The meeting was called to order at 4:07 p.m. by chair Jason Thrun. The minutes were circulated and approved as submitted.

Thrun reviewed comments from last year’s AIRC Chair Elmo Rawlings. The minutes from the last meeting for 2005-06 (dated March 31, 2006) were circulated for committee review. Discussion covered comments listed under item 2:

- More money should be requested from the UWP Foundation.
- Electronic submissions should be considered.
- Past SAIF activity needs to be included on the evaluation form.
- Should publishing of PhD research and finishing of previously funded projects be allowed, or should SAIF funds only be used for new scholarly activity? If all are allowed, should priority be given to one category?
- Should members of the AIRC be allowed to submit proposals?
- Should an optional technical appendix be allowed, to make clear that the main body of the proposal has to be written to a lay audience?

Thrun agreed to contact the UWP Foundation, which may or may not impact funding in 2006-07.

The committee agreed by consensus that proposals should be submitted to the Office of Sponsored Programs by electronic means. The cover page (signature page) should be provided in hard copy to that office. The electronic submissions (sans cover page) will be
available to the AIRC committee via a workgroups folder (Kathy Lomax will set this up for us). AIRC committee members can request hard copy of proposals from the Office of Sponsored Programs for review, or review the proposals online. The form should include the following statements:

- Has the principal investigator (or scholar) received previous SAIF grants?  
  _____ yes  _____ no
- If yes, please respond to the following:
  - How many SAIF grants (list by year)? ____________________________
  - What was the result of the SAIF grant(s) (list by year/grant; use additional sheet if necessary)? [Examples: Publication (provide title, date, publisher); Presentation (provide conference name, date, location); Funding by outside source (provide source name, project title, date of completed project).]

The committee members agreed to send wording changes to the SAIF grant (both categories) to B. J. Reed prior to the next meeting to facilitate making necessary changes.

The committee discussed submission of proposals by committee members. The group agreed that if an AIRC committee member submits proposals for Category A, that member can only vote on Category B, and if a member submits to Category B, that member can only vote on Category A proposals.

The meeting was adjourned at 4:53 p.m. The next meeting will be held Tuesday, 4:00 p.m., in 149 Ottensman.

Respectfully submitted,
B. J. Reed