The Graduate Council met Thursday, January 28, 2010 in 2007 Ullsvik Hall.

Members Present:
PROGRAM AREAS:

- **Computer Science**
  - Rob Hasker – graduate program
  - Qi Yang – elected faculty (term expires end of 2010 summer session)

- **Counselor Education**
  - Kimberly Tuescher – graduate program
  - Patti Heer – elected faculty (term expires end of 2010 summer session)

- **Criminal Justice**
  - Cheryl Banachowski-Fuller – graduate program
  - Sabina Burton – elected faculty (term expires end of 2010 summer session)

- **Engineering**
  - Lisa Riedle – graduate program
  - Barb Barnet – elected faculty (term expires end of 2010 summer session)

- **Master of Science in Education**
  - Alison Bunte – graduate program
  - Scott Ringgenberg – elected faculty (term expires end of 2010 summer session)

- **Project Management**
  - D. William Haskins – graduate program
  - John Hammermeister – elected faculty (term expires end of 2011 summer session)

At-Large Representatives
- **Laura Anderson** – elected faculty (term expires end of 2011 summer session)
- **Tim Deis** – elected faculty (term expires end of 2010 summer session)

EX OFFICIO MEMBERS
- **Dr. David Van Buren**, Dean, the School of Graduate Studies

Visitors Present – Susan Hansen, Wendy Brooke, Stephen Kleisath, B J Reed.

Chair Barb Barnet opened the meeting at 3:00 p.m.

**Announcements –**

1. **Reminder – the Admission to Graduate Faculty Subcommittee will be meeting Thursday, January 28, 2010 in 2007 Ullsvik Hall, 2:30 p.m. – 3:00 p.m. – all members of the Graduate Council are invited to participate.**

**Minutes –**

1. **Approval of the minutes from the December 17, 2009 meeting.**
   
   Minutes were approved on a motion by Scott Ringgenberg and seconded by Kimberly Tuescher.

2. **New course – second reading – PROJMGT (Project Management) 7100, Legal Environment of Meetings, 3 credits, beginning fall 2010 – Bill Haskins.**
From the December 2009 minutes: “Bill introduced this as a request to develop and asked the council to also consider this the first reading for the course. Meeting Management will become a new emphasis in the Project Management Program to include 3 or 4 courses. No university in the UW system has a program of this type, so the faculty in project management want to capitalize on this opportunity and need. BJ Reed has conducted research to verify this need and will be the principal developer. This particular course will be offered as an on-line course. The course will be further developed and will be presented for a second reading at the January meeting.”

Bill Haskins requested that this item be moved to follow item #5. It was so approved.

3. Permission to plan new online master’s degree – M.S. in Organizational Change Management – Stephen Kleisath.

Stephen Kleisath presented and answered questions. A committee in the Distance Learning Center researched possible new master’s programs and this request to plan came from that research. The goal of this master’s degree would be graduates who would fill the need for organizational change managers. This would be an integrated degree covering such areas as “the nature of change, the change process, establishing the change vision, the origins of resistance, assessing readiness for change, communication strategies, and assessing stakeholders” (from the submitted entitlement to plan document). This master’s degree would be an online program and will operate on a cost recovery basis. The program would be operated out of Business and Accounting.

Second reading for this course will be at the February 18, 2010 Graduate Council meeting.

4. Permission to plan new online master’s degree – M.S. in Distance Education Leadership – Susan Hansen.

Susan Hansen presented and answered questions. A committee in the Distance Learning Center researched possible new master’s programs and this request to plan came from that research. “With the increased need for distance education offerings, there is an equally important need to educate people who can develop, grow, and lead the organizations that will be providing for this increased access” (from the submitted entitlement to plan document). The goal of this new master’s degree would be “to prepare graduates to assume mid-level and senior responsibilities for planning, directing, designing, implementing, evaluating, research, and managing distance education programs” (from the submitted entitlement to plan document). This program is somewhat interdisciplinary and would be handled under Business Administration. This master’s degree would be an online program and will operate on a cost recovery basis.

Second reading for this course will be at the February 18, 2010 Graduate Council meeting.

