The Graduate Council met Thursday, November 17, 2011 at 3:00 p.m. in 2007 Ullsvik Hall.

Members Present:
PROGRAM AREAS:

Computer Science  
Rob Hasker – graduate program

Counselor Education  
Jovan Hernandez – elected faculty (term expires end of 2012 summer session)

Criminal Justice  
Sabina Burton – elected faculty (term expires end of 2012 summer session)

Engineering  
Jill Clough – graduate program
Patricia Jinkins – elected faculty (term expires end of 2012 summer session)

Master of Science in Education  
Karen Stinson – graduate program
Scott Ringgenberg – elected faculty (term expires end of 2012 summer session)

Project Management  
Scott Wright – elected faculty (term expires end of 2013 summer session)

At-Large Representatives  
Patricia Bromley – elected faculty (term expires end of 2012 summer session)

Graduate Student Representative  
Christopher Hanegraaf – elected graduate student (term expires end of 2012 summer session)

EX OFFICIO MEMBERS  
Dr. David Van Buren, Dean, the School of Graduate Studies
Regina Pauly – Karrmann Library

Visitors Present – Steve Benish and David Heimerdinger.

Chair Scott Ringgenberg opened the meeting at 3:02 p.m.

Minutes –

1. Approval of the minutes from the October 20, 2011 meeting.
   The minutes were approved on a motion by Sabina Burton and seconded by Karen Stinson.

2. Changes to the Education Administration certification – Karen Stinson –
   • Credit change – TEACHING 7370, Educational Administration Systems I, credits changing from 1-5 credits to 4 credits effective summer 2012 - Karen Stinson.
   • Credit change – TEACHING 7390, Educational Administration Systems II, credits changing from 1-5 credits to 4 credits effective summer 2012 - Karen Stinson.
   • Credit change – TEACHING 6310, Practicum, credits changing from 3 credits to 1-3 credits effective summer 2012 – Karen Stinson.

Proposed Program Changes Educational Administration

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Karen Stinson explained the need for a change in the educational administration licensure requirements. These changes were mandated by the licensure agency. Discussion ensued. **Second reading for these course changes will be at the December 15, 2011 Graduate Council meeting.**

3. **New course – first reading – COUNSLED (Counselor Education) 7290, Advanced Substance Abuse and Psychopharmacology, 3 credits, effective spring 2012 – Steve Benish.**

   New course justification from submitted new course form: Elective course offering for students in the Mental Health track. Students in this track would benefit from special instruction in substance abuse and psychopharmacology to better serve their clients.

   Catalog description from new course form: The course provides advanced levels of substance abuse counseling foci with emphasis on a strength-based perspective, including history and concepts of substance use and addiction, dependence, case formulation and assessment, developmental factors, diagnosis, biological interventions, treatment planning, and the complex interaction of culture and providing treatment for substance abuse.

   Steve Benish presented and answered questions. He had a one sheet handout – missing page from syllabus. Steve went over the history and background for this course creation. Course is needed to cover licensure changes. Pat Bromley pointed out that Criminal Justice already has a psychopharmacology course and wondered if Steve had contacted them to check for overlap. Steve indicated he had not but would. Discussion ensued. **Second reading for this course will be at the December 15, 2011 Graduate Council meeting.**

4. **Second reading – Counselor Education master's program name change – effective spring 2012 – master’s program name being changed from Counselor Education to Counseling Psychology – Kimberly Tuescher.**

   From the October 20, 2011 Graduate Council minutes: “From the submitted change form: The program title “Counselor Education”, has been effective for the entire 45 year history of the program. The title “Counseling Psychology” is consistent with the current training practices of the profession across the country. Further, it defines the emphasis of our training program with more accuracy. The professors of the current program were all trained in Ph.D. Counseling Psychology programs.
Graduate students effective spring 2012 would be admitted into the M.S.E.: Counseling Psychology program. Graduate students graduating effective spring 2012 would be graduating with a Master of Science in Education degree in Counseling Psychology.

