The Graduate Council met Thursday, April 21, 2011 in 2007 Ullsvik Hall.

PROGRAM AREAS:

**Computer Science**
- Rob Hasker – graduate program
- Mike Rowe – elected faculty (term expires end of 2012 summer session)

**Counselor Education**
- Colleen McCabe (representing Director of the School of Education, Karen Stinson) – graduate program
- Jovan Hernandez – elected faculty (term expires end of 2012 summer session)

**Criminal Justice**
- Cheryl Banachowski-Fuller – graduate program

**Engineering**
- Lisa Riedle – graduate program
- Patricia Jinkins – elected faculty (term expires end of 2012 summer session)

**Master of Science in Education**
- Colleen McCabe (representing the Director of the School of Education, Karen Stinson) – graduate program
- Scott Ringgenberg – elected faculty (term expires end of 2012 summer session)

**Project Management**
- John Hammermeister – elected faculty (term expires end of 2011 summer session)

**At-Large Representatives**
- Christine Storlie – elected faculty (term expires end of 2011 summer session)
- Patricia Bromley – elected faculty (term expires end of 2012 summer session)

**Graduate Student Representative**
- Mary Holcomb – elected graduate student (term expires end of 2011 summer session)

EX OFFICIO MEMBERS
- Dr. David Van Buren, Dean, the School of Graduate Studies
- Regina Pauly – Karrmann Library


Chair Christine Storlie opened the meeting at 3:03 p.m.

**Minutes –**

1. Approval of the minutes from the March 24, 2011 meeting.

Lisa Riedle indicated a slight correction to the minutes in item #8 – this will be discussed today in item #9. The minutes were approved on a motion by Patricia Bromley and seconded by Cheryl Banachowski-Fuller. Motion passed unanimously.

**NOTE: items #2 and #3 were handled as one item.**

This course will serve as a foundation course for the Integrated Supply Chain Master’s program. Course description: This course focuses on the importance of international supply chain management. It provides an overview of international logistics, global strategy for logistics and supply chain management, as well as structuring of the global supply chain. The international trade environment, total cost approach of materials, competitive relationships among international organizations, exchange fluctuations, practices of import/export, and other related topics will be explored.

3. Request for permission to develop a new course – ISCM (Integrated Supply Chain Management) 7500, Supply Chain Logistics, 3 credits – to be developed summer 2011 – Wendy Brooke.

This course will serve as a foundation course for the Integrated Supply Chain Master’s program. Course description: Introduction to the logistics system of an organization. Procedures and techniques for the design and analysis of transportation, material handling, and inventory will be covered. It will examine the interdependencies between the logistics system and wider organizational activities.

Wendy Brooke presented and answered questions. John Hammermeister made a motion to approve the requests to develop the courses ISCM 7100 and ISCM 7500. Motion was seconded by Rob Hasker. Motion was approved.


From the March 24, 2011 Graduate Council minutes: “Stephen Kleisath presented and answered questions. This course would be an asset to both the Project Management program and the new Organization Change Leadership program. Course will be developed by Misty Lemon Rogers. Discussion ensued. From the submitted permission to develop form: ‘The course provides an introduction to leadership theory and practice, both generally and specifically. Strategies for identifying and positively affecting the core of the organization will be discussed. Methods for adapting to and affecting change in interpersonal and group situations will be covered’. Rob Hasker made a motion to approve the request to develop. It was seconded by John Hammermeister. Motion was approved.

Stephen Kleisath and Elizabeth Swift were present to answer questions. Course was approved on a motion by Rob Hasker and seconded by Patricia Bromley.


Rob Hasker presented his assessment report which focused on theses. Discussion ensued. They discussed the difficulties with translations from German into English in regards to references. This item was for information only thus no action was taken.


Catalog description: A study of programming language topics which include data objects, data types, storage management, syntax, BNF descriptions, semantics, lexical analysis and parsing. Examples taken from traditional languages as well as more modern languages. P: COMPUTER 2630, Object-oriented Programming and Data Structures II.

