The Graduate Council met Thursday, September 22, 2011 in 2007 Ullsvik Hall.

**Members Present:**

**PROGRAM AREAS:**
- **Computer Science**
  - Mike Rowe – elected faculty (term expires end of 2012 summer session)
- **Counselor Education**
  - Kimberly Tiescher – graduate program
  - Jovan Hernandez – elected faculty (term expires end of 2012 summer session)
- **Criminal Justice**
  - Sabina Burton – elected faculty (term expires end of 2012 summer session)
- **Engineering**
  - Jill Clough – graduate program
  - Patricia Jinkins – elected faculty (term expires end of 2012 summer session)
- **Master of Science in Education**
  - Scott Ringenberg – elected faculty (term expires end of 2012 summer session)
- **Project Management**
  - D. William Haskins – graduate program
- **At-Large Representatives**
  - Barb Barnet – elected faculty (term expires end of 2013 summer session)
  - Patricia Bromley – elected faculty (term expires end of 2012 summer session)
- **EX OFFICIO MEMBERS**
  - Dr. David Van Buren, Dean, the School of Graduate Studies
  - Regina Pauly – Karrmann Library

Visitor Present – Wendy Brooke.

2010-2011 Chair Christine Storlie opened the meeting at 3:05 p.m.

**Announcements –**

1. Reminder – the Admission to Graduate Faculty Subcommittee will be meeting Thursday, September 22, 2011 in 2007 Ullsvik Hall, 2:30 p.m. – 3:00 p.m. – all members of the Graduate Council are invited to participate.

2. Need to elect a new graduate student representative for the 2011-2012 academic year – term will run fall 2011 through end of summer 2012.

3. Barb Barnet has been elected as an at-large representative to the Graduate Council. Her term will run fall 2011 through end of summer 2013.

**Minutes –**

1. **Elections –**
• **Chair** – Scott Ringgenberg indicated his interest in being chair for 2011-2012; nomination was seconded by Kimberly Tuescher. Nominations were closed and Scott Ringgenberg was elected unanimously.

• **Vice Chair** – Kimberly Tuescher nominated Sabina Burton and Patricia Bromley seconded the nomination. Nominations were closed and Sabina Burton was elected unanimously.

• **Secretary** – Jovan Hernandez was nominated. Nomination was seconded by Bill Haskins. Nominations were closed and Jovan Hernandez was elected unanimously.

• **Representative to the Commencement Committee** – Bill Haskins indicated his willingness to continue as the Graduate Council representative to the Commencement Committee. Discussion was held regarding duties of the representative to the Commencement Committee. It was unanimously decided that Bill Haskins would continue as the Graduate Council representative to the Commencement Committee.

• **Graduate student representative** – Kimberly Tuescher mentioned that Damontae January has expressed an interest in being the graduate student representative on the Graduate Council. Bill Haskins indicated that Kassandra Schnell has also expressed an interest in being the graduate student representative on the Graduate Council. Discussion ensued. Kimberly Tuescher made a motion that resumes for students interested would be gathered and then sent out to the Graduate Council members for an email vote within the next two weeks. Christine Storlie seconded the motion. Motion passed.

2. Approval of the minutes from the May 12, 2011 meeting.

   Sabina Burton, seconded by Jovan Hernandez, made a motion to approve the minutes as distributed. Motion passed.

**NOTE:** agenda was approved on a motion by Bill Haskins and seconded by Sabina Burton.

3. **Counselor Education program track change – effective spring 2012 – track changing from “Community Counseling” to “Mental Health Counseling”** – Kimberly Tuescher.

   The program track title “Community Counseling”, has been effective for over the past 15-year history of the program. The title “Mental Health Counseling” is consistent with the current training practices of the profession across the country. Further, it defines the emphasis of this clinical track in our training program with more accuracy. Further, it aligns with current license title of “Licensed Mental Health Counselor”. (Copied from the graduate course change form)

   Kimberly Tuescher explained the need for a change in track name. Discussion was held. Sabina Burton, seconded by Barb Barnet, made a motion to approve. Motion passed.

