Improvement of Learning Committee
Meeting: Regular, Tuesday, October 16, 2012
MINUTES

Attendees: Tera Montgomery (chair), Mary Lenzi, David Schuler, Keith Thompson, Kevin Haertzen, Leonida Lumanovic, B. J. Reed, Hong Teng, Craig Lafferty, Ciara Thornton, Yuanyuan Hu, and Mittie Nimocks Den Herder (provost).

The meeting was called to order at 4:05 p.m. by Tera Montgomery, chair. B. J. Reed agreed to be recorder for this meeting.

Item 1, Approval of Minutes. Moved (Thompson), seconded (Reed) to accept the minutes as circulated for the 10-02-12 meeting. Approved.

Item 2, Sabbatical Recommendations. Haertzen provided the sabbatical report, which was circulated via email to ILC committee members following this meeting (attached). Moved (Thompson), seconded (Schuler) to accept the recommendations of the committee and to forward these recommendations to the provost. Approved.

Item 3, CIF Grants. Curriculum Improvement Fund (CIF) grants were discussed. Proposals are due to the Office of Sponsored Programs on November 5. Recommendations from the CIF sub-committee are due to the ILC meeting November 20. Thompson, Lenzi, Reed, and Schuler agree to be on the CIF sub-committee.

Item 4, Other Announcements. The provost asked for the committee's input on CIF and SAIF grants, as well as other grants on campus. She asked if the grants and how they are defined were serving the faculty and teaching staff appropriately.

Item 5, Next Meeting. The next meeting is Tuesday, November 6, 2012, where we will discuss the university budget update and grant due dates for spring.

The meeting was adjourned at 4:34 p.m.

Respectfully submitted,

B. J. Reed
Acting Recorder