballot.

- **Determine Schedule for Election**
  The schedule for the Spring Election is complicated by a special election needed to fill an At-Large Senate vacancy. In order to determine the service areas eligible for At-Large seats in the 2010-2012 term, the At-Large vacancy created by Valerie Cowling’s resignation from Senate must be filled first. The goal is to distribute interest forms for both the special and regular election via email on February 12 and have them back by February 19. With only 3 committee members present at this meeting, the election schedule was not finalized. Input from Cathy and Tom will be sought via email, with discussion likely to follow.

- **Finalize Nomination Form**
  The nomination form for the spring election is also complicated by the special election. The service areas eligible for the 2010-2012 At-Large Senate seats cannot be determined until the 2009-2011 vacancy is filled. With only 3 committee members present at this meeting, the nomination form was not finalized. Input from Cathy and Tom will be sought via email, with discussion likely to follow.

- **Finalize Spring Interest Form**
  The changes recommended at the last Elections & Appointments meeting are reflected in the latest draft of the Committees, Councils and Commissions Interest Form. No further changes were recommended.

- **Discuss findings regarding new committee requests**
  Item tabled. Gloria is continuing contact with Amy Spohn concerning the Hazardous Waste Committee.

3. **New Business**

- **At-Large Senate seat vacancy (remainder of 2009-2011 term)**
  Valerie Cowling has decided to resign from Senate. The remainder of her 2009-2011 term will need to be filled via special election of eligible Academic Staff from Area I and Area II.

Next meeting will be Tuesday, February 23, 2010 at 1:30 PM.

4. **Other**

- **Committee History spreadsheet updated**
Gloria was able to contribute more information to the spreadsheet Cathy created concerning elections and appointments to committees with term limits. The updated information did not change eligibility for anyone currently serving.

5. Adjourn

The meeting was adjourned at 2:30 PM.

Respectfully submitted,
Valerie Cowling