The Graduate Council met Thursday, January 29, 2015 at 3:00 p.m. in 2007 Ullsvik Hall.

Members Present:

PROGRAM AREAS:

**Computer Science**
- Qi Yang – graduate program

**Counseling Psychology**
- Karen Stinson – graduate program coordinator

**Criminal Justice**
- Cheryl Banachowski-Fuller – graduate program

**Distance Education Leadership**
- Julie Hewitt - graduate program

**Engineering**
- Jill Clough – graduate program

**Integrated Supply Chain Management**
- David Heimerdinger – graduate program

**Master of Science in Education**
- Karen Stinson – graduate program

**Organizational Change Leadership**
- Caryn Stanley – graduate program

**Project Management**
- D. William Haskins – graduate program

At-Large Representatives
- Patricia Bromley – elected faculty (term expires end of 2017 summer session)
- Infan Ulhaq – elected faculty (term expires end of 2017 summer session)

Graduate Student Representative
- Ron Jacobus - elected graduate student (term expires end of 2015 summer session)

EX OFFICIO MEMBERS:

- Dominic Barraclough - Director, the School of Graduate Studies
- John Berg – Information Services
- Dawn Drake – Director of the Distance Learning Center

Chair – Bill Haskins opened the meeting at 3:03

Announcements –

1. **Reminder – the Admission to Graduate Faculty Subcommittee meet Thursday, January 29, 2015 in 2007 Ullsvik Hall, 2:30 p.m. – 3:00 p.m. – all members of the Graduate Council are invited to participate.**

   Request for Admission to the Graduate Faculty Subcommittee Meeting Schedule:
   - September 18, 2014 – Caryn Stanley and Barb Barnet
   - October 16, 2014 – Bill Haskins and Jill Clough
   - November 20, 2014 – Cheryl Banachowski-Fuller and Patricia Bromley
   - December 11, 2014 – Julie Hewitt and Irfan Ulhaq
   - January 29, 2015 – Karen Stinson and Qi Yang
   - February 19, 2015 – David Heimerdinger and Patricia Bromley
Agenda –

1. Approval of the minutes from the December 11, 2014 meeting.

   A motion to approve the minutes was made by Caryn Stanley, seconded by Karen Stinson. Motion was approved

2. Request for admission to the Graduate Faculty – provisional membership – one year –
   • Jenna Averbeck – Continuing Education – beginning summer 2015 and expiring end of spring 2016.
     o TEACHING 6530E, University Sponsored Supervised Field Work
   • Kim Carpenter – Continuing Education – beginning spring 2015 and expiring end of fall 2015.
     o TEACHING 6530E, Curriculum in Language Remediation
     o TEACHING 6530E, Understanding the Carpenter Language Achievement & Strategies System
   • Philip Gasper – Continuing Education – beginning spring 2015 and expiring end of fall 2015.
     o TEACHING 6530E, Technical & Adult Education WTCS #51

3. Request for admission to the Graduate Faculty – provisional membership – three years –
   • Tina Rettler-Page – Continuing Education – beginning spring 2015 and expiring end of fall 2017.
     o TEACHING 6530E, Educational Diversity #69
     o TEACHING 6530E, Preparing to Teach Hybrid #52
     o TEACHING 6530E, Preparing to Teach Online
     o TEACHING 6530E, Native American Literature Online
     o TEACHING 6530E, Hands on Help: How to Write a Memoir
   • Nancy Woodward – Continuing Education – beginning spring 2015 and expiring end of fall 2017.
     o TEACHING 6530E, Educational Evaluation #54

   A motion to approve items #2 & 3 was made by Karen Stinson, seconded by Qi Yang. Motion passed. Changing Nancy Woodward as a course information only.

4. Permission to Develop – ISCM 7710, Supply Chain Customer Synchronization – David Heimerdinger

   Course description: The course highlights the principles and concepts of Supply Chain Customer Synchronization, and provides an overview of detailed procedures and techniques for the design, implementation, and control of strategies to better align with key customers. The topics covered in this course will be: collaborative forecasting, order optimization, shipping optimization, reverse logistics, and cost to serve modeling.

   Jason Woldt presented the new course and answered questions. Cheryl Banachowski-Fuller made a motion to approve the course, seconded by Karen Stinson. Motion passed.

5. Integrated Supply Chain Management Assessment Report – David Heimerdinger

   David Heimerdinger presented the assessment report and answered questions.
   ISCM Assessment Report 2015.docx
6. International Graduate Student Application Deadline policy – Dominic Barraclough

Dominic Barraclough brought in concerns from the International Student Office about the deadlines for international student being admitted to programs. Discussion ensued and Karen Stinson will contact Donna Anderson and Liz Kruse. Karen will report to the Graduate Council at the next meeting.

7. Budget Reduction Proposal - Irfan Ulhaq

Discussion ensued concerning the Graduate Studies Office and Dean of Graduate Studies position.

8. Other business –

Meeting was adjourned at 4:23 pm on a motion by Karen Stinson and seconded by Qi Yang.

Information only –

1. 2014-2015 Assessment Report Schedule:

   - 2014
     - September –
     - October – Computer Science (moved to November 2014)
     - November – DEL and Computer Science
     - December –
   - 2015
     - January – ISCM
     - February – OCL
     - March –
     - April – Project Management

   Basic questions:
   - A. What evidence do you have that students achieve your stated learning outcomes?
   - B. What have you learned as a result?
   - C. Document specific changes that have resulted from your assessment efforts.

Graduate Council 2014-2015 Meeting Schedule

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Subcommittee meets 2:30-3:00 p.m. in 2007 Ullsvik.
Grad Council meets 3:00-5:00 p.m. in 2007 Ullsvik.

GRADUATE COUNCIL MEMBERSHIP 2014-2015

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