Improvement of Learning Committee  
Tuesday, November 7, 2006  
4:00 PM-330 Brigham

Present: Laura Anderson, Kevin Haertzen, Martha Drummond, Dick Klawiter, Stan Lukowski, Tom Lo Guidice, Esther Ofulue, Rhea Presiado, Kevin Concannon, Ben Collins, Warner Schmidt, Sue Price, Carol Sue Butts

Chair Ben Collins called the meeting to order at 4:00

1. Secretary-Tom Lo Guidice was appointed secretary of the day
2. Approval of Minutes-Esther Ofulue moved approval of the minutes with grammar corrections, Kevin Haertzen seconded and the motion carried.
3. Announcements: A. Faculty were encouraged to attend the open meeting during the December Higher Learning Commission Visit.  
B. Faculty were encouraged to participate in the Teaching Excellence Center Scholarship of Teaching and Learning (SoTL) presentation
4. OPID Grant Proposal: The Stewardship Farm Conference Grant –Sue Price moved approval, Dick Klawiter seconded and the motion was approved.

5. Request from the Institutional Review Board-Ben Collins requested that the Curriculum Improvement Fund committee consider the role of the IRB in the application process

6. NSSE-The Provost will remind appropriate committees to respond. Ben Collins will provide the Provost copies of the letter from the last academic year.

7. HLC arrangements and Laptop computer agenda items on the agenda were postponed to the next meeting.

8. Next meeting date is Tuesday November 21, 2006 at 4:00 pm

The meeting adjourned at 5:05 pm

Respectfully submitted by,

Tom Lo Guidice