Rob Hasker presented and answered questions. This is an undergraduate course that is being moved up to a graduate level. Rob went through the course content. Cheryl Banachowski-Fuller remarked that the textbook was from 2003; was there a newer textbook? Rob responded that there are a limited number of textbooks. Christine Storlie asked about the prerequisite and Rob answered it was used in an advisory role.

Second reading for this course will be at the May 12, 2011 Graduate Council meeting.

7. Changes to the Computer Science program – Rob Hasker.
• Clarify placement of COMPUTER (Computer Science) 5520
• Change in overseas requirements

Rob Hasker went through the curriculum changes and answered questions. The credit requirements have been updated to:

The following table gives the requirements for each category depending on whether the student takes the thesis option or the seminar paper option.

<table>
<thead>
<tr>
<th>Option</th>
<th>Thesis</th>
<th>Seminar Paper</th>
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</thead>
<tbody>
<tr>
<td>Total Credits</td>
<td>30</td>
<td>30</td>
</tr>
<tr>
<td>Foundations</td>
<td>12 or more credits</td>
<td>15 or more credits</td>
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<tr>
<td></td>
<td>At least 3 credits of foundations coursework must be from Group A and at least 3 credits must be from Group B.</td>
<td></td>
</tr>
<tr>
<td>Electives</td>
<td>0 to 3 credits</td>
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<tr>
<td>Project</td>
<td>4 to 5 credits with at least 1 credit at an abroad institution</td>
<td></td>
</tr>
<tr>
<td>Culture/Lang./Intl. Studies</td>
<td>2 to 4 credits with at least 1 credit at an abroad institution</td>
<td></td>
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<tr>
<td>Additional Requirements</td>
<td>6 credits of COMPUTER 7990 – Thesis Research</td>
<td>3 credits of COMPUTER 7920 – Seminar Paper Research</td>
</tr>
<tr>
<td></td>
<td>Not counting the culture and language requirement, at least 6 credits must be earned abroad and 15 credits from courses with significant global content</td>
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</tbody>
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David Van Buren remarked that the international aspect of the program might be considered restricting. Discussion ensued regarding the restrictions for growth in the program and if there weren’t 9 credits abroad – what else could cover this. It was decided that Rob will bring this back for discussion at a future meeting.

8. Reminder regarding independent study policy that independent study may not be used for collecting information for the seminar paper – David Van Buren.

From the Graduate Council minutes for the September 22, 1966 meeting: "Policy 6 The amount of graduate credit allowed for individual students in independent study may not exceed a total of four except with the special permission of the student’s advisor and the Graduate Dean. Such approval must be secured before independent study courses are begun. Students registering for independent study must submit, at or before registration, a description of the subject to be covered. This description must be signed by the instructor conducting the independent study. Independent study may not be used for collecting information for the seminar paper. Motion by Dr. Longhorn, seconded by Dr. Jahn.”

David Van Buren spoke regarding this matter. This was just a reminder that at this time independent study credits may not be used for the collecting of information to be used in a seminar paper/educational project/thesis. Discussed ensued. David Van Buren wondered if the Graduate Council may want to consider rethinking this aspect. No action was taken.

9. Consideration to amend the School of Graduate Studies rules to bar simultaneous admission to more than one graduate degree program at a time, with an allowance for exceptions which may be granted upon approval by the Graduate Dean – Bill Haskins.

History –
From the January 26, 2006 Graduate Council minutes:
“7. Simultaneous pursuit of two master’s degrees – David Van Buren. Dr. Van Buren opened a discussion on the option of a graduate student simultaneously pursuing two master’s degrees. The example used was those students pursuing a Master of Science in Engineering and a Master of Science in Project Management. He wondered if they should adopt a policy of having students finish one degree and then start the other. Discussion ensued. Some members expressed the view that the real issue was the maximum number of credits we allow to transfer from other universities or from other graduate degree
programs on campus. Should students be allowed to transfer ½ of their credits into another degree? More discussion followed. No action was taken.”