**NOTE:** it was decided to handle items #4, #5, and #6 all together.

4. **Course title change and updated syllabus – first reading – Counselor Education 7150, Community Counseling, 3 credits, title changing to Capstone Course in Mental Health Counseling – effective spring 2012** – Kimberly Tuescher.

   Catalog description from the course change form submitted: An orientation to the counseling professions especially with an emphasis on mental health counseling; organizations, administration, accountability systems, types of services, and training requirements will be studied. The mental health counseling track prepares license eligible graduates in professional counseling, and the department is an Approved Program by the Licensed Professional Counselor Section of the Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board of the State of Wisconsin. P: core courses in the program.

   Course description from the submitted syllabus: The course aims to address observational and learning needs of counselors-in-training, promoting students’ professional identity and preparation for counseling as a career. Practicum I in Mental Health Counseling is designed for observation of counseling related activities that are new to the student. Practicum I is intended to occur in a variety of counseling settings. Students take the course for 3 credits and complete 150 hours of observation. P: core courses in the program.

6. Course title change and updated syllabus – first reading – Counselor Education 7360, Practicum II in Community Counseling, 3-6 credits, title changing to Practicum II Internship in Mental Health Counseling – effective spring 2012 – Kimberly Tuescher.

   Course description compiled from the submitted syllabus: This course provides advanced graduate students with substantial experiences providing clinical psychotherapy and counseling techniques, participation in group supervision, case conceptualization development and presentation, ethical decision making in mental health counseling and/or relate placements, and other important aspects of the field. The objective is met through emergent personal and professional counselor development, ethical and legal awareness and practice, use of clinical supervision. P: core courses in the program.

   Kimberly Tuescher explained that changing the track name from “Community Counseling” to “Mental Health Counseling” caused the need for changing titles of three courses involved in Mental Health Counseling.

   David Van Buren asked why for Counselor Education 7150 the word “Capstone” was added. Kimberly Tuescher indicated that was a suggestion of the track coordinator, Steve Benish. Kimberly Tuescher will consult with Steve Benish and bring back to the next meeting the reasoning for the addition of “Capstone” in the title.

   Second reading for these three title changes will be at the October 20, 2011 Graduate Council meeting.


   NOTE: approval of this course will create a new subject area – Integrated Supply Chain Management – the Graduate Council must also approve the creation of the new subject area before it can be entered into the computer system.

   Wendy Brooke spoke to why the need for a new subject area of ISCM (Integrated Supply Chain Management). The courses that will be developed using this subject area will be specific to this program. Patricia Bromley made a motion to approve the new subject area, seconded by Bill Haskins. Motion passed unanimously.

   From the April 21, 2011 Graduate Council minutes: “This course will serve as a foundation course for the Integrated Supply Chain Master’s program. Course description: This course focuses on the importance of international supply chain management. It provides an overview of international logistics, global strategy for logistics and supply chain management, as well as structuring of the global supply chain. The international trade environment, total cost approach of materials, competitive relationships among international organizations, exchange fluctuations, practices of import/export, and other related topics will be explored.

   Wendy Brooke presented and answered questions. John Hammermeister made a motion to approve the requests to develop the courses ISCM 7100 and ISCM 7500. Motion was seconded by Rob Hasker. Motion was approved.”

   Catalog description and prerequisites from new course form: This course focuses on the importance of international supply chain management. It provides an overview of international logistics, global strategy for logistics and supply chain management, as well as structuring of the
global supply chain. The international trade environment, total cost approach of materials, competitive relationships among international organizations, exchange fluctuations, practices of import/export, and other related topics will be explored. P: graduate standing, BUSADMIN 4100 or consent of instructor.

Bill Haskins inquired about the prerequisite wording. He wondered if this was an and/or situation and what about BUSADMIN 6100 being added to the prerequisite. Discussion ensued. Wendy Brooke indicated that the prerequisite is misstated and it should say “graduate standing and BUSADMIN 4100/6100 or consent of instructor”.

Patricia Bromley made a motion to approve the course with the updated prerequisite statement. Bill Haskins seconded the motion. Motion passed.

8. Number of credits that may transfer into a master’s program at the University of Wisconsin-Platteville – David Van Buren.