5. Permission to plan new online master’s degree – M.S. in Integrated Supply Chain Management – Wendy Brooke.

Wendy Brooke presented and answered questions. A committee in the Distance Learning Center researched possible new master’s programs and this request to plan came from that research. “For purposes of this degree, Integrated Supply Chain is defined as the alignment of supply chain goals and objectives seen from the perspectives of business, industrial technology, and industrial engineering. At University of Wisconsin-Platteville these perspectives are housed in the following departments: Business and Accounting, Industrial Studies, and Mechanical and Industrial Engineering” (from the submitted entitlement to plan document). This master’s degree would be an online program and will operate on a cost recovery basis. Courses and faculty will be drawn from (but not limited to) Business and Accounting, Industrial Studies, and Mechanical and Industrial Engineering.

Second reading for this course will be at the February 18, 2010 Graduate Council meeting.

From the December 2009 minutes: “Bill introduced this as a request to develop and asked the council to also consider this the first reading for the course. Meeting Management will become a new emphasis in the Project Management Program to include 3 or 4 courses. No university in the UW system has a program of this type, so the faculty in project management want to capitalize on this opportunity and need. BJ Reed has conducted research to verify this need and will be the principal developer. This particular course will be offered as an on-line course. The course will be further developed and will be presented for a second reading at the January meeting.”

Bill Haskins requested that this item be moved to follow item #5. It was so approved.

Bill Haskins indicated that this course is the first of 3 new courses that will be brought forward for approval under the new emphasis Meeting Management Emphasis. B J Reed gave an overview of the new emphasis.

From a memo from B J Reed to the MSPM Steering Committee November 18, 2009:
“A business meeting emphasis could be added to the MSPM program with the following recommendations for curriculum:

- Business Foundations (0-9 credits) – CURRENT REQUIREMENTS
  - ACCT 7000 Managerial Accounting 3 cr.
  - BSAD 5530 Organizational Behavior 3 cr.
  - COMM 5010 Business Communication 3 cr.

- Project Management Core Courses (15 credits) – CURRENT REQUIREMENTS
  - PM 7010 Project Management Tech. 3 cr.
  - PM 7020 Project Management Tech. II 3 cr.
  - BSAD 7540 Advanced Quality Mgmt.
    or PM 7080 Project Scope Mgmt. 3 cr.
  - COMM 7330 Organizational Comm.
    or PM 7040 Interpersonal Skills… 3 cr.
  - PM 7840 Project Mgmt. Capstone 3 cr.

- Meeting Management Emphasis (9-12 credits) – NEW EMPHASIS REQUIREMENTS
  - CT 5800 Meetings & Events 3 cr
    or student has at least 3 years documented experience as a meeting planner
    or student has earned a CMP, CMM, or CSEP
      - Certified Meeting Professional from Convention Industry Council
      - Certified Meeting Manager from Meeting Professionals Intl.
      - Certified Special Event Professional from International Special Event Society
    or student has completed an equivalent course as an undergraduate
      - ???? ##### Legal Environment of Meetings 3 cr.
      - ???? ##### Meetings Contingency Planning 3 cr.
      - ???? ##### International Meeting Management 3 cr.

- Electives (3 credits) – CURRENT REQUIREMENTS
  - See online list 3 cr.”

Rob Hasker, seconded by Cheryl Banachowski-Fuller, made a motion to approve the new course PROJMGT (Project Management) 7100, Legal Environment of Meetings. Motion was approved.

6. Transfer credits – representation of incoming courses on the University of Wisconsin-Platteville graduate transcript – Lisa Riedle.
Lisa Riedle spoke regarding a request to change posting procedures for transfer credits accepted as part of a master’s degree at University of Wisconsin-Platteville School of Graduate Studies. Currently an incoming course’s grade is shown as either “A” or “B” even if the actual incoming grade was for example “A-“ or “B+”. Discussion ensued. Lisa Riedle made a motion, seconded by Kimberly Tuescher, that incoming grades for transfer credits accepted as part of a master’s degree be posted as they appear on the institution’s official transcript, within limits provided by our computer system. **Motion passed** unanimously.

