Academic & Institutional Research Committee
Meeting Minutes
October 26, 2007
Meeting Location: Mound Room, Student Center

Attendance: Jason Thrun, John Hammermeister, Wei Li, Abdol Soofi, Rhea Presiado, Syed Moiz, Jennifer Mandel, Micah Andrews, Kevin Concannon

The meeting was called to order at 9:03, Jason Thrun presiding.

Moved (Hammermeister), seconded (Li) to accept the minutes of the April 24, 2007 meeting. Approved.

Moved (Concannon), seconded (Presiado) to accept the minutes of the October 5, 2007 meeting. Approved.

Discussion focused on reviewing the Scholarly Activity Improvement Fund (SAIF) guidelines and possible rubrics.

--Questions included: How should funding be determined among different categories of the SAIF grant? Should there be different rubrics for different categories? (Thrun)

--Suggestions considered: The possibility of separate rubrics for the Arts and Sciences and different weights given to elements of each rubric.

The committee recommended the 2007-2008 Guidelines, which will be sent to Kathy Lomax.

The meeting was adjourned at 9:50.

Respectfully submitted,
Kevin Concannon