1. Approval of Minutes of 11 Feb 2003 meeting
   Date should be 25 Feb 2004. Minutes of 25 Feb 2004 approved as distributed.

2. Agenda – additions, changes, approval   OK as distributed

3. Old Business
   a. Gen Ed assessment:
      i. Status of portfolio & program reminders – Christina Curras
         Christina is still waiting for portfolios from the English and Philosophy programs.

      ii. Post-review letters to faculty – Beth Frieders
         Christina now has comment sheets for all reviewed files as well as a copy of each reviewed file. She and Beth will work on the response letters over break.

   b. Discussion of revised standards (from UUCC)  distributed 2-25-04
      i. English Comp
         ASC members expressed concerns over a time frame of one year. We also felt that there were too many bulleted standards for a realistic assessment.

         Foreign Language
         We felt that the 2\(^{nd}\) and 3\(^{rd}\) standard needed clarification/connection.

      ii. Humanities
         There is still the issue of the “and” (i.e., do all five criteria have to be met to be successful?).

      iii. Ethnic Studies
         The only significant change was to remove “socio-economic.”

      iv. Gender Studies
         There seems to be confusion regarding the name of the campus-wide program (Women’s Studies) and the name of the Gen. Ed. requirement.

4. New Business
   a. Subcommittees review new portfolios

   b. Tim distributed a marketing fact sheet on admission requirements.