7. **COUNSLED (Counselor Education) 7170, Play Therapy for Counselors – number changed to 7270 effective spring 2011 – Kimberly Tuescher.**

   Kimberly Tuescher explained that due to an error in the past the new course Play Therapy for Counselors was given the catalog number 7170. Catalog number 7170 was already being used by Advanced Counseling Techniques. This reassignment of number caused 7170, Advanced Counseling Techniques, to be dropped. This was not the intention of the Counselor Education Program. They are requesting that COUNSLED (Counselor Education) 7170, Play Therapy for Counselors, be moved to a new catalog number of 7270 effective spring 2011. This was **approved** on a motion by Alison Bunte and seconded by Lisa Riedle.

8. **COUNSLED (Counselor Education) 7170, Advanced Counseling Techniques – reactivated effective spring 2011 – Kimberly Tuescher.**

   Kimberly Tuescher explained that due to an error in the past the new course Play Therapy for Counselors was given the catalog number 7170. Catalog number 7170 was already being used by Advanced Counseling Techniques. This reassignment of number caused 7170, Advanced Counseling Techniques, to be dropped. This was not the intention of the Counselor Education Program. They are requesting that COUNSLED 7170, Advanced Counseling Techniques, be reactivated effective spring 2011. This was **approved** on a motion by Alison Bunte and seconded by Lisa Riedle.

The Admission to Graduate Faculty Subcommittee met at 2:30 p.m. January 28, 2010 regarding the requests for approval to provisional membership listed in item #9. Present were Rick Morgan, Rob Hasker, Bill Haskins, Barb Barnet and Cheryl Banachowski-Fuller.

9. **Requests for approval to provisional membership –**
   - Nora Elizabeth (Beth) Chambers - School of Education, Continuing Education – beginning spring 2010 and expiring end of fall 2010.
     - TEACHING 6530E, Current Topics in Education: Teaching Methods #52.
     - PSYCHLGY (Psychology) 6950, Human Service Work with Groups and Organizations.
   - Angela Gole – School of Education, Continuing Education – beginning spring 2010 and expiring end of fall 2010.
     - TEACHING 6530E, Current Topics in Education: Everyday Spanish.
• TEACHING 7670, Second Language Acquisition in K-12 Classrooms.
  • Amy Mangin - School of Education, Continuing Education – beginning spring 2010 and expiring end of fall 2010.
    o TEACHING 6530E, Current Topics in Education: Curriculum and Course Construction #50.
    o TEACHING 6530E, Current Topics in Education: Educational Diversity #69.
• Rocio Martinez - School of Education, Continuing Education – beginning spring 2010 and expiring end of fall 2010.
  o TEACHING 6530E, Current Topics in Education: Educational Diversity #69.
• Henri Neree - School of Education, Continuing Education – beginning spring 2010 and expiring end of fall 2010.
  o TEACHING 6530E, Current Topics in Education: Educational Diversity #69.
• Diane Reinfeldt - School of Education, Continuing Education – beginning spring 2010 and expiring end of fall 2010.
  o TEACHING 6530E, Current Topics in Education: Educational Evaluation #54.
• Jason J. H. Wagner - School of Education – beginning spring 2010 and expiring end of fall 2010.
  o PHYSED (Physical Education) 6960, Independent Study in Physical Education.
  o NOTE: Jason Wagner was administratively approved for spring 2010 ONLY by Dr. Cheryl Banachowski-Fuller so that he could supervise a graduate student’s independent study entitled Strength and Conditioning. Approval beyond spring 2010 will be dependent on Graduate Council approval.
• Terri Wilkens - School of Education, Continuing Education – beginning spring 2010 and expiring end of fall 2010.
  o TEACHING 6530E, Current Topics in Education: Educational Psychology #53.

Alison Bunte and Scott Ringgenberg spoke regarding the request for Jason Wagner to be admitted to the Graduate Faculty on a provisional membership. At this time they do not think it would be appropriate for Jason Wagner to oversee a graduate independent study for Nolan Krajco and Jason Watson. Dr. Bunte requested that Jason Wagner’s request for admission on provisional membership be removed from the agenda. It was so approved. It was also decided that the instructor for Nolan Krajco’s and Jason Watson’s independent study in PHYSED (Physical Education) 6960, for spring 2010, would be changed from Jason Wagner to Scott Ringgenberg.