From the May 12, 2011 Graduate Council meeting minutes: “Dean Van Buren has obtained information from other UW-System graduate schools re: how many credits they accept in transfer. Nine is typical, though a couple of them accept more. Rob Hasker proposed that unless there is a transfer or articulation agreement in place, a student may transfer at most nine credits. In all cases, no student will be able to transfer more than 15 credits. Discussion followed. Implications: 1) transfer/articulation agreements that now would be approved by the Dean would probably need to go through Graduate Council; 2) programs may attract fewer students and thus receive less revenue. Discussed permitting 12 transfer credits initially and consider moving to 9 if it seems feasible down the road. Is further research needed? What are other programs (i.e., our competitors) doing? We would have to select an implementation date, perhaps January 2012. Students admitted under the old rule would not be affected. This item will be taken up again in September.”

David Van Buren recapped the previous discussion at the May 12, 2011 Graduate Council meeting. He went on to indicate that this transfer ruling would cover external and internal transfers. An internal transfer being where credits, completed here at UW-Platteville, from another master’s degree program would be used toward a second master’s degree.

Kimberly Tuescher remarked on the wide range of credits required to earn a master’s degree here – 30 credits to 51 credits. Using the current 50% rule causes a wide range of transfer credits allowed. She is in favor of a cutoff -- using the same ruling for all programs – perhaps 12 credits of transfer. Discussion ensued.

Kimberly Tuescher made a motion that the maximum amount of transfer credits would be 12 credits with a sunset clause covering transfer and articulation agreements already in place. Jill Clough seconded the motion.

Bill Haskins pointed out that the transfer agreements in place for the Project Management program would probably be affected more than most other programs. Most of their transfer agreements limits are 12 credits but there is one for 15 credits. He also asked about who transfer agreements would be brought to for approval – David Van Buren or the Graduate Council?

David Van Buren remarked that the Graduate Council could grandfather in transfer/articulation agreements now in place. Discussion. Mike Rowe pointed out that articulation agreements have a review date.

It was decided to amend Kimberly Tuescher's motion to approval of a maximum of 12 credits unless there a transfer or articulation agreement in place. There was a call to vote. Motion passed unanimously.

David Van Buren wondered about an implementation date – perhaps those students admitted for summer 2012? Discussion ensued. Was suggested maybe those admitted after June 1, 2012. Someone asked if there were any students already admitted to summer 2012. It was decided that this information would be gathered and presented at the October 20, 2011 Graduate Council meeting.


From the May 12, 2011 Graduate Council meeting minutes: “Ad Hoc Committee to Review Article IV, Sections 2 and 3 of the Bylaws of the Graduate Council, viz., Graduate Council Composition and Graduate Council
Marked up revision suggestions for Article IV, Sections 2 and 3:

Section 2. Graduate Council Composition

The Graduate Council is composed of the following representatives:

- Graduate programs which are enrolling students shall have one representative on the Graduate Council.
- Three at-large faculty representatives from the graduate faculty,
- One at-large graduate student representative.
- The ex-officio, non-voting members of the Graduate Council are the following:
  - The Graduate Dean;
  - The Director of Karrmann Library or designee.

Section 3. Graduate Council Membership.

Each graduate program which is currently enrolling students shall determine whether it wishes to be represented by the program head/coordinator or by electing a graduate faculty member from that program. The term for elected faculty representatives shall be for two years. Terms shall expire in August and elections shall be held during the preceding spring semester. A faculty member may hold no more than two successive terms.

The graduate faculty elects the at-large faculty representatives who shall serve a term of two years. A faculty member may hold no more than two successive terms.

One at-large graduate student representative shall be elected by the graduate students who are currently admitted to graduate status. The graduate student’s term on the Graduate Council shall be for one year.

David Van Buren went over the subcommittee’s suggested changes. The new setup would have the Graduate Council at 15 members (13 voting) where with the current setup there would be 25 members (23 voting). The suggested setup would have 1 representative from each of the 9 master’s programs (which are currently admitting students). The program would pick their representative – could be the program coordinator, the department chairman or an elected faculty. The subcommittee recommends that inactive programs (those not currently admitting students) would no longer be entitled to a representative on the Graduate Council. Anyone can attend a Graduate Council meeting. The at-large representatives would be elected by the graduate faculty.

