1. Approval of Minutes

_Gloria Stuckey_ moved to approve the minutes, seconded by _T.A. Sandberg_ and passed.

2. Old Business

- **Academic Staff Award for Excellence Committee**
  Anna Mroch (Area III) and Richard Garrett (Area V) have been selected for the Academic Staff Award for Excellence Committee. _Valerie Cowling_ will take these names to Senate on October 5 for approval.

- **Special Election**
  - **Area III**
    Trapper Mitchell won the election. _Valerie Cowling_ will take his name to Senate for approval at the October 5 meeting.
  - **Area IV**
    No one from Area IV received 51% of the votes as required in the bylaws. The two highest vote getters: Evelyn Martens and Scott Soja will compete in a run-off election to run October 5-9. The committee decided to continue with the electronic ballot even though there were issues with the last election (ex: area restriction lists did not include all areas, some people were not able to vote, empty ballots were generated for academic staff in Areas I, II and V). The next election email will be sent only to academic staff in Area IV. We also discussed whether a message could be added to the electronic ballot when there is not a candidate from the voter’s area.

    Decided to provide one month for preparation of the Spring Election electronic ballot.

3. New Business

- **Academic Staff representative for the UW System Fringe Benefit Advisory Committee (FBAC): Request from Sharon Pink**
  Sharon Pink requested a letter of support to comply with new protocol in order to continue her appointment on the UW System FBAC. Her term expired in August 2009. _Valerie Cowling_ will take the committee’s recommendation that Sharon Pink be reappointed to serve on FBAC for the 2009-2012 term and request a letter of support from Academic Staff Senate. The UW System FBAC will be added to the Academic Staff Committees, Councils, and Commissions Interest Form in 2012.
- **Academic Planning Council (APC) representative**
  Due to an issue with term limits, there is a vacancy on the APC for an Academic Staff member. *Cathy Riedl-Farrey* will send a call for interest email out to all Academic Staff to serve out the 2009-2010 term. Although the committee believes a teaching Academic Staff member would be preferred, the Purpose and Duties of APC does not specify that the Academic Staff member be from Area V.

- **Other faculty committees with term limits**
  Many of the faculty committees have term limits, as opposed to academic staff appointments which often do not. Should term limits be defined for academic staff appointments? If yes, is that the responsibility of Senate or the E&A committee? *Valerie Cowling* will take this issue to Senate at a future meeting before the Spring elections.

4. **Other**
- **Other committee issues**
  Cathy Riedl-Farrey compiled an Excel spreadsheet to identify committees with term limits (S:\WGroups\Academic_Staff_Senate\Elections & Appointments\2009-10\Committees and Appointment Terms.xls) by searching the committee web pages. The following issues were identified:

  o **Assessment Oversight**: Term limits on the committee web page and Purpose and Duties page differ.

  o **AIRC**: Need two Academic Staff representatives; only one is appointed. *Cathy Riedl-Farrey* will include this vacancy on the interest email for APC.

  o **Alcohol and Drug**: Should be two Academic Staff representatives. Currently, the only Academic Staff serving on Alcohol and Drug are ex-officio members required to serve according to job position.

  o Will resolve the appointments for Assessment Oversight and IRB in the spring.

Next meeting will be Wednesday, October 14 at 1:30 PM in Ullsvik 2007.

5. **Adjourn**

The meeting was adjourned at 2:21 pm.

Respectfully submitted,
Valerie Cowling