**From the September 21, 2006 Graduate Council minutes:**

“6. Number of credits allowed as transfer – David Van Buren.

(Statement from David Van Buren: I believe that allowing up to 50% of credits to be transferred into our degree programs is excessive. How is it a University of Wisconsin-Platteville degree if 50% comes from another program? I would recommend that we establish a new limit of no more than 9 credits from other institutions AND no more than 12 credits from any combination from other institutions AND other University of Wisconsin-Platteville degree programs.)

Dr. Van Buren informed the Council of an email discussion between the UW System graduate deans regarding how many transfer credits are allowed at their institutions. Dr. Van Buren pointed out that the University of Wisconsin-Platteville is much higher than the others. Dr. Van Buren indicated that he realized that some of the programs were more restrictive in what they allowed. He wondered if perhaps we need a more overall restrictive policy.

Bill Haskins – Project Management has agreements in place that allow 12-15 credits of transfer. Dominic Barraclough – Counselor Education allows 50%.

Alison Bunte – Master of Science in Education usually allows 9-12 credits of transfer but sometimes it is higher.

Patricia Bromley – Adult Education allows up to 15 credits of transfer.

Susan Hilal – Criminal Justice usually transfers 9-12 credits.

Lisa Riedle – commented that when earning a second master’s degree at the University of Wisconsin-Platteville students are allowed to transfer into the second master’s degree up to 50% from the first master’s degree.

David Van Buren – commented that the online programs do most of the double master’s.

Discussion ensued. He agreed that if the graduate deans put together a document summarizing the limits various campuses use on transfer of graduate coursework, he would forward it to the Graduate Council.

Patricia Bromley – suggested that maybe we should compare with other institutions outside of the UW System.”

**From the March 24, 2011 Graduate Council minutes:**

Bill Haskins spoke regarding the difficulties encountered when a graduate student pursues two programs at one time. The example he used was a student pursuing both the Engineering degree and the Project Management degree.

David Van Buren asked that the council take another look at how many credits can transfer into a degree – both from other institutions and from other University of Wisconsin-Platteville degrees. Simultaneous pursuit of degrees involves two advisors, two sets of program requirements and is not a smooth operation. Tracking the change in programs and completion of courses, meeting two sets of degree requirements, etc. is very difficult.

Mike Rowe wondered what other institutions were doing. Maybe check that out.

David Van Buren remarked that we must maintain the integrity of each program. Maybe students could earn the first degree and then an additional certificate in the other area. Discussion ensued.

David Van Buren also discussed the PMP (Project Management Professional) certification. Students who have completed the PMP certification were originally granted 6 credits of credit for life experience credits in the Project Management program to cover PROJMGT (Project Management) 7010 and PROJMGT (Project Management) 7020. Engineering also grants the individual the same credit for life experience of six credits to cover 7010 and 7020. After an accreditation experience PMI indicated that University of Wisconsin-Platteville should not grant 6 credits of life experience covering 7010 and 7020 but should only grant three credits of elective. The Project Management program changed the credit for life experience to match their recommendation. However Engineering is still granting six credits of life experience covering 7010 and 7020.

Christine Storlie wondered why a student couldn’t just finish the first degree and then start the second degree. Discussion ensued.

Members were asked to spread the word and bring concerns and thoughts to the next Graduate Council meeting. This item will be included on the April 21st Graduate Council meeting agenda.

**From the 2010-2012 Graduate Catalog:**

“Applying Credits Earned in One Graduate Program Toward Another Graduate Degree

Credits from other University of Wisconsin-Platteville graduate degree programs may be applied to a second graduate degree at UW-Platteville upon the recommendation of the program faculty, up to a maximum of 50 percent of the credits required for the degree. The total of credits from other University of
Wisconsin-Platteville degree programs and credits transferred from other institutions cannot exceed 50 percent of the credits required for the degree.”

