Improvement of Learning Committee  
Tuesday, February 20, 2007  
4:00 p.m. – 320 Brigham

Present: Carol Sue Butts (Provost), Ben Collins (Chair), Kevin Concannon, Martha Drummond, Kevin Haertzen, Dick Klawiter, Tom Loguidice, Louis Nzegwu, Jordan O’Connell, Esther Ofulue, Rhea Presiado, Warner Smidt.

Absent: Laura Anderson, Gwen Coe, Stan Lukowski, Sue Price.

Guest: Kathy Lomax, Gina Concannon.

The meeting was called to order at 4:00 p.m., in 320 Brigham, by Ben Collins

1. **Appointment of Secretary of the day:** Kevin Haertzen

2. **Approval of Minutes.** There were several corrections made to the minutes. Esther Ofulue moved for approval of the corrected minutes, and Kevin Haertzen seconded. Motion carried unanimously.

3. **Announcements.** Ben stated that there were 2 handouts: (1). A white handout from Gina Concannon containing background information on supplemental instruction, and (2). a green handout containing NSSE responses / reactions from the college Deans, Faculty, etc. Tom Lo Guidice announced that there is a meeting tomorrow, at noon, in PSC University South on Laptop Computer Classrooms and on Thursday at 1:00 p.m. there is a meeting on SoTL and how it fits into Liberal Arts. Carol Sue informed the ILC on the discussions at the last Board of Regents meeting concerning faculty and staff reporting of sick leave and how this is accounted for in accumulated sick days, and colleague coverage. Both of these employee benefits are under fire/ close scrutiny. She felt that there is a real possibility that they may be lost, and that any changes to the accumulation of sick days will effect all state employees, including the legislature members. Carol Sue also expressed her feeling that the Board of Regent’s new admission policy will increase access to UWP.

4. **Recommendations for Regents Award for Teaching Excellence.** The deadline for application is February 23.

5. **Supplemental Instruction.** Discussion led by guest, Gina Concannon. Gina indicated that she works with Becky Peters. The goal of their work is to complement other student help opportunities. A goal is establishing help sessions, to be lead by undergrads. Two courses needing attention are Calculus II and Chemistry for Engineers. She would like to see something develop on the sessions in the fall. Tom Lo Guidice asked where they were with respect to
training. Gina responded that there is a workshop at University of Missouri at Kansas City.

Gina indicated that she would hire the student leaders for the help sessions. She cited comments that tutoring is also beneficial for the one who tutors. Martha asked if Gina was coordinating the tutoring portion of their service and Gina replied that she has no relationship in the tutee / tutor set up. She is not in the mix. It was noted that currently, the tutee pays $ 1.50 /hour. Ben asked if she would need some faculty support or all faculty support. The response was some support is needed. There is an issue of a minimum number of students. The group session concept is not intended to be one-on-one sessions. Gina said she is not asking us for money, but that they need dollars to start the program. Ben offered support, but indicated that we have no money.

6. **Old Business.** (a). Review of NSSE survey results. Ben asked us to look over his handout. (b). Lap Top Computers. Warner indicated that we can get a lap top instead of a desk top. The key to the use of lap tops is faculty support.

7. **Other.** Carol Sue brought up the issue of revising the forms at the March 20 meeting for the various awards to be used for next school year. Some forms need updating/ corrections. We need to look at CIF and Underkoffler. Carol Sue asked for support of the work of Gina Concannon. Tom Lo Guidice moved to endorse the concept of investigating supplemental instruction on campus. Motion was seconded by Esther. Motion carried unanimously.

8. **Next Meeting Date.** The next meeting date will be Tuesday, March 06, 2007, 4:00 p.m., in 320 Brigham Hall.

The meeting was adjourned at 5:05 p.m.

Respectfully submitted by,
Kevin Haertzen