Academic Standards Committee Meeting Minutes Wednesday 10/10/2012

Members Attending: Les Hollingsworth, Amy Parsons, Andrew Pawl, Phil Sealy, Sheryl Wills, Shane Drefcinski (ex-officio), Dave Van Buren (ex-officio)

Guests Attending: Kayla Day, Megan Goodney

Meeting called to order 4:10

1. Andrew Pawl volunteered to be recording secretary.

2. Approval of minutes from meeting on 9/26. Phil Sealy moves, second by Les Hollingsworth. Approved unanimously without discussion.

3. Discussion of the bylaws governing the Academic Standards Committee (ASC). This body no longer performs a scheduled review of General Education courses, but the language remains in the bylaws. Rewriting the bylaws would require an action of the faculty senate. The purpose of this discussion was to determine whether to begin the rewrite process at this time. Shane Drefcinski noted that other committees may also see their missions change in the near future. Of particular interest is the Academic Planning Council (APC), since it appears the administration wants to make program evaluation data more accessible and will charge the APC to lead this effort. This could impact the mission of the ASC. The result of the ensuing discussion was the recommendation that we contact the APC informally before going to faculty senate to determine if they intend to propose a revision of their bylaws. Andrew Pawl will try to contact the chair of the APC.

4. Approval of tentative meeting schedule. It was noted that we should post our tentative meeting schedule in order to comply with open meeting laws. Andrew Pawl drafted a schedule for the 2012-2013 academic year. Les Hollingsworth moved to approve the schedule and Sheryl Willis seconded. Approved unanimously. Andrew Pawl will submit the calendar to be posted.

5. Discussion of a tentative timeline for data analysis. Our next meeting (10/24/2012) will be dedicated to brainstorming, with the goal of defining what data is central to our mission. The month of November will be used to attempt to gather this data using Datamart and to discuss the results. The goal for this semester is to have an idea of what is in the system and how it is organized by early December. If we are far enough along, we will invite Tammie Hodgson of the Office of Information Technology to the December 12th meeting to discuss how we can implement web queries.

6. Meeting adjourned 4:45