COMMENCEMENT COMMITTEE AGENDA

Monday, December 6, 2004
Mining Room, PSC
4:00 p.m.

I. Personnel

A. Speaker – Prof. Torleiv Bilstad
B. Senior Valedictory – Andreas Transo (LAE)–many thanks to the ad hoc committee (Corinne Enright, Clement Jeske, Jon Woolever, Laura Coppus, Kim Dower and Alan Halfen) for their work in selecting the student speaker and special thanks to Bala for chairing the committee
C. Student Ushers – Barb Daus
D. Procession
   Faculty leaders: Clement Jeske
   Anthony Thomas

   Commencement Marshal: Thomas Hickey

E. Volunteers to line up students by college:
   BILSA Louis Nzegwu and Esther Ofulue
   EMS Mohan Gill and Anthony Thomas
   LAE Bernie Bernhardt and Corinne Enright
   GRAD Jan Siegert
F. Banners: Bernie Bernhardt

II. Programs

III. Details

A. Flowers – ordered/ set-up by 10:30 a.m.
B. Stage directions
C. TV and sound– contacted
D. Seating–overflow room arranged (PSC)
E. Music – song leader will be Lori Hillery
F. Pictures–contacted; two photographers from Chappell Studios
G. Plaques–forms have been sent to Chappell Studios
H. EMS crew

IV Old Business

I. New Business