From the 2010–2012 Graduate Catalog:
“Transfer Credits
The following guidelines apply to transfer credits to graduate programs at the University of Wisconsin-Platteville:
• To be accepted for transfer, credits must be approved by more than one faculty member in the relevant program along with the dean of the School of Graduate Studies. Faculty may be 1) the program’s committee; or 2) some mix of the student’s advisor, program head, and a faculty member with expertise in the field.
• A minimum of 50% of the credits for a degree must be from the University of Wisconsin-Platteville graduate courses.
• Credits may be transferred only from a nationally or regionally accredited institution recognized by the Council for Higher Education Accreditation.
• Students must complete their graduate program within seven years of being admitted to the program at University of Wisconsin-Platteville (extensions may be granted). Once credits have been accepted as transfer credits, they become part of the current program of study, and the seven-year limit is based on the date of admission into the program.
• Transfer credits will be officially recorded after the student has successfully completed one graduate course at University of Wisconsin-Platteville and only courses where the student received a grade of B or higher will be accepted.”

Lisa Riedle pointed out an error in the minutes quoted before from the March 24, 2011 Graduate Council minutes. The minutes read: David Van Buren also discussed the PMP (Project Management Professional) certification. Students who have completed the PMP certification were originally granted 6 credits of credit for life experience credits in the Project Management program to cover PROJMGT (Project Management) 7010 and PROJMGT (Project Management) 7020. Engineering also grants the individual the same credit for life experience of six credits to cover 7010 and 7020. After an accreditation experience PMI indicated that University of Wisconsin-Platteville should not grant 6 credits of life experience covering 7010 and 7020 but should only grant three credits of elective. The Project Management program changed the credit for life experience to match their recommendation. However Engineering is still granting six credits of life experience covering 7010 and 7020.” The misinformation was in the sentence “However Engineering is still granting six credits of life experience covering 7010 and 7020”.

Lisa informed the Graduate Council that the MS Engineering Steering Committee meeting of October 20, 2009 minutes read: “The UWP Project Management graduate program recently adopted the following policy: “The MSPM program underwent accreditation review spring 2008, with formal accreditation awarded to UWP in July 2008. The accreditation assessment resulted in a change to the PM program Credit for Life Experience feature, which became effective in February 2009. Until recently, matriculated students who held the PMP credential from Project Management Institute were awarded six credits for life experience toward MSPM degree completion, substituting for the two core techniques courses PM 7010 and PM 7020. PMI’s accreditation requirements included reducing the academic value of the PMP to just three credits, applied in the elective category only. Our program had followed the six credits for life experience substitution for two courses PM 7010 and PM 7020 but due to the PM program change should change our policy also. So effective January 1, 2010 for new applicants, a student can receive 3 elective credits for life experience of a PMP certification. Students admitted prior to January 1, 2010 will be grandfathered under the old policy.”

Discussion then returned to the matter of simultaneous pursuit of two master’s degrees. Cheryl Banachowski-Fuller made a motion, seconded by Patricia Bromley, that no student should be allowed to pursue two master’s degrees simultaneously. Discussion ensued regarding maintaining the integrity of programs and of the recordkeeping difficulties. Discussion progressed into are we allowing too many credits to transfer into programs. More discussion ensued. Should we divide this matter into consideration of two items – 1) number of credits a student is allowed to transfer into a program and 2) may a student pursue two master’s degrees simultaneously? Rob Hasker, seconded by John Hammermeister, made a motion to table these matters until the May 12, 2011 Graduate Council meeting and at that time have the agenda list two items:
1. Number of credits that may be transferred into a master’s program
2. Should master’s students be allowed to pursue two degrees simultaneously?

Motion passed. These two items will appear on the May 12, 2011 Graduate Council agenda.

NOTE: The Request for Admission to the Graduate Faculty subcommittee met at 2:30 p.m. today and consisted of David Van Buren, Christine Storlie and Cheryl Banachowski-Fuller.

10. Requests for admission to the Graduate Faculty – associate membership –
    • Wendy Brooke – Business and Accounting – distance education.

