IMPROVEMENT OF LEARNING COMMITTEE  
Tuesday, January 19, 2010  
4 p.m., 1510 Ullsvik Hall

Present: Cathy Cornett, Shane Drefcinski, Duane Ford, Kevin Haertzen, Ahyoung Kim, Leonida Ljumanovic, Colleen McCabe, Tera Montgomery, Mesut Muslu, Esther Ofulue, Nader Safari-Shad, Adam Stanley, Keith Thompson.

Meeting convened at 4:05 p.m. by Kevin Haertzen

1. Kevin Haertzen suggested amending the minutes of November 17, 2009, to include Leonida Ljumanovic to the list of members that were present in November 17, 2009 meeting. Shane Drefcinski moved to approve amended minutes of the November 17, 2009 meeting. Tera Montgomery seconded. Minutes approved as amended.

2. Kevin Haertzen announced that Faculty Senate requests that each committee fill out self-assessment form, which has to be turned in by February 26. Kevin Haertzen is interested in opinions of our group on this; members of our group should send him an e-mail with their opinions. It was agreed that the elimination is out of questions. Also, at the end of the meeting Provost Ford suggested that our group should maybe share some workload with some other group.

3. Kevin Haertzen asked if there is any news about Chancellor’s search. Provost Ford announced that as far as he knows the plan is to name a new Chancellor on April 5, and it is in the interview process now.

4. Kevin Haertzen started discussion about the time slot for the Distinguished Lecturer, since Friday at 10:00a.m. conflicts with a lot of classes. For example, in the Mathematics Department some of the classes like Differential Equations are on Monday, Wednesday, Friday schedules so losing that one day makes a lot difference.

   It was discussed that originally the plan was for Thursday, but it was scheduled for Friday because of the availability of the speaker. The conflicts with times during the day, raises the question: Does Distinguished Lecture have to be during the day, can it be during the evening? It was agreed that we need the feedback from students to find out what they think about having future Distinguished Lecture at night. One of the challenges is that no room enough to hold all of the students.

5. Provost Ford asked if we can form a small search committee from our group for TEC positions. It makes sense that search committee comes from the ILC, since we are having internal search. Once the search committee is formed, the search committee will work with Provost Ford and do the advertising. Since not all members were present it was decided to discuss this during the next meeting on February 2, and to make a decision during the following meeting on February 16.
Also, Provost Ford announced that if someone has recommendations for the positions to let him know. The candidate can be from any department, as long as the candidate can perform duties. As subcommittee decided we will hire two people and each will be released ½ time.

6. Kevin Haertzen announced that there is one application filed (from the Biology Department) for the Board of Regents Teaching Award. It needs to be in UW System by February 2. Subcommittee (Elizabeth Frieders, Rea Kirk, Nader Safari-Shad George Smith) has to read file, give suggestions and finish by the next meeting.

It was discussed how the subcommittee should handle this. It was recommended that they should make suggestions if they believe some improvements needed, or if really bad application the subcommittee can say no and to wait for the next year.

Kevin Haertzen will talk to Kathy Lomax, but he thinks that the application material should be available on the S drive.

7. Kevin Haertzen announced that as far as he knew there is almost a complete file (1-2 letters needed in order to be complete) for the Underkofler Award. It is due to UW System by the February 12. Also, it seems that there might be other applications as well (Christina Curras might be submitting application as well). Subcommittee (Colleen McCabe, Syed Moiz, Mesut Muslu) needs to review files in order to decide what to say.

8. Kevin Haertzen announced that that OPID Conference Development Grants is due on February 19; however OPID Undergraduate Teaching/Learning Grant Recommendations are needed by the February 19. The subcommittee (Cathy Cornett, Shane Drefcinski, Leonida Ljumanovic) needs to review files that are on the S drive.

9. Kevin Haertzen announced that the next meeting is on Tuesday, February 2.

Meeting adjourned at 4:30 p.m.