1. **Call to Order**
   Chair Montgomery called the meeting to order at 4:06 p.m.

2. **Request for a volunteer for taking minutes**
   Collins volunteered.

3. **Approval of the Minutes of January 20, 2015**
   Collins moved to approve the minutes, seconded by Frayer. Minutes approved.

4. **New Business**
   - **Discussion of ILC structure and tasks**
     There was a wide-ranging discussion. Specific tasks and duties that were discussed included:
     - Become a stronger advisory board for the Teaching and Learning Center (T&LC). Recently, the ILC has served mostly as a rubber stamp for ideas generated by the T&LC director. The committee could step up to generate more ideas and/or give more specific feedback.
     - Review policies passed by Faculty Senate that directly affect teaching and learning. Make suggestions for implementation and/or changes to the policies. Develop some sort of Faculty and Teaching Staff Handbook (which could be on-line) that would serve as a repository specifically for these policies. Reed and Merkes-Kress are in the process of preparing a summary of such policies.
     - Recommend a speaker to talk specifically about educational issues.
• Direct the T&LC to research specific topics, similar to the ongoing review of syllabi.

• Review specific results of the National Survey of Student Engagement (NSSE) and recommend policies to address areas of weakness.

Other issues that were discussed included:

• There is some overlap between the mission of the ILC and the Outstanding Education Priority Team. There is also overlap with other committees. For example, there is apparently an ad hoc committee to review High Impact Practices as they are implemented at UW-Platteville. The sentiment was expressed that as the ILC is a standing committee, established by Faculty Bylaws, some of these issues should be referred to us, rather than forming new committees. In any case, we should strive to reduce duplications of efforts.

• The current charge of the ILC was reviewed, and it was noted that there are things in the charge that the committee rarely if ever does.

• The current committee is quite large, and although it includes representation from every college, representation across departments is not as diverse as it could be. There might be a need to review the membership rules.

ILC members with other suggestions for tasks should send them to Chair Montgomery, who will compile a list.

➢ Prepare for Underkofler Award

No due date has been set for the Underkofler Award. When such a date comes out, we will have to set a campus due date and make plans to review the submissions.

It was noted that it can be hard to find details on University and System teaching awards. Frieders moved (Banerjee second): The Teaching and Learning Center director should take steps to create a conveniently-located web page for teaching awards. The motion passed on a voice vote.

5. Other business or Announcements

• Campus Speaker Action Team
  This team continues to solicit suggestions for speakers. They will be sending out a survey looking for input on topics, speakers, and times.

• CIF/SOTL
  Curricular Improvement Fund grants and Scholarship of Teaching and Learning grants are currently suspended.

• Faculty College Participants
  Nominations have been received from the college of EMS. Interested parties from the other two colleges are encouraged to apply.

• Commission Discussion
  Chair Montgomery requested direction on whether to continue to pursue possible conversion from a committee to a commission. The general consensus was that we should continue to move forward. It is likely that we will need a fairly detailed plan with compelling rationale to get any action from Faculty Senate, who are busy with other things.
6. Next Meeting Tuesday, March 03, 2015
7. Adjournment
   Chair Montgomery adjourned the meeting at 5:04 p.m.

Respectfully Submitted

Benjamin V.C. Collins, Vice Chair/Secretary and Recording Secretary