AIRC MINUTES
May 7, 2010
Meeting held in 159 Pioneer Tower

The meeting was called to order at 3:05 p.m. by acting chair Kris Mahoney. In attendance were B. J. Reed (recorder), Leigh Monhardt, and Stan Lukowski. Kris Mahoney had a letter from Mark Zidon, with votes for the issues on the agenda. This was determined to be a quorum for the meeting. Moved (Monhardt), seconded, and approved to accept the minutes of the April 23, 2010 meeting as circulated.

Moved (Monhardt), seconded, and approved to forward the following issues to the 2010-11 AIRC for consideration:
1) Add this wording to the SAIF guidelines: “Preference will be given to proposals submitted by faculty and academic staff who have not previously received SAIF funding.”
2) Add two questions to the SAIF proposal: “Has this project received SAIF funding in the past? If yes, what does this proposal add that is different from the project that previously received funding?”
3) Should the committee continue to use blind reviews of proposals?
4) Should the committee continue to request Category B proposals?
5) Encourage Sponsored Programs to host a workshop that helps faculty and academic staff prepare proposals for SAIF funding.
6) Create an ad hoc committee for responsible research.
7) Allow the AIRC members to review a specific number of proposals, where at least three AIRC members review each proposal. For the purpose of assigning proposals, allow members to complete a brief questionnaire that designates preferences to review:
   a. Quantitative, qualitative, or mixed methods research
   b. Research, creative, or scholarly proposals
   c. Areas of interest (could be based on discipline and/or departments), with the caution that no member of AIRC should review a proposal from his/her department or a proposal with which he/she may be involved.
8) Consider creating 3-year memberships for AIRC, with staggered end dates.

Moved, seconded, and approved to “ratify” the executive decision to change the allocation of funds for SAIF proposals this year as follows: A (Category A) proposal to be funded at $3,000 should not be funded because the proposer will receive funds for another (Category B) proposal. Proposals that were to receive $2,333 will now receive $3,000 each (allocates an additional $2,100). The remaining $1,000 will be split between two proposals that were funded at $3,000, with scores of 3.83. They will now receive $3,500.

A research network pilot project was shared with the members of the AIRC. No action was taken at this time. This project should be shared with the members of the AIRC in Fall 2010.

Respectfully submitted,

B. J. Reed