I. Personnel Introductions

II.A. Senior Valedictory Speaker: Delanie Breuer (Alternate: Crystal Imhof). Ad Hoc Committee chaired by Dr. Anthony Thomas. Members: Dr. Corinne Enright, Dr. Dan Fairchild, Student Senators: Jessica Borzyskowski, Coltan Janes, Christi Rischar, Ben Wyman

B. Recognize all volunteers {Prof. Mohan Gill, Dr. Ambrish Vashishta, Mr. Dale Bernhardt and Dr. Louis Nzegwu, and Dr. Dan Fairchild }

C. Speaker – Announcement from Chancellor Dr. Markee.

D. Student Ushers – Barb Daus

E. Procession- Faculty leaders: Dr. Anthony Thomas and Dr. Corinne Enright will lead. Commencement Marshal: Dr. Thomas Waters.

F. Volunteers to line up students by college:
   BILSA: Dr. Louis Nzegwu and Mr. Dale Bernhardt
   EMS: Dr. Barbara Barnet and Dr. Ambrish Vashishta
   LAE: Dr. Anthony Thomas and Dr. Corinne Enright
   GRAD. SCH. (Get a volunteer)

G. Banners: EMS-Matt Hedlund, BILSA-Veronika Redding, LAE-Rebecca Feigl,

H. Visitor - David M. Nevins. New activity at Commencement - Distribute a card to graduating students lining up for the procession. Ask each one to write a note or thanks to one or more faculty members. CPR and the PIC will take care of logistics. Student staff from PIC will help.

II. Programs

III. Details

A. Flowers – P.O. prepared & sent. (Erschen’s Florist: 348-3433). Set-up by 10:30 a.m.

B. Stage directions

C. TV and sound– Contacted Colleen Garrity-1628 for TV (Channel 5). James Ball-1895 & Todd Duwe-1230.

D. Seating–Arranged overflow room at PSC. James Ball-1895

E. Music – Student Song Leader for Fall Commencement - Mr. Andrew Meyers


G. Plaques – Received order forms Chappell Studios. Completed forms sent on 11/23/05).

H. EMS crew – Arranged (348-9741 X 271)

I. Reserved track area of field house for line-up of students (12 – 2 p.m.), Room (# B 52 usually) for faculty coats, etc., and Athletic Office (Room #134) for stage party. (Curt Fatzinger - 1568). Memo to all faculty & staff?

J. Faculty & Staff Attendance: F2005 S2006(9:30 A.M.) S2006(2 P.M.)

<table>
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<tr>
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<th>S2006(9:30 A.M.)</th>
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IV Old Business

V. New Business: Over-flow space arrangement Options – James Ball