Academic & Institutional Research Committee  
Meeting Minutes  
March 27, 2007

Attendance: Jason Thrun (EMS), B. J. Reed (BILSA), Mary Rose Williams (BILSA), Xiaomin Kou (EMS), Jennifer Snoek-Brown (Karrmann Library), Kim Schmelz (Alumni), Theron Parsons (LAE), Qi Yang (EMS), Abdol Soofi (LAE), Rhea Presiado (LAE), Kathy Lomax (OSP).

The meeting was called to order at 4:05 p.m. by Thrun; Reed served as recorder.

Moved (Williams) and seconded to eliminate discussion on the proposals that received 3.07 as an average or below, based on the reviewers scores. The motion was approved. This list includes the following proposals:

- 5 Group Learning Experiences – Enhancing Cohesiveness…
- 10 Identifying Undergraduate Research Areas in…
- 12 Scholarly Teaching and an Interdisciplinary Approach…
- 14 Female Genital Circumcision and Universal Human Rights…
- 25 Scholarly Study of Geometric Dimensioning…
- 29 The Impact of Cultural Differences Service Encounter…
- 30 Improving the School of Education’s Portfolio Process…
- 2B Routing for Next Generation Wireless Sensor Networks

Discussion covered the method for making the committee’s recommendations. The committee decided by consensus to work through each proposal in order of highest ranking to lower, reaching agreement by consensus on each in turn. The committee approved the following recommendations:

1B Developing Cross-Cultural Co-Ops/Internships, fund $4,000
1 A Placement & Aptitude Tool for CS 01…, do not fund
2 Villany & Witchcraft: The Consequences of…, fund $4,000
3 A Qualitative Analysis of the Relationship…, do not fund
4 Design of Photon Barrier & Photon…., fund $4,000
6 New Literature for the Trumpet, fund $3,000
7 America, 1919: The War at Home, fund $3,050
8 Modeling of Light Ceramic Body Armor…, fund $4,000
9 Lyrical Liszt, fund $3,000
11 Phylogenetic Analysis of the…, fund $4,000
13 Nanomagnetic Cluster Aggregation Control…, do not fund
15 The Bowdlerization of Rupert Brooke, fund $3,000
16 Investigating a Prototype Module…, fund $4,000
17 Concert Music for Unaccompanied Horn…, next in line for funding if more funds become available
18 Development of a Dynamic Cushioning…, fund $4,000
19 Efficient & Effective Practical…, fund $4,000
20 Production of Poetry CD-Rs, fund $1,130 (do not fund supplies), and fund the rest of the salary request, if more funds become available
21 Investigation into the Thermal & Electrical…, fund $4,000
22 Predicting Daily Dollar Exchange…, fund $4,000
23 Motor Vehicle Handling and Stability…, fund $4,000
24 Capturing Wisconsin State Historical Sites…, fund $3,920
26 Researching & Recording Selected Wind…., do not fund
27 A Case for Dialogue: Writing Across…., do not fund
28 Non-basic Generation of Enolates for…, fund $4,000
31 Development of a Concept for an Improved…., fund $3,900

The total awarded comes to $70,000.

Thrun circulated the SAIF grant purpose (see handout). With the difficulty of differentiating the three categories for which SAIF funds may be requested, moved (Thrun) and seconded to list “creative,” “scholarly,” and “research” on the SAIF forms, asking the person submitting the proposal to select one. The committee can then consider how much of the funds will be devoted to each category, based on merit. Motion was approved.

The committee also makes the following recommendations for improvements to the next SAIF forms (2008-09):

- Specify clearly that “pages” refers to one side of the paper; using both sides of the paper constitutes two pages (limiting the proposals in size).
- Clarify that the funds will not be used to support duplication of product (CDs, books, music, etc.).
- Clarify that “references” means the list of references (APA style) or works cited (MLA style), or bibliography, not recommendations from colleagues. Clarify that the proposals are to be “blind” proposals and no identification of the person submitting the proposal should appear before the committee.

The meeting was adjourned at 6:20 p.m. Thrun will circulate recommendations for the last meeting of the semester, time and schedules permitting. Lomax requested that the committee update the 2008-09 SAIF forms this semester.

Respectfully submitted,

B. J. Reed