11. Requests for admission to the Graduate Faculty – provisional membership – one year –
    • Misty Lemon-Rogers – Project Management online program – beginning summer 2011 and expiring end of spring 2012.
      o BUSADMIN (Business Administration) 5340, Management, Gender and Race.
      o BUSADMIN (Business Administration) 7XXX, Organizational Change Leadership: Theory & Practice.
      o BUSADMIN (Business Administration) 5030, Human Resource Management.

NOTE: Items #10 and #11 were handled together.

Cheryl Banachowski-Fuller made a motion to approve Wendy Brooke, Misty Lemon-Rogers and Caryn Stanley. Motion was seconded by John Hammermeister. Motion passed unanimously.

12. Requests for admission to the Graduate Faculty – provisional membership – three years –
    • Geoffrey Herman – School of Education, Continuing Education – beginning summer 2011 and expiring end of spring 2014.
      o TEACHING 6530E, Current Topics in Education: Communing in Clay.
    • Michael Klemp-North – Criminal Justice online program – beginning summer 2011 and expiring end of spring 2014.
      o CRIMLJUS (Criminal Justice) 7630, Contemporary Correctional Systems: Institutional and Community-Based Corrections.
    • Phil Lyons – School of Education, Continuing Education – beginning summer 2011 and expiring end of spring 2014.
      o TEACHING 6530E, Current Topics in Education: Communing in Clay II-Wheel Ceramics.
    • Ryan Melbard – Engineering online program – beginning fall 2011 and expiring end of summer 2014.
      o ENGRG (Engineering) 7070, Optimization with Engineering Applications.
    • Philip Micech – Engineering online program – beginning fall 2011 and expiring end of summer 2014.
      o ENGRG (Engineering) 7310, Control Systems Engineering.
      o ENGRG (Engineering) 7320, Modern Control Systems.
      o ENGRG (Engineering) 7340, Digital Control Systems.
      o ENGRG (Engineering) 7520, Design for Manufacturability.
      o ENGRG (Engineering) 7830, Advanced Cost and Value Analysis.
• **Michael Parks** – School of Education, Continuing Education – beginning summer 2011 and expiring end of spring 2014.
  o TEACHING 6530E, *Current Topics in Education: Battle for Prairie Du Chien – Reenactment.*
• **Carole Spelic** – School of Education, Continuing Education – beginning fall 2011 and expiring end of summer 2014.
  o TEACHING 6530E, *Current Topics in Education: Art Survey.*
• **Ronald Thomas** – Engineering online program – beginning fall 2011 and expiring end of summer 2014.
  o ENGRG (Engineering) 7550, *Product Design and Development.*
• **Edward Turnbull** – Engineering online program – beginning fall 2011 and expiring end of summer 2014.
  o ENGRG (Engineering) 7030, *Simulation Modeling of Engineering Systems.*
  o ENGRG (Engineering) 7510, *Design of Experiments.*
• **Jason Zajicek** – Engineering online program – beginning fall 2011 and expiring end of summer 2014.
  o ENGRG (Engineering) 7850, *Taguchi Method of Designing Experiments.*

Cheryl Banachowski-Fuller made a motion to approve all those individuals listed in item #12. Motion was seconded by Scott Ringgenberg. **Motion passed unanimously.**

It was questioned what the difference was between “Communing in Clay” and “Communing in Clay II”. It was thought that this is the same course just taught at different times by different instructors.

It was also noted regarding TEACHING 6530E, “Current Topic in Education: Art Survey”, that there is an undergraduate course titled “Art Survey”.

13. **Other business** – none.

Meeting was adjourned at 4:22 p.m.

**Information only –**

1. **2010-2011 Assessment Report Schedule:**
   • 2010
     o October 21st
     o November 18th
     o December 16th – M.S.: Project Management, Bill Haskins.
   • 2011
     o January 27th – School of Education, Karen Stinson (includes M.S.E., Counselor Education, M.S.E.: English Education Wuhan, M.S.E.: Adult Education) – half will be presented in January and half in February.
     o February 17th – School of Education, Karen Stinson (includes M.S.E., Counselor Education, M.S.E.: English Education Wuhan, M.S.E.: Adult Education) – half will be presented in January and half in February.
     o March 24th
     o April 21st – M.S.: Computer Science, Rob Hasker.
     o May 12th – M.S.: Criminal Justice, Cheryl Banachowski-Fuller.

