University of Wisconsin-Platteville
Minutes of the Academic Staff Elections and Appointments Committee
Tuesday, January 26, 2010

Cathy Riedl-Farrey, Chair  Gloria Stuckey
Priscilla Hahn  T.A. Sandberg
Valerie Cowling

1. Approval of Minutes

_Gloria Stuckey_ moved to approve the minutes, seconded by _T.A. Sandberg_ and passed.

2. Old Business
   - Committee Vacancies
     - Alcohol & Drug Advisory Committee [ADAC]
       No further updates. Item was left on agenda so that it can be “left on the radar”.
     - Follow up with Academic Staff on Committees
       Results from follow up with Academic Staff serving on University and Faculty committees were positive. For committees with current meeting minutes posted, the Academic Staff representatives had been attending. For committees without current minutes, Academic Staff representatives were contacted via email. The Academic Staff who responded stated that they are being invited to and have been attending meetings. The changes to how committee chairs are notified of Academic Staff representatives serving on their committees seem to have helped and will be continued.

In the process of following up with Academic Staff serving on committees, there was a request from the Legislative and Regent Relations Committee. Andrea Cool, a current member, would like to see more Academic Staff representation on the committee. The composition of the committee requires a “minimum of three academic staff members”. The Legislative and Regent Relations Committee will be added to the Spring Interest form.

3. New Business
   - Spring Election
     - Online Election Issues
       Cathy met with Dan Frommelt to discuss preparation for the Spring online election. There are some people that cannot vote in the correct area since the identification process used by the online election is based off of the department listed in the employee directory. For example, Gloria Stuckey is listed as a member of the Biology department in the employee directory. The online ballot recognizes all Academic Staff in academic departments as teaching Academic Staff, and, therefore, members of Area V. Gloria actually falls under our definition of Area I, but the online election would treat her as Area V. Cathy was able to recognize 9 people for whom this is an issue by
looking through the Academic Staff list. There is no way to identify these exceptions in the database.

If the department for those employees was officially changed from the academic department to the Dean’s office of the respective college, then they would be recognized as Area I. However, it is unclear how one would request the change and unknown who has the authority to change the department an employee is part of.

The committee decided to contact other campuses using online elections to see how they handle these situations. Cathy will begin this by looking online for more information from other UW System Universities.

- Senate Eligibility and Interest
  Since Matt Zielinski completed the second year of the 2006-2008 term when a vacancy occurred, the committee discussed his eligibility to run for Senate for the 2010-2012 term. The Elections and Appointments Committee concluded that the two consecutive term limit applied to full terms. Since Matt did not complete two full terms on Senate, he would be eligible to run again.

  The committee reviewed the draft Cathy provided for the Academic Staff Senate nomination form. Discussion centered on how to designate At-Large versus Area-specific seat interest for Area III and Area V Academic Staff, who are eligible to fill either an At-Large or Area-specific seat for the 2010-2012 term, but must choose to run for only one. Gloria volunteered to revise the form and send the next draft via email for discussion/approval.

- Spring Interest Form
  The committee reviewed the draft of the Spring Interest Form. A revised draft will be shared via email and discussed at the next meeting.

  Cathy compiled a list of vacancies and eligibility expirations for the Academic Staff standing committee appointments. Gloria volunteered to fill in missing information from the 2006-2007 year to identify any possible term limit issues. This list is located at:
  S:\WGroups\Academic_Staff_Senate\Elections & Appointments\2009-10\AS Senate & Standing Committee Appointment History.xls.

- Hazardous Waste Committee
  Amy Spohn, Campus Safety Director, brought an issue concerning the University’s Hazardous Waste Committee to Gloria Stuckey. Amy suggested disbanding the current Hazardous Waste Committee due to inactivity and creating two new committees: Chemical Hygiene and Safety. The Chemical Hygiene committee would be charged with creating a current Chemical Hygiene plan. The Safety committee would advise on all campus safety issues, as hazardous waste is only a subset of what would fall under “safety”.
The Elections and Appointments committee discussed the suggested changes to the Hazardous Waste Committee. It was the group’s conclusion that the creation of a Chemical Hygiene plan should fall under the charge of the current Hazardous Waste committee duties. Gloria will follow up with Amy to encourage discussion about these topics within the Hazardous Waste Committee and see if they can/will add the Chemical Hygiene plan to their charge. Cathy will look into the process of creating a new committee.

Next meeting will be Tuesday, February 9, 2010 at 1:30 PM.

4. Other

5. Adjourn

The meeting was adjourned at 2:30 PM.

Respectfully submitted,
Valerie Cowling