Members present: Shane Drefcinski, Les Hollingsworth, Jeff Huebschman, Amy Parsons, Andrew Pawl, Phil Sealy, Adam Stanley, Sheryl Wills

Guests: Kayla Day, Megan Goodney

The meeting was called to order at 4:03 p.m.

Approval of Minutes
Hollingsworth moved to approve the minutes from April 25; Pawl seconded. Motion passed.

Committee Membership and Meeting Times
Stanley distributed a list of the current committee members, and explained that the committee meets the 2nd and 4th Wednesday of each month at 4:00 p.m.

Student Representation on ASC
Student Senate has expressed an interest in sending a representative to attend ASC meetings this year. ASC members indicated that they would welcome such a representative.

Student Observation of ASC for SPEECH 2250
Two or three students will be attending and observing ASC meetings through November as part of their assigned coursework in George Smith’s SPEECH 2250 course on communication and leadership in small groups.

Overview of ASC’s Roles, Responsibilities, and Recent Activities
ASC has two main purposes under university guidelines. These are:

1. “Reviews the admissions standards, observes trends and reports to the Faculty Senate any recommendations based on curriculum and program analysis with respect to the mission of the university, and with respect to attrition.”

2. “On a rotating basis, systematically reviews courses that satisfy general education requirements to assure these courses are meeting the overall goals set forth in the General Education Plan and reports it recommendations to the UUCC.”

However, as Director of General Education, Drefcinski explained that the second item was being handled by other entities, and that this has not been part of ASC’s work for some time.

Stanley then discussed the work done by ASC in 2011-2012, in particular the crafting of new policies regarding course repeats and designations of academic misconduct on transcripts of repeat offenders. Both ASC proposals were approved by Faculty Senate in spring 2012.
Review of Ongoing ASC Initiatives

a. Faculty Representation in Admissions Process
In spring 2012, ASC discussed with Angela Udelhofen the possibility of including a faculty member in admissions decisions, especially for “exceptional” applications. The admissions office has agreed to try this for 2012-2013; Stanley will be the faculty representative for this fall.

b. Data from Mark Mailloux
The committee discussed student data sent this summer by Mark Mailloux (which followed a request by ASC in spring 2012). ASC will continue to work to acquire further data.

Election of Chair for 2012-2013
After discussion of possible candidates for Chair, Hollingsworth nominated Pawl to be Chair for the fall semester of 2012; Parsons seconded. Pawl was elected unanimously. ASC will hold an election for the spring 2013 committee Chair at its last meeting in December.

Meeting adjourned at 4:45 p.m.

Respectfully submitted,
Adam Stanley