Kimberly Tuescher indicated that David Van Buren had checked with the Psychology Department and they have no problem with the proposed name change. Kimberly Tuescher went over the need for the change and spoke on the change in training focus through the years.

Cheryl Banachowski-Fuller inquired about the need for UW System approval. Kimberly Tuescher indicated that the request would be put before the Academic Planning Council, the Graduate Council and then sent to the provost. The provost would communicate the change to UW System.

Discussion ensued. The second reading for this change will be at the November 2011 Graduate Council meeting.”

Jovan Hernandez was present to answer questions. Discussion ensued. Rob Hasker made a motion to approve Counselor Education changing their program name from Counselor Education to Counseling Psychology. Motion was seconded by Scott Wright. Motion passed.

5. Admission of International Students – possibility of a change from verification of English proficiency – David Van Buren – x

- from WESLI (Wisconsin English Second Language Institute - https://www.wesli.com/wesli.html)
- to from WESLI, ESL at UW-Madison (Program in English as a Secondary Language - http://www.english.wisc.edu/esl/) and MESLS (Madison English as a Second Language School - http://www.mesls.org/)

The School of Graduate Studies Office currently only accepts verification of English proficiency from WESLI. The undergraduate Admission and Enrollment Services Office accepts verification of English proficiency from WESLI, ESL at UW-Madison and MESLS.

The Admission and Enrollment Services web page (http://www.uwpalt.edu/admission/international/admission.html) indicates:

1. For students of the Program in ESL at UW-Madison, WESLI or MESLS:
   1. Program in ESL at UW-Madison Students: Students who enroll at Program in English as a Second Language at UW-Madison (http://www.english.wisc.edu/esl/) in Madison, Wisconsin may seek a conditional admission letter from UW-Platteville if they meet all other admission requirements at UW-Platteville. When a student, conditionally admitted, completes his/her coursework at the Program in ESL at UW-Madison, the Program in ESL’s will provide UW-Platteville with a letter of recommendation of English language proficiency, a copy of the current I-20 and a completed transfer verification form.
   2. WESLI Students: Students who enroll at Wisconsin English as a Second Language Institute (http://www.wesli.com/) in Madison, Wisconsin may seek a conditional admission letter from UW-Platteville if they meet all other admission requirements at UW-Platteville. When a student, conditionally admitted, completes his/her coursework at WESLI, WESLI will provide UW-Platteville with the following to ‘finalize’ the admission: a letter of recommendation of English language proficiency, completion of the 700 level coursework and/or at least a 75 on the Michigan test; a copy of the current visa; and a completed transfer verification form.
   3. MESLS Students: Students who enroll at Madison English as a Second Language School (http://www.mesls.org/) in Madison, Wisconsin may seek a conditional admission letter from UW-Platteville if they meet all other admission requirements at UW-Platteville. When a student, conditionally admitted, completes his/her coursework at MESLS, MESLS will provide UW-Platteville with the following to ‘finalize’ the admission: a letter of recommendation of English language proficiency, completion of the 302 or
Advanced level coursework and/or at least a 75 on the Michigan test; a copy of the current I-20; and a completed UW-Platteville Transfer Clearance Form.

The question is would the Graduate Council want to add ESL at UW-Madison and MESLS as places we accept verification of English proficiency in regard to admission into a master’s program at the University of Wisconsin-Platteville?

David Van Buren explained the function of the three entities and the fact that we currently only accept English proficiency recommendations from WESLI. Discussion ensued. Dr. Van Buren recommended adding ESL at UW-Madison and MESLS as entities we accept English proficiency recommendations when processing applications for admission. Rob Hasker asked if Dr. Van Buren had any idea how WESLI students fared here on campus. Dr. Van Buren indicated we haven’t had that many in the past. Discussion ensued. Rob Hasker made a motion that the School of Graduate Studies accept English proficiency letters of recommendation from WESLI, ESL at UW-Madison and MESLS using the methods outlined above. Motion was seconded by Pat Jinkins. **Motion passed.**

**NOTE:** The Request for Admission to the Graduate Faculty Subcommittee met at 2:30 p.m. today. Present at that meeting was Pat Jinkins and Karen Stinson.

