Improvement of Learning Committee  
Meeting Minutes of Tuesday, May 1, 2012

Members in attendance: Colleen McCabe, Benjamin V.C. Collins, Michael Forbes, Susan Hansen, Rea Kirk, Leonida Ljumanovic, Tera Montgomery, Amy Nemmetz, Arthur Ranney, B.J. Reed (for TLC), George Smith, Keith Thompson, Kris Wright, Joseph Wu

Keith Thompson called the meeting to order at 4:03 p.m.

1. Review & Approval of March 6, 2012 and April 17, 2012 ILC meeting minutes

Coleen McCabe moved to approve the amended April 17th minutes (Christina Fields recommended for the Award for Teaching Excellence) and March 6th minutes as distributed. Susan Hansen seconded it. Motion passed.

2. Announcements

   a) Preliminary meeting schedule for 2012/2013 academic year
   - So anyone interested in volunteering to be in ILC can see when the meetings are and topics.

   b) Award policies
   - Not permitted to do cash awards
   - For Excellence in Service Learning and Teaching Excellence Award fringes and benefits charges will apply. So for $1,000 award after fringes taken out of the award the actual award will be $763. This might impact what we as a committee are doing, we might consider additional budget to cover fringes.

3. Special Round of CIF’s for Writing Emphasis course development

   - For faculty who wanted to develop writing intensive courses. It needs review by our committee.
   - Keith Thompson, B.J. Reed and Susan Hansen volunteered to form a special subcommittee to do some work during final’s week.

4. TLC Plans for 2012/2013 (G. Smith; B.J. Reed; C.McCabe; T. Montgomery; B. Collins)

   - George Smith reported on the activities of the TLC. There will be some sessions during the finals week as well. 1100 people participated in the workshops this year, which is two times more than the last year. There are still some issues, such as the website not running. B.J. Reed (new TLC director) discussed goals and tasks for TLC. One of the goals is to give students virtual meetings on the website as well. Committee went over the distributed TLC 2012-13 Goals. Kris Wright moved to approve report. Rea Kirk seconded it. Motion passed.
5. Distinguished Lecturer Recommendations (V. Wetzel; M. Forbes; R. Reddy; B. Collins)

- Val Wetzel explained the process of selecting potential candidates for next year’s Distinguished Lecturer. This year there were 1035 voters and they could have voted up to three times. She distributed a document showing the names of 10 potential candidates who received highest votes. Discussion followed about whether or not ILC should recommend any changes in the order of the list.
- Mike Forbes moved to give Val Wetzel the authority to start negotiations with 5 top candidates. Kris Wright seconded it. After some discussion, motion passed.
- B.J. Reed has made the motion that in the instance that top 5 speakers do not work out that Val Wetzel should go down the list to negotiate. Rea Kirk seconded the motion. Motion passed.

6. UWP Faculty Award for Teaching Excellence Recommendations (D. Schuler; T. Montgomery; L. Ljumanovic)

- Leonida Ljumanovic stated that the subcommittee’s recommendation is to give award to George Smith and to encourage Matthew Roberts to apply next year as well. The subcommittee thought that both Matthew’s application and his teaching presentations were great and that subcommittee wished we could give two awards this year.

- Coleen McCabe moved to accept the recommendation from the subcommittee. Susan Hansen seconded. Motion passed.

7. Next Meeting: September 18, 2012

Meeting adjourned at 4:50 p.m.

Respectfully submitted,
Leonida Ljumanovic