Improvement of Learning Committee  
Tuesday, November 21, 2006  
4:00 p.m. – 320 Brigham  

Present: Laura Anderson, Carol Sue Butts (Provost), Ben Collins (Chair), Kevin Concannon, Kevin Haertzen, Tom Lo Guidice, Louis Nzegwu, Jordan O’Connell (Student Senate Rep), Esther Ofulue, Sue Price, Warner Smidt.  

Absent: Gwen Coe, Martha Drummond, Dick Klawiter, Stan Lukowski, Rhea Presiado.  

Guest: None.  

The meeting was called to order at 4:01 p.m., in 320 Brigham, by Ben Collins

1. **Appointment of Secretary of the day**: Kevin Haertzen

2. **Approval of Minutes**: Warner Smidt name was incorrectly spelled. Sue Price moved for approval of the corrected minutes, and Esther Ofulue seconded. The motion carried unanimously.

3. **Announcements**: Carol Sue Butts announced that the Higher Learning Commission will be here on 12/05/06, and will conduct an open meeting with faculty and staff. Carol Sue also talked about the Tri-State program and new staff/faculty positions created by TSI. She indicated that money to CIF will increase from $12,000 to $22,000 because of TSI, and that SAIF will also get some additional dollars. Tom Lo Guidice also indicated that within these difficult times, the TSI monies help. Tom also stated that the SoTL meeting was not successful in numbers, but the presentations were the best he has seen. He also indicated a need for oversight. Ben Collins brought some information on supplemental instruction being provided in the dorms. He asked us to look over the links for later discussion.

4. **Decision whether to cancel Dec 5 meeting so we can go to the HLC forum**: Sue Price moved that we cancel the 12/05 ILC meeting. Motion was seconded by Laura Anderson. Motion carried.

5. **Recommendation on Service Learning Award**: Tom Lo Guidice moved for the recommendation of the Service Learning Award for Excellence in Service Learning as distributed. Seconded by Sue Price. Motion carried.

6. **Review of NSSE survey results and discussion of proposed actions**: A one page summary was distributed. Carol Sue indicated that follow up letters went out to the appropriate committees and she has asked for a response by December 5, 2006. Tom Lo Guidice indicated that the Faculty, (Staff), and students should be in conversation with schools that do well in NSSE. We can learn more at the NSSE site about 25 schools that do well in the survey and that there is a book for us to review in the library.

7. **Next meeting date is February 06, 2007.**

8. **Meeting adjourned at 4:42 p.m.**

Respectfully Submitted by Kevin Haertzen