The meeting began at 4:00 PM. Present were Frank Steck, Mary Rose Williams, Scott White, Shane Drefcinski, Kevin Haertzen, Irfan Ulhaq, David Van Buren, Angela Udelhofen, Dawn Drake, and David Kraemer.

The minutes from the 13 December 2006 meeting were approved.

Dawn Drake, Executive Director of Alternate Delivery Systems, was the guest of the committee for this meeting. She came to discuss the Distance Education programs at the university. The university has graduate programs delivered online in Project Management, Engineering, and Criminal Justice. Very few of the Distance Ed students enroll as full-time traditional students; in general, these programs serve a different market than classroom-based programs. For example, 95% of Distance Ed students are transfers, and the average age is 39 years. Course updates are performed each semester. Instructors must follow a required format; they can add new material, but must always cover the core material. Major revisions to courses are conducted every 2-3 years.

Van Buren described the discussion of academic standards that occurred at the Faculty Senate meeting on 23 January 2007. A group of faculty came to discuss concerns about admissions and rising numbers of students in remedial courses, and the numbers of students who repeat remedial courses, in particular.

The committee decided that we should put 1-2 committee members on the ad-hoc committee formed by the Senate. White and Ulhaq volunteered.

The next meeting will be on 14 February.

The meeting adjourned at 5:13 PM.

Submitted by:
David Kraemer
secretary