Present: Todd Carothers, Ben Collins, Rea Kirk, Leonida Ljumanovic, Colleen McCabe, Tera Montgomery, Art Ranney, David Schuler, Keith Thompson, George Smith, Kris Wright

Meeting convened at 4:05 p.m. by Keith Thompson
After the introductions and the selection of a minute taker, Keith reviewed the mission of the committee and its primary functions.
- Review and selection of internal grants and awards.
- Review and recommendation of grants that UW-Platteville forward on to UW-Systems.

Review and approval of the May 3rd, 2011 ILC meeting minutes
George Smith moved to approve and the motion was seconded by David Schuler - motion passed unanimously

Membership review
There was brief discussion of the current composition of the committee, in that it seems balanced and the Fall 2011 term absence of Marge Karsten.

Selection of the Committee Chair
George Smith moved that Keith Thompson continue as chair and the motion was seconded by Rea Kirk - motion passed unanimously

Meeting Dates for the 2011-2012 Academic Term
Keith handed out the 2011/2012 meeting dates with corresponding traditional timelines for yearly activities. The document also had highlighted dates to open the window earlier on several of the grant and award submissions to avoid an excess of work at various times, mainly in the Spring term.

The suggestion of timeline changes lead to a discussion on the need for a “Professional Development Timeline” to be created so that submissions/application would hopefully increase for some of the current grants and awards.

Sub-Committee Selection
Keith passed around a grid for members to volunteer for subcommittee duties.

Meeting Adjournment
Move to adjourn by George Smith, seconded Ben Collins – motion passed unanimously
Meeting adjourned at approximately 4:40 p.m.
Minutes submitted by C. McCabe

Next Meeting:
Tuesday, October 18th, 2011; 4:00-5:00 p.m. – 1510 Ullsvik Hall