**2011-2012 Assessment Report Schedule:**
   • 2011
• September – M.S.: Engineering, Jill Clough.

Basic questions:
• A. What evidence do you have that students achieve your stated learning outcomes?
• B. What have you learned as a result?
• C. Document specific changes that have resulted from your assessment efforts.

2. Topic Courses Reactivated –
• Business Administration 6950, Special Topics.
• Computer Science 7830, Special Topics in Computer Science.
• Criminal Justice 7940, Special Topics in Criminal Justice.
• Engineering 7930, Special Topics in Engineering.

3. Change in course description for COMPUTER (Computer Science) 7120, Software Project I – effective fall 2011 – Rob Hasker –
• Old description: Participation in a semester-long software development group project at the student's home university. Application of software engineering techniques and principles to the development of the project. P: COMPUTER 2630 and SOFTWARE 2730.
• New description: Participation in a semester-long, group software development project, typically at the student’s home university. Software engineering techniques and principles will be applied in the development of the project. P: COMPUTER 2630 and SOFTWARE 2730.

4. Change in the course description for COMPUTER (Computer Science) 7220, Software Project II – effective fall 2011 – Rob Hasker –
• Old description: Participation in a semester-long software development group project. This course is only open to JIM-CS students in their "abroad" semester. Application of software engineering techniques and principles to the development of the project. P: COMPUTER 2630 and SOFTWARE 2730.
• New description: Participation in a semester-long, group software development project. This course is typically taken by students in their “abroad” semester. Software engineering techniques and principles will be applied in the development of the project. P: COMPUTER 2630 and SOFTWARE 2730.

Graduate Council 2010 – 2011 meeting dates:
Graduate Council will meet 3:00 p.m. – 5:00 p.m. in 2007 Ullsvik Hall:

September 30, 2010
October 21, 2010
November 18, 2010
December 16, 2010
January 27, 2011
February 17, 2011
March 24, 2011
April 21, 2011
May 12, 2011

Request for Admission to Graduate Faculty Subcommitteee will meet 2:30 p.m. – 3:00 p.m. in 2007 Ullsvik Hall:

September 23, 2010
October 21, 2010
November 18, 2010
December 16, 2010
January 27, 2011
February 17, 2011
March 24, 2011
April 21, 2011
May 12, 2011
GRADUATE COUNCIL MEMBERSHIP 2010-2011:

PROGRAM AREAS:

Agricultural Industries
Mike Compton – graduate program

Computer Science
Rob Hasker – graduate program
Mike Rowe – elected faculty (term expires end of 2012 summer session)

Counselor Education
Colleen McCabe (representing the Director of the School of Education, Karen Stinson) – graduate program
Jovan Hernandez – elected faculty (term expires end of 2012 summer session)

Criminal Justice
Cheryl Banachowski-Fuller – graduate program
Sabina Burton – elected faculty (term expires end of 2012 summer session)

Engineering
Lisa Riedle – graduate program
Patricia Jinkins – elected faculty (term expires end of 2012 summer session)

Industrial Technology Management
Colleen Kaiser (representing David Heimerdinger) – graduate program

Master of Science in Education
Colleen McCabe (representing the Director of the School of Education, Karen Stinson) – graduate program
Scott Ringgenberg – elected faculty (term expires end of 2012 summer session)

Project Management
D. William Haskins – graduate program
John Hammermeister – elected faculty (term expires end of 2011 summer session)

At-Large Representatives
Christine Storlie – elected faculty (term expires end of 2011 summer session)
Patricia Bromley – elected faculty (term expires end of 2012 summer session)

Graduate Student Representative
Mary Holcomb – elected graduate student (term expires end of 2011 summer session)

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