The Graduate Council members were asked to review the published marked up Bylaws document on the S drive and discuss/vote at the October 20, 2011 Graduate Council meeting.

10. Recommendation to increase the minimum standard for graduate admission on the academic version of IELTS from 5.5 to 6.0 – David Van Buren.

David Van Buren informed the Graduate Council that the undergraduate admissions office has increased the International English Language Testing System (IELTS) requirement from 5.5 to 6.0. He recommends that the Graduate Council also increase the graduate admission requirement for IELTS to 6.0 to be consistent. Discussion ensued. Sabina Burton made a motion to change the
IELTS requirement for graduate admission to 6.0. Motion was seconded by Regina Pauly. Motion passed unanimously.

NOTE: the Request for Admission to the Graduate Faculty Subcommittee met at 2:30 p.m. today. Present were: David Van Buren, Patricia Bromley, Barb Barnet.

Patricia Bromley, speaking for the subcommittee, indicated that they recommend approval of all those individuals listed in items #11, #12, and #13. She also wanted to note that the differential assignments on some of the syllabi were “light”. David Van Buren will communicate this to the appropriate offices. She also indicated that the subcommittee supported the approval of those individuals administratively approved by David Van Buren during the summer session (items #14, #15, and #16).

Patricia Bromley made a motion of approve all requests listed in item #11 through item #16. Motion was seconded by Sabina Burton. Motion passed.

11. Requests for admission to the Graduate Faculty – associate membership –
   • William Achia – Business and Accounting, on campus and online – beginning fall 2011 and expiring end of spring 2014.

12. Request for admission to the Graduate Faculty – provisional membership – one year –
   • Pamela Bernards – School of Education, Continuing Education – beginning fall 2011 and expiring end of summer 2012.
     o TEACHING 6530E, Current Topics in Education: Talented & Gifted: Working with High Achievers.
   • Tessa Campbell – School of Education, Continuing Education – beginning fall 2011 and expiring end of summer 2012.
     o TEACHING 6530E, Current Topics in Education: Curriculum and Course Construction #50.

13. Request for admission to the Graduate Faculty – provisional membership – three years –
   • Barbara Ducharme – School of Education, Continuing Education – beginning fall 2011 and expiring end of summer 2014.
     o TEACHING 6530E, Current Topics in Education: Educational Psychology #53.
   • Jennifer Lewis – School of Education, Continuing Education – beginning fall 2011 and expiring end of summer 2014.
     o TEACHING 6530E, Current Topics in Education: Preparing to Teach Online.
   • Scott Soja – School of Education, Physical Education – beginning fall 2011 and expiring end of summer 2014.
     o PHYSED (Physical Education) 5020, Physiology of Exercise.
     o PHYSED (Physical Education) 6960, Independent Study in Physical Education.
     o PHYSED (Physical Education) 7980, Independent Study in Health Education.
   • Michael (Mick) Viney – School of Education, Adult Education program – beginning fall 2011 and expiring end of summer 2014.
     o COUNSLED (Counselor Education) 7140, Student Services in Higher Education.

14. Requests for admission to the Graduate Faculty – provisional membership – one year – administratively approved during summer 2011 by David Van Buren.
   • Sarah Dunham – School of Education, Continuing Education – beginning summer 2011 and expiring end of spring 2012.
     o TEACHING 6530E, Current Topics in Education: Guidance and Counseling for Technical College Instructors.
• Kimmie Kretz – School of Education, Continuing Education – beginning summer 2011 and expiring end of spring 2012.
  o TEACHING 6530E, Current Topics in Education: Guidance and Counseling for Technical College Instructors.
• Felix Mireles – School of Education, Continuing Education – beginning fall 2011 and expiring end of summer 2012.
  o TEACHING 6530E, Current Topics in Education: Teaching Methods #52
• Shenita Ray – School of Education, Continuing Education – beginning summer 2011 and expiring end of spring 2012.
  o TEACHING 6530E, Current Topics in Education: Midwest Culturally Inclusive Conference.
• Jared Reigstad – Engineering, Online – beginning fall 2011 and expiring end of summer 2012.
  o ENGRG (Engineering) 7220, Dynamics of Structures.
• Kathy Witzig – School of Education, Continuing Education – beginning fall 2011 and expiring end of summer 2012.
  o TEACHING 6530E, Current Topics in Education: Guidance and Counseling for Technical Colleges Instructors #55.
• Nancy Woodward – School of Education, Continuing Education – beginning fall 2011 and expiring end of summer 2012.
  o TEACHING 6530E, Current Topics in Education: Educational Psychology #53.

