2003-2004 Membership -- see separate sheet

03-04 Meeting Dates:
September 10 & 24
October 8 & 22
November 12 & 26
December 10
January -----  
February 11 & 25
March 10 & 24
April 14 & 28
May -----  

The agenda:
1. Introductions

2. "Election of officers"

3. Explanation of what the committee does
   FOR NEW MEMBERS please read the following attached items before the
   meeting: a) the ASC report to UUCC from Spring 03; b) letter sent to English
   outlining review process; c) list of courses to be reviewed this year; d)
   sample course evaluation form.

4. Old Business
   - New course eval forms needed
   - status of portfolios that are due
   - other?

5. New Business
   - Admissions Standards and data collection
   - Access to S-drive folder
   - John Simonson Email
   - Other