**November 18, 2014, Minutes of Improvement of Learning Committee**

**Attendees:**

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<thead>
<tr>
<th>NAME</th>
<th>COLLEGE</th>
<th>DEPARTMENT</th>
<th>Attendance</th>
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<tbody>
<tr>
<td>Tera Montgomery (Chair)</td>
<td>BILSA</td>
<td>Agriculture</td>
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<td>Elizabeth Frieders</td>
<td>BILSA</td>
<td>Biology</td>
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<td>B. J. Reed</td>
<td>BILSA/TLC</td>
<td>Media Studies &amp; OPID Representative</td>
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<td>Swagata “Ban” Banerjee</td>
<td>BILSA</td>
<td>Agriculture</td>
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<td>Robert Calcaterra</td>
<td>EMS</td>
<td>Mathematics</td>
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<td>Ben Collins (Vice Chair/Secretary)</td>
<td>EMS</td>
<td>Mathematics</td>
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<td>Chris Frayer</td>
<td>EMS</td>
<td>Mathematics</td>
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<tr>
<td>Peggy Marciniac</td>
<td>LAE</td>
<td>School of Education</td>
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<td>Kevin Haertzen</td>
<td>EMS</td>
<td>Mathematics</td>
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<td>Leigh Monhardt</td>
<td>LAE</td>
<td>School of Education</td>
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<td>David Schuler</td>
<td>LAE</td>
<td>Performing &amp; Visual Arts</td>
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<td>Rea Kirk</td>
<td>LAE</td>
<td>School of Ed</td>
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<tr>
<td>Ann Farrelly</td>
<td>LAE</td>
<td>Performing &amp; Visual Arts</td>
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<td>T.A. Sandberg</td>
<td>LAE</td>
<td>Academic Staff Representative</td>
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<td>Mittie N. Den Herder</td>
<td>Provost</td>
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<td>Dominic Barraclough</td>
<td>Representing Provost (non-voting)</td>
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<tr>
<td>Lisa Merkes-Kress</td>
<td>Recording Secretary</td>
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<td>Rachel Becharvik</td>
<td>EMS</td>
<td>Mathematics</td>
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**Guests:**

1. **Call to Order**
   Chair Montgomery called the meeting to order at 4:04 p.m.

2. **Approval of the Minutes of November 4, 2014**
   Collins moved to approve the minutes, seconded by Farrelly. Minutes approved.

3. **Unfinished Business** (T. Montgomery)
   - **Replacement for Rachel and David** (T. Montgomery)
     Peggy Marciniac was selected to replace Rachel.
   - **TLC Director Position – Pending feedback about tie-in with OIT**
   - **Faculty Senate Motion**
     - Faculty senate MOTION: Compton moved Faculty Senate request that the Improvement of Learning Committee (ILC) and University Rank, Salary, Tenure, Policy Commission (URSTPC) review and provide a recommendation to Faculty Senate regarding the mandate and enforcement of “Teaching Professional Development” Program provided by the UW-Platteville Teaching and Learning Center (TLC), recommendations to Faculty Senate by its first meeting in December, seconded by Karsten. Motion carried.

   More suggestions/concerns/thoughts discussed:
   - If mandated and not completed, they cannot apply for grants.
   - Being let go for not completing is too harsh of a repercussion.
   - Concerns about where Academic Staff fit into this and how will this affect them.
   - Mandate the legal, encourage the other modules.

After substantial discussion, Chair Montgomery asked the committee members to come up with options if this is not mandated, what could be, bring proposals to discuss at the next meeting.
meeting, need to send recommendation to Faculty Senate by December 9, voting will take place at the December 2 meeting.

- **Some suggestions and concerns from November 4 meeting:**
  1. Use the modules during orientation.
  2. Have the mentor be included during the completion of the modules.
  3. Could these be professional development modules instead of mandated?
  4. Could the mandate be to complete the modules or an equivalent?
  5. Waiving a new employee should not be an option if it is mandated.
  6. Should the penalty fall at the DRB level?
  7. Students are required to spend many hours on a project to enhance their skills and knowledge; why shouldn’t teachers be required to do training to enhance skills and knowledge.
  8. Some felt mandating something is necessary, but should it be the modules?

4. **New Business**
   - **52 Tips and 3 Resources - (B. Reed)**
     - Teaching and Learning Center (TLC) would like to gather tips (at least one a week) along with resources, to be posted on the TLC website as a weekly tip. Please send suggestions/tips/resources to Reed.
   - **Recommendation to Faculty Senate regarding CIF proposals/funding**
     A Suggested Recommendation:
     ILC recommends that the Provost’s office equally distribute the funds for CIF grants to the three colleges and allow the College Curriculum Committee for each college to determine the best CIF proposals and award funding.
     - Could include statement about encouraging colleges to increase funding as needed to award funding to best proposals
     - Could include wording about recommendation to keep the need to present the final work at the Faculty/Staff poster day, etc.

Consensus of the committee is for the curriculum level to make recommendations and ILC no longer be a part of the process. Chair Montgomery will talk with the Provost office regarding if this funding is going to remain before making a recommendation to forward to Faculty Senate.

5. **Other business or Announcements**
   - November 19 is the opening of the Arthur Miller’s Classic Drama the Crucible.
   - Voting for the faculty award will take place on December 2.
   - Regents’ Teaching Excellence award nominations deadline is December 1. Chair Montgomery will have an email sent reminding staff.

6. **Next Meeting** Tuesday, December 02, 2014
7. **Adjournment**
   Chair Montgomery adjourned the meeting at 4:38p.m.

Respectfully Submitted

Benjamin V.C. Collins, Vice Chair/Secretary Lisa A Merkes-Kress, Recording Secretary