**Items #6, #7 and #8 were handled together.**

### 6. Requests for admission to the Graduate Faculty – provisional membership – one year –

- **Mary Cheryl (Sherry) Nevins** – School of Education, on campus – beginning spring 2012 and expiring end of fall 2012.
  - COUNSLED (Counselor Education) 7280, History, Philosophy and Organization in Higher Education.

### 7. Requests for admission to the Graduate Faculty – provisional membership – three years –

- **Paula Baumann** – School of Education, Continuing Education – beginning spring 2012 and expiring end of fall 2014.
  - TEACHING 6530E, Current Topics in Education: Stress Management for Teachers.
  - TEACHING 6530E, Current Topics in Education: The Brain: Current Topics for Teachers.
- **Angela Gole** – School of Education, Continuing Education – beginning spring 2012 and expiring end of fall 2014.
  - TEACHING 6530E, Current Topics in Education: Everyday Spanish.
- **Nancy Hendrickson** – School of Education, Continuing Education – beginning fall 2011 and expiring end of summer 2012.
  - TEACHING 6530E, Current Topics in Education: Collaborative Administrative Leadership.
- **Nichole Schweitzer** – School of Education, on campus – beginning spring 2012 and expiring end of fall 2012.
  - TEACHING 7180, School and Community Culture.
• **Cynthia Terrill** – School of Education, Continuing Education – beginning spring 2012 and expiring end of fall 2014.
  o **TEACHING 6530E, Current Topic in Education: Guided Reading Revisited.**
  o **TEACHING 6530E, Current Topic in Education: Supporting Readers Who Struggle With the RTI Framework.**

8. **Requests for admission to the Graduate Faculty – associate membership –**

  • **Kara Candito** – School of Education, Wuhan English Education – beginning spring 2012 and expiring end of fall 2014.
  o **ENGLISH 7250, Literature for TESOL Teachers.**

Karen Stinson indicated that four of the request forms were incomplete:

- Wendy Arena
- Nancy Hendrickson
- Mary Nevins
- Nichole Schweitzer

Karen Stinson made a motion that they not be approved at this time and that the forms be returned for completion and resubmitted at a future meeting. Motion was seconded by Christopher Hanegraaf. **Motion passed.**

Karen Stinson made a motion that Paula Baumann, Angela Gole, Cynthia Terrill and Kara Candito be approved. Motion was seconded by Sabina Burton. **Motion passed.**

9. **Other business - none.**

**Information only –**

1. **2011-2012 Assessment Report Schedule:**

   • 2011
     - September –
     - October – Criminal Justice – Cheryl Banachowski-Fuller
     - November –
     - December – Project Management – Bill Haskins

   • 2012
     - February 2 – Engineering, Jill Clough.
     - February 23 – Master of Science in Education
     - March – Computer Science, Rob Hasker
     - April – Counselor Education – Kimberly Tuescher
     - May –

   • Basic questions:
     - A. What evidence do you have that students achieve your stated learning outcomes?
     - B. What have you learned as a result?
     - C. Document specific changes that have resulted from your assessment efforts.

