University Commencement Committee
Agenda for 8:10 a.m. Meeting on Wednesday, February 8, 2006
320 Brigham

I Personnel

A. Commencement Speakers
   9:30 a.m. ceremony (BILSA/Grad school): _____________________________
   2:00 p.m. ceremony (LAE/EMS): _________________________________

B. Senior Valedictory Speakers
   Ad hoc committee of three faculty members and four student senators needed:

   Chair:
   Maximum of four nominations from each college

C. Student Ushers

D. Procession
   Two faculty members needed to lead the procession:

   9:30 a.m. ceremony: ___________________________________________
   2:00 p.m. ceremony: __________________________________________

E. Commencement Marshals

F. Volunteers to line up the students by college (two per college)

   BILSA at 8:45 a.m.:

   EMS at 1:15 p.m.:

   LAE at 1:15 p.m.:

G. Banners

II Commencement Program
III Details
A. Flowers
B. TV Hookup and Sound
C. Music/Song Leaders
D. Pictures / Plaques
E. Emergency Medical Services
F. Overflow seating
G. Parking
H. Other?

IV Senior Salute Reception Table—Wednesday, March 8, 2006 at PSC.
One or two volunteers from the committee needed for each time slot:

2:00 - 3:00
3:00 - 4:00
4:00 - 5:00
5:00 - 6:00

V Old Business
A. Chair lifts, overflow, past complaints,
B. Other?

VI New Business
A. Guidelines for selecting senior speakers
B. Recognition of international students
C. Other?