The Graduate Council met Thursday, January 31, 2013 at 3:00 p.m. in 2007 Ullsvik Hall.

Members Present:

PROGRAM AREAS:

Computer Science
  Rob Hasker – graduate program
Counseling Psychology
  Jovan Hernandez – elected faculty (term expires end of 2014 summer)
Criminal Justice
  Cheryl Banachowski-Fuller – graduate program
Distance Education Leadership
  Candace Croft - Graduate program
Engineering
  Jill Clough – graduate program
Integrated Supply Chain Management
  David Heimerdinger – graduate program
Master of Science in Education
  Karen Stinson – graduate program
Organizational Change Leadership
  Elizabeth Lucas (Christine Storlie will be filling in while Elizabeth is on maternity leave) – graduate program
Project Management
  D. William Haskins – graduate program

At-Large Representatives
  Barb Barnet – elected faculty (term expires end of 2013 summer session)
  Wendy Brooke – elected faculty (term expires end of 2014 summer session)
  Susan Hansen – elected faculty (term expires end of 2014 summer session)

Graduate Student Representative
  Christopher Hanegraaf - elected graduate student (term expires end of 2014 summer session)

EX OFFICIO MEMBERS:

Dr. David Van Buren, Dean, the School of Graduate Studies
John Berg – Information Services
Dawn Drake – Director of the Distance Learning Center

Barb Barnet opened the meeting at 3:00 p.m.

Minutes –

1. Approval of the minutes from the December 13, 2012 meeting.
   The minutes were approved on a motion by Rob Hasker and seconded by Cheryl Banachowsk-Fuller.

2. Permission to develop – ENGRG (Engineering) 7530, Design for Usability, 3 credits, effective fall 2013 – Jill Clough.
   Jill Clough presented and answered questions. Permission to develop was approved on a motion by Rob Hasker and seconded by Jovan Hernandez.
2. Graduate assistantships for online programs – Dawn Drake.
   Dawn Drake explained the background/history and answered questions. Concerns were expressed about the difference in pay between on-campus and online programs. Rob Hasker made a motion to approve, seconded by Jill Clough. **Motion passed.**

   Dawn Drake explained the history of research methods courses and posed the question of having only a couple of different research methods courses. Discussion ensued. **No action was taken.**

4. Transfer credits – discussion regarding minimum grade requirement – should be transfer grades of “B-“? – David Van Buren.
   David Van Buren explained the reason for this question. Discussion ensued. Wendy Brooke made a motion to accept grades of “B-“ for transfer. Susan Hansen seconded the motion. **Motion passed.**

5. Integrated Supply Chain Management assessment report – David Heimerdinger.
   David Heimerdinger gave a brief assessment report regarding the Integrated Supply Chain Management program. Since this is a fairly new program the report was brief and dealt more with explanation of the program and future assessment. Item was for information only; thus **no action was taken.**

   NOTE: the Request for Admission to the Graduate Faculty Subcommittee met at 2:30 p.m. today. Present were Bill Haskins, Jovan Hernandez and David Van Buren.

6. Request for admission to the Graduate Faculty – provisional membership – one year –
   • **Dianne Ballard** – Integrated Supply Chain Management – beginning spring 2013 and expiring end of fall 2013.
     o INDUSTDY (Industrial Studies) 6950, Production Planning and Control.
   • **Daniel Dougherty** – Continuing Education – beginning spring 2013 and expiring end of fall 2013. **NOTE:** re-approval – failed to complete item #5 on approval form.
     o TEACHING 6530E, Current Topics in Education: Guidance and Counseling for Technical College Instructors.
   • **Kathryn Gettelman** – Continuing Education – beginning spring 2013 and expiring end of fall 2013.
     o TEACHING 6530E, Current Topics in Education: Educational Diversity.
     o TEACHING 6530E, Current Topics in Education: Teaching Methods.
     o TEACHING 6530E, Current Topics in Education: Educational Evaluation for Technical College Instructors.
   • **Kinga Jacobson** – Continuing Education – beginning spring 2013 and expiring end of fall 2013.
     o TEACHING 6530E, Current Topics in Education: Technical and Adult Education in the WTCS #51.

7. Request for admission to the Graduate Faculty – provisional membership – three years –
   • **Jacqueline Iribarren** – School of Education – beginning spring 2013 and expiring end of fall 2015.
     o TEACHING 7670, Second Language Acquisition.
   • **Mary LeBrun** – Continuing Education – beginning spring 2013 and expiring end of fall 2015.
     o TEACHING 6530E, Current Topics in Education: Teaching Methods.
   • **Felix Trey Mireles** – Continuing Education – beginning spring 2013 and expiring end of fall 2015.
8. Request for admission to the Graduate Faculty – full membership –

- Jeffrey Buboltz – Chemistry and Engineering Physics, on campus.
- David Drury – Electrical Engineering, on campus.
- Osama Jadaan – General Engineering, on campus.
- Wei Li – Chemistry and Engineering Physics, on campus.
- Michael Keith Thompson – Civil and Environmental Engineering, on campus.

Karen Stinson made a motion to approve all candidates, seconded by Bill Haskins. Motion passed.

9. Other business –

Dr. Van Buren asked if there were individuals interested in serving on a committee for on-campus segregated fees issues. Jovan Hernandez was interested.

Motion to adjourn by Bill Haskins and seconded by Rob Hasker. Motion passed.

Information only –

1. 2012-2013 Assessment Report Schedule:

- 2012
  - September 20 – None
  - October 18 – Criminal Justice – Cheryl Banachowski-Fuller
  - November 15 – Distance Education Leadership – Candace Croft
  - December 13 – Project Management – Bill Haskins
- 2013
  - January 31 – Integrated Supply Chain Management – David Heimerdinger
  - February 21 – Master of Science in Education – Karen Stinson
  - March 21 – Computer Science – Rob Hasker
  - Engineering, Jill Clough
  - April 18 – Counseling Psychology – Jovan Hernandez
  - May 9 – Organizational Change Leadership – Elizabeth Lucas

- Basic questions:
  - A. What evidence do you have that students achieve your stated learning outcomes?
  - B. What have you learned as a result?
  - C. Document specific changes that have resulted from your assessment efforts.

2. ISCM (Integrated Supply Chain Management) 7840, Integrated Supply Chain Management Capstone, added to PASS catalog effective spring 2013.
October 18, 2012                                         February 21, 2013
November 15, 2012                                        March 21, 2013
December 13, 2012                                         April 18, 2013
                     May 9, 2013

Subcommittee meets 2:30-3:00 p.m. in 2007 Ullsvik.
Grad Council meets 3:00-5:00 p.m. in 2007 Ullsvik.

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