2. **Courses made inactive for three or more years of no graduate enrollment – Linda Jamieson –**

   • **AGINDUS (Agricultural Industries) 5830, Engines and Tractor Systems** – last graduate enrollment was fall 2008.
   • **AGSCI (Agricultural Sciences) 5600, Ration Formulation/Evaluation** – last graduate enrollment was spring 2004.
• **BUSADMIN (Business Administration) 6030**, Financial Decision Making – last graduate enrollment was spring 2004.
• **BUSADMIN (Business Administration) 6840**, Business Policy/Strategy – last graduate enrollment was summer 2002.
• **CRIMLJUS (Criminal Justice) 5730**, Women and the Law – last graduate enrollment was spring 2008.
• **HISTORY 5830**, The French Revolution and Napoleon 1789-1815 – last graduate enrollment was spring 2007.
• **PHYSED (Physical Education) 5120**, Stress Management at the Worksite – last graduate enrollment was fall 2007.
• **PHYSED (Physical Education) 5330**, Lifetime Activities – last graduate enrollment was fall 2007.
• **PHYSED (Physical Education) 5500**, Methods in Teaching Health Education – last graduate enrollment was fall 2007.
• **PHYSED (Physical Education) 5610**, Coaching Basketball – last graduate enrollment was spring 2007.
• **PHYSED (Physical Education) 5850**, Nutrition – last graduate enrollment was spring 2007.
• **PHYSED (Physical Education) 6230**, Methods in Middle/Secondary Physical Education – last graduate enrollment was spring 2007.
• **PSYCHLGY (Psychology) 6030**, Theories of Personality – last graduate enrollment was fall 2008.
• **TEACHING 6310**, Practicum – last graduate enrollment fall 2007.
• **TEACHING 7040**, School Curriculum – last graduate enrollment was spring 2008.
• **TEACHING 7280**, Seminar in Reading – last graduate enrollment was summer 2008.
• **TEACHING 7970**, Supervision of Students Teachers – last graduate enrollment was fall 2007.
• **WOMSTD (Women’s Studies) 5730**, Women and the Law – last graduate enrollment was fall 1997.

Scott Ringgenberg requested that PHYSED 5500 and PHYSED 6230 not be made inactive. It was so decided. **Both courses will be reactivated.**

Karen Stinson requested that TEACHING 6310, TEACHING 7280 and TEACHING 7970 not be made inactive. It was so decided. **Both courses will be reactivated.**

Meeting was adjourned at 3:27 p.m. on a motion by Karen Stinson and seconded by Christopher Hanegraaf.

**Graduate Council 2011-2012 Meeting Dates**

Graduate Council will meet 3:00 p.m. – 5:00 p.m. in 2007 Ullsvik Hall:

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<th>Fall 2011</th>
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Request for Admission to Graduate Faculty Subcommittee will meet 2:30 p.m. – 3:00 p.m. in 2007 Ullsvik Hall:

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GRADUATE COUNCIL MEMBERSHIP 2011-2012:

PROGRAM AREAS:
Agricultural Industries
Mike Compton – graduate program
Computer Science
Rob Hasker – graduate program
Mike Rowe – elected faculty (term expires end of 2012 summer session)
Counselor Education
Kimberly Tuescher – graduate program
Jovan Hernandez – elected faculty (term expires end of 2012 summer session)
Criminal Justice
Cheryl Banachowski-Fuller – graduate program
Sabina Burton – elected faculty (term expires end of 2012 summer session)
Engineering
Jill Clough – graduate program
Patricia Jinkins – elected faculty (term expires end of 2012 summer session)
Industrial Technology Management
Colleen Kaiser – graduate program
Master of Science in Education
Colleen McCabe (representing the Director of the School of Education, Karen Stinson) – graduate program
Scott Ringgenberg- elected faculty (term expires end of 2012 summer session)
Project Management
D. William Haskins – graduate program
Scott Wright – elected faculty (term expires end of 2013 summer session)
At-Large Representatives
Barb Barnet – elected faculty (term expires end of 2013 summer session)
Patricia Bromley – elected faculty (term expires end of 2012 summer session)
Graduate Student Representative
Christopher Hanegraaf - elected graduate student (term expires end of 2012 summer session)
EX OFFICIO MEMBERS
Dr. David Van Buren, Dean, the School of Graduate Studies
Regina Pauly – Karrmann Library