15. Requests for admission to the Graduate Faculty – provisional membership – three years – administratively approved during summer 2011 by David Van Buren.
• Neeraj Agrawal – School of Education, Adult Education off campus program – beginning fall 2011 and expiring end of summer 2014.
  o PSYCHLGY (Psychology) 6930, Techniques of Counseling and Psychotherapy.
• Jim Andersen – School of Education, Continuing Education – beginning fall 2011 and expiring end of summer 2014.
  o TEACHING 6530E, Current Topics in Education: Learn to Turn – An Introduction to Woodturning.
• Nora Beth Chambers – School of Education, Continuing Education – beginning fall 2011 and expiring end of summer 2014.
  o TEACHING 6530E, Current Topics in Education: Teaching Methods #52.
• Kim Chappell – School of Education, Continuing Education – beginning fall 2011 and expiring end of summer 2014.
  o TEACHING 6530E, Current Topics in Education: Teaching Elementary Math Conceptually: A New Paradigm.
• Aumony Dahl – School of Education, Continuing Education – beginning fall 2011 and expiring end of summer 2014.
  o TEACHING 6530E, Current Topics in Education: Early Childhood: Family-Centered Services.
• Darcie Donegan – School of Education, Continuing Education – beginning summer 2011 and expiring end of spring 2014.
  o TEACHING 6530E, Current Topics in Education: Early Childhood Observation and Assessment.
  o TEACHING 6530E, Current Topics in Education: Early Childhood Typical and Atypical Development.
• Kathryn Grovergrys – School of Education, Continuing Education – beginning fall 2011 and expiring end of summer 2014.
  o TEACHING 6530E, Current Topics in Education: Preparing to Teach Hybrid.
• Joan Halverstadt – School of Education, Continuing Education – beginning fall 2011 and expiring end of summer 2014.
• TEACHING 6530E, Current Topics in Education: Child Abuse: Working With Abused and Neglected Children.

  • Mick Jackson – School of Education, Continuing Education, beginning fall 2011 and expiring end of summer 2014.
    o TEACHING 6530E, Current Topics in Education: Advanced Classroom Management: Children as Change Agents.
    o TEACHING 6530E, Current Topics in Education: Attention Deficit Disorder: Information & Interventions for Effective Teaching.
    o TEACHING 6530E, Current Topics in Education: Behavior is Language: Strategies for Managing Disruptive Behavior.
    o TEACHING 6530E, Current Topics in Education: Reading Fundamentals #1: An Introduction to Scientifically-Based Research.
    o TEACHING 6530E, Current Topics in Education: Reading Fundamentals #2: Laying the Foundation for Effective Reading Instruction.
    o TEACHING 6530E, Current Topics in Education: Reading Fundamentals #3: The Elements of Effective Reading Evaluation & Assessment.
TEACHING 6530E, Current Topics in Education: Violence in Schools: Identification, Prevention and Intervention Strategies.

TEACHING 6530E, Current Topics in Education: Understanding Aggression: Coping With Aggressive Behavior in the Classroom.


TEACHING 6530E, Current Topics in Education: Earth Science – Earth’s Crustal Antics.

TEACHING 6530E, Current Topics in Education: Earth Science - Earth’s Dirty Little Secrets.


TEACHING 6530E, Current Topics in Education: Life Science – Ants, Plants and Puppy Dog Toes.

TEACHING 6530E, Current Topics in Education: Life Science – Body Shop.

TEACHING 6530E, Current Topics in Education: Life Science – Body Works.

TEACHING 6530E, Current Topics in Education: Life Science – Plants Inside and Out.

TEACHING 6530E, Current Topics in Education: Physical Science – Because Newton Said So.

TEACHING 6530E, Current Topics in Education: Physical Science – Everyday Science Stuff Around Us.


TEACHING 6530E, Current Topics in Education: Physical Science – Have Forces, Will Travel.

