Improvement of Learning Committee
Tuesday, November 1, 2005
4:00 p.m. – 320 Brigham

Present: Carol Sue Butts (Provost), Tom Lo Guidice (chair), Ben Collins, Mu-Ling Chang, Kevin Haertzen, Osama Jadaan, Martha Drummond, Esther Ofulue, George Smith, Dick Klawiter, Louis Nzegwu, Kristopher Wright, Nader Safari-Shad
Absent: Stan Lukowski, Karen Allen

The meeting was called to order at 4:00 p.m. in 320 Brigham

1. **CIF/SoTL Guidelines**

George Smith motioned to approve the CIF/SoTL Guidelines. Seconded by Esther Ofulue. Motion carried and the guidelines were approved.

2. **Approval of Minutes from October 17, 2005 meeting**

George Smith motioned to approve the minutes with corrections. Seconded by Dick Klawiter. Motion carried.

3. **Faculty Award for Teaching Excellence**

The Faculty Award for Teaching Excellence was discussed. This will be presented at the next meeting.

4. **Conference Development Grant – Report from subcommittee and action**

Ben Collins moved for approval with modifications. Nader Safari-Shad seconded and the motion passed.

5. **Next Meeting**

   Tuesday, November 15, 2005
   4:00 p.m. – 320 Brigham

6. **Meeting adjourned at 5:05 p.m.**

Respectfully submitted
Tom Lo Guidice