Cheryl Banachowski-Fuller indicated that the subcommittee would like to recommend the approval of Nora Chambers, Valerie Gill-Mast, Angela Gole, Edina Haslauer, Amy Mangin, Rocio Martinez, Henri Neree and Terri Wilkens. They were so approved on a motion by Kimberly Tuescher and seconded by Rob Hasker.

The subcommittee asked that the Council review Diane Reinfeldt. Discussion ensued. Rob Hasker made a motion to approve Diane Reinfeldt, seconded by Qi Yang. Motion was approved.

10. Other business –

David Van Buren thanked the Graduate Council for the fruit basket. He also thanked Barb Barnet and Cheryl Banachowski-Fuller for their help.
Meeting was adjourned at 4:04 p.m.

Information only –

1. Schedule for graduate program assessments – David Van Buren

2009-2010 Assessment Report Schedule:
November 19th – none
December 17th – none
January 28th – none
February 18th -- Computer Science
March 25th -- MSE: Adult Education
April 15th -- MSE: English Education, Counselor Education
May 6th -- MSE/Teacher Education
September 2010 -- Engineering

Basic questions:
A. What evidence do you have that students achieve your stated learning outcomes?
B. What have you learned as a result?
C. Document specific changes that have resulted from your assessment efforts.

2. The following graduate students have been admitted to candidacy – Linda Jamieson.

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<thead>
<tr>
<th>NAME</th>
<th>PROGRAM</th>
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<tr>
<td>Carlos Aranda</td>
<td>Counselor Education</td>
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<td>Tracey Atkinson</td>
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<td>Joseph Bavlnka</td>
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<td>Sue Blankenheim</td>
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<td>Tamara Bower</td>
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<td>Melissa Bunch</td>
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<td>Morgan Burris</td>
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<td>Maushae Byles</td>
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<td>Kyle Carey</td>
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<td>Shannon Chute</td>
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<td>Kia Hendrickson</td>
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<td>Casie Kaiser</td>
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<td>Diane Kaufman</td>
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<td>Tracy Kite</td>
<td>Elementary Education</td>
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Graduate Council 2008 – 2009 meeting dates:
Graduate Council will meet 3:00 p.m. – 5:00 p.m. in 2007 Ullsvik Hall:
  September 17, 2009
  October 15, 2009
  November 19, 2009
  December 17, 2009
  January 28, 2010
  February 18, 2010
  March 25, 2010
  April 15, 2010
  May 6, 2010

Request for Admission to Graduate Faculty Subcommittee will meet 2:00 p.m. – 3:00 p.m. in 2007 Ullsvik Hall:
  September 17, 2009
  October 15, 2009
  November 19, 2009
  December 17, 2009
  January 28, 2010
  February 18, 2010
  March 25, 2010
  April 15, 2010
  May 6, 2010

GRADUATE COUNCIL MEMBERSHIP 2009-2010:

PROGRAM AREAS:
Agricultural Industries
Mike Compton – graduate program

Computer Science
Rob Hasker – graduate program
Qi Yang – elected faculty (term expires end of 2010 summer session)

Counselor Education
Kimberly Tuescher – graduate program
Patti Heer – elected faculty (term expires end of 2010 summer session)

Criminal Justice
Cheryl Banachowski-Fuller – graduate program
Sabina Burton – elected faculty (term expires end of 2010 summer session)

Engineering
Lisa Riedle – graduate program
Barb Barnet – elected faculty (term expires end of 2010 summer session)

Industrial Technology Management
Colleen Kaiser (representing Richard Klawiter) – graduate program

Master of Science in Education
Alison Bunte – graduate program
Scott Ringgenberg - elected faculty (term expires end of 2010 summer session)

Project Management
D. William Haskins – graduate program
John Hammermeister – elected faculty (term expires end of 2009 summer session)

At-Large Representatives
Laura Anderson – elected faculty (term expires end of 2009 summer session)
Tim Deis – elected faculty (term expires end of 2010 summer session)

Graduate Student Representative
Jennifer Wolfe - elected graduate student (term expires end of 2009 summer session)

EX OFFICIO MEMBERS
Dr. David Van Buren, Dean, the School of Graduate Studies
Regina Pauly – Information Services