Academic & Institutional Research Committee
Meeting Minutes
October 5, 2007
Meeting location: 149 Ottensman

Attendance:
  Jason Thrun, EMS
  Wei Li, EMS
  Osama Jadaan, EMS
  B. J. Reed, BILSA
  John Hammermeister, BILSA
  Rhea Presiado, LAE
  Abdol Soofi, Social Sciences, LAE
  Jennifer Snoek-Brown, Karrmann Library
  Kathryn Lomax, (ex-officio), Office of Sponsored Programs

The meeting was called to order at 12:05 p.m. by Osama Jadaan. The meeting began with introductions of the 2007-2008 committee members.

The committee unanimously reelected Jason Thrun to act as Chair of the committee.

The committee agreed to fill the Secretary position on rotating basis

Moved (Snoek-Brown) and seconded (Presiado) to table approving the minutes of the April 24, 2007 meeting until the committee had an opportunity to compare the changes documented in the minutes to the SAIF Guidelines for 2007-2008.

Thrun introduced, and the committee briefly discussed, four goals for the academic year. These goals are:
  Guideline for who will review proposals.
  Revision of the proposal scoring rubric.
  Letter to Provost Butts suggesting summer distribution of salary in order to better support research efforts.
  Future funding initiatives, particularly funds arising from Foundation fund raising efforts.

The meeting was adjourned at 12:40 p.m. The next meeting will be announced at a subsequent date.

Respectfully submitted,
John Hammermeister