Improvement of Learning Committee Minutes for  
Tuesday, September 20, 2005

1. The Improvement Learning Committee meeting was brought to order by Provost Carol Sue Butts at 4:00. She reviewed the charges and duties of the committee. See http://www.uwplatt.edu/tec/learning.html for responsibilities of the committee.

2. Rich Egly and the committee reviewed the National Survey of Student Engagement. See the homepage for NSSE @ http://www.indiana.edu/~nsse/ He explained that the survey is administered at UWP every other year. The University also has the option of doing a Faculty Survey of Student Engagement. It was decided that the Provost would, with the assistance of the Committee, see candidates to provide an analysis of data for the last administration of the NSSE on the campus. The analysis will be completed by February 7, 2006. The Committee will suggest action steps for the University based on the analysis. Rich will prepare the call for the analysis and report (executive summary form) to be mailed to candidates. Up to $4000 in awards may be provided. The major agenda item on the October 4 meeting will be devoted to the NSSE call for candidates and the plans for preparation of the appropriate analysis document.

3. The Review of Sabbaticals and Recommendation Subcommittee was formed. Osama Jadaan (chair) and Martha Drummond and Esther Ofulue will serve on the committee.

4. The August 29, 2005 letter announcing Helen Thomas as Distinguished Lecturer for 2006 was distributed and discussed. Tom Lo Guidice will represent the Committee in assisting Valerie Wetzel with publicity.

5. Tom Lo Guidice was named chair for the second year. An understanding of the committee is that a chair may serve for no more than two years.

6. The committee rotates the responsibility for keeping minutes alphabetically by family name. Louis Nzegwu will serve as secretary for the October 4, 2005 Meeting in 320 Brigham

The meeting adjourned at 4:45.

Respectfully submitted,

Tom Lo Guidice