Improvement of Learning Committee
Tuesday, November 17, 2009
4:00 p.m. – 1510 Ullsvik Center

Members in Attendance: Cathy Cornett, Shane Drefcinski, Duane Ford, Kevin Haertzen, Ahyoung Kim, Colleen McCabe, Tera Montgomery, Esther Ofulue, Adam Stanley, Keith Thompson, Joanne Wilson, Keith Becker, Sydney Kronkow, Nicole Schleicher

The meeting was called to order at 4:04pm

Approval of past minutes

Shane moved to approve minutes of the Nov.3rd, 2009 meeting. Keith seconded. Passed unanimously

Announcements:

Kevin got a call from Kathy Lomax asking for an extension to Dec. 1 for Regents Teaching Award – deadline for Systems is Jan 15th - Keith, Colleen,

TEC Plan for 2009/2010

Joanne, Colleen and George meet with Duane Ford and additional meeting for suggestions on the TEC restructure. See attached document.

- Rename to Teaching and Learning Center -Teacher Excellence Learning Center - Teaching For Learning
- FTE suggestion or 2 individuals at .50 – co-directing

- Duane had feedback from one faculty cautioning the “learning”
  Discussion on the professional development offerings from test writing to CRST development and evaluation support

- Additions – Writing support Inclusive Excellence workshop

Approval of TEC Plan

- Shane moved to approve the TEC. Esther seconded. Passed unanimously

Other

Duane submitted the Sabbatical applications (6) to Systems

Discussion on the “Speaker” on Michael J. Fox – contact made on the request

Duane asked about the training of Faculty on Technology so Rob Cramer and Mick Viney will be contacting Joanne, George and Colleen. Sydney asked about filling the learning technology position.

Next Meeting: December 01, 2009, topic meeting – open

Keith moved to adjourn. Second by Shane and the meeting adjourned at 4:39

Subcommittee for Director, Teaching Excellence Center
DRAFT

1. Rename the center, incorporating “Teaching and Learning”
   (Suggestions included Teaching for Learning, Excellence in Teaching and Learning Center)

2. Recommend two 0.5 FTE co-directors

3. Position Description:

   • Provide Professional Development (SoTL) activities for faculty and staff
     Include learning strategies, teaching strategies
   • Initiate and support grant-writing activities in the SoTL areas
   • Sponsor improvement of learning activities, including book clubs, guest speakers
   • Publicize and coordinate travel to regional OPID events
   • Serve as the OPID reps for UW-Platteville
   • Workshops for probationary faculty and teaching academic staff
     Include timely topics such as successful classroom strategies (writing a successful exam, leading
     class discussions, creating successful rubrics for evaluation of assignments, incorporating writing
     into classroom activities) and the annual evaluation process
     Include programs that will supplement the program for new staff, in particular address topics of
     teaching, learning, academic advising
     Include workshops for curriculum and pedagogy of inclusive excellence
   • Coordinate teaching and learning activities with other support entities on campus, including the
     Advising Team (advising workshops), the Learning Technology Center (technology training, etc.), and
     the Assessment Oversight Committee/Assessment Director (NSSE, HLC, VSA)
   • Work with individual faculty and teaching academic staff who request individual assistance/guidance to
     improve their teaching
   • Provide resources and workshops for students involved in teaching activities
   • Provide workshops addressing Portfolio Development for students
   • Conduct an annual assessment of the needs of the teaching faculty and instructional academic staff