TEACHING 6530E, Current Topics in Education: Physical Science – Just Simply Machines.

Marsha Tweedy – School of Education, Continuing Education – beginning fall 2011 and expiring end of summer 2014.

TEACHING 6530E, Current Topics in Education: Curriculum and Course Construction #50.


TEACHING 6530E, Current Topics in Education: Guidance and Counseling.

Marea Winnega – School of Education, Continuing Education – beginning fall 2011 and expiring end of summer 2014.

TEACHING 6530E, Current Topics in Education: Autism & Asperger’s Disorder: Information and Effective Intervention Strategies.


TEACHING 6530E, Current Topics in Education: Photoshop Elements: Digital Imaging in the Classroom.

TEACHING 6530E, Current Topics in Education: iMovie: Digital Video in the Classroom.

TEACHING 6530E, Current Topics in Education: MediaBlender: Project-Based Learning with Multimedia.

TEACHING 6530E, Current Topics in Education: Movie Maker: Digital Video in the Classroom.

TEACHING 6530E, Current Topics in Education: Moodle for Teachers.

16. Requests for admission to the Graduate Faculty – associate membership – administratively approved during summer 2011 by David Van Buren.
• George Krueger – Business and Accounting, Online – beginning fall 2011 and expiring end of summer 2014.

David Van Buren asked that each program area let Linda Jamieson know what they would like to present their assessment report as soon as possible.

18. Other business – None.

Meeting was adjourned at 4:08 p.m. on a motion by Kimberly Tuescher and seconded by Sabina Burton.

Information only –

1. 2011-2012 Assessment Report Schedule:

• 2011
  • September –
  • October –
  • November –
  • December –

• 2012
  • February 2 – M.S.: Engineering, Jill Clough.
  • February 23 –
  • March – Computer Science, Rob Hasker
  • April –
  • May –

• Basic questions:
  • A. What evidence do you have that students achieve your stated learning outcomes?
  • B. What have you learned as a result?
  • C. Document specific changes that have resulted from your assessment efforts.

Graduate Council 2011-2012 Meeting Dates
Graduate Council will meet 3:00 p.m. – 5:00 p.m. in 2007 Ullsvik Hall:
Fall 2011          Spring 2012
September 22, 2011  February 2, 2012
October 20, 2011    February 23, 2012
November 17, 2011   March 15, 2012
December 15, 2011   April 19, 2012
                     May 10, 2012

Request for Admission to Graduate Faculty Subcommittee will meet 2:30 p.m. – 3:00 p.m. in 2007 Ullsvik Hall:
Fall 2011          Spring 2012
September 22, 2011  February 2, 2012
October 20, 2011    February 23, 2012
November 17, 2011   March 15, 2012
December 15, 2011   April 19, 2012
                     May 10, 2012

GRADUATE COUNCIL MEMBERSHIP 2011-2012:
PROGRAM AREAS:
Agricultural Industries
Mike Compton – graduate program
Computer Science
Rob Hasker – graduate program
Mike Rowe – elected faculty (term expires end of 2012 summer session)
Counselor Education
Kimberly Tuescher – graduate program
Jovan Hernandez – elected faculty (term expires end of 2012 summer session)
Criminal Justice
Cheryl Banachowski-Fuller – graduate program
Sabina Burton – elected faculty (term expires end of 2012 summer session)
Engineering
Jill Clough – graduate program
Patricia Jinkins – elected faculty (term expires end of 2012 summer session)
Industrial Technology Management
Colleen Kaiser – graduate program
Master of Science in Education
Karen Stimson – graduate program
Scott Ringgenberg – elected faculty (term expires end of 2012 summer session)
Project Management
D. William Haskins – graduate program
Jill Clough – elected faculty (term expires end of 2013 summer session)
At-Large Representatives
Barb Barnet – elected faculty (term expires end of 2013 summer session)
Patricia Bromley – elected faculty (term expires end of 2012 summer session)
Graduate Student Representative
Vacant – elected graduate student (term expires end of 2012 summer session)
EX OFFICIO MEMBERS
Dr. David Van Buren, Dean, the School of Graduate Studies
Regina Pauly – Karrmann Library