The Graduate Council met Thursday, December 16, 2010 in 2007 Ullsvik Hall.

PROGRAM AREAS:

Computer Science
- Rob Hasker – graduate program

Criminal Justice
- Sabina Burton – elected faculty (term expires end of 2012 summer session)

Engineering
- Patricia Jinkins – elected faculty (term expires end of 2012 summer session)

Project Management
- D. William Haskins – graduate program
- John Hammermeister – elected faculty (term expires end of 2011 summer session)

At-Large Representatives
- Christine Storlie – elected faculty (term expires end of 2011 summer session)
- Patricia Bromley – elected faculty (term expires end of 2012 summer session)

Graduate Student Representative
- Mary Holcomb – elected graduate student (term expires end of 2011 summer session)

EX OFFICIO MEMBERS
- Regina Pauly – Karrmann Library

Visitors Present – None.

Chair Christine Storlie opened the meeting at 3:05 p.m.

Minutes –

NOTE: Chair Storlie stated that there was not a quorum present.

1. Approval of the minutes from the November 18, 2010 meeting. Item moved to the January 27, 2011 agenda.


   Bill Haskins handed out copies of the assessment report. Bill Haskins went through the assessment report. Regarding the assessment tools he noted that there were no changes. Since 1998 Project Management has admitted 1,103 students overall – 503 are currently active – 264 have graduated. Bill Haskins went through the evaluation process and the exit survey. He pointed out the “Changes made due to assessment” section and went through the various aspects. No action was taken since this was an information only item.


   From the November 18, 2010 Graduate Council minutes: “Rob Hasker presented rationale for allowing 20 credits at the 7000 level or above instead of 21. The council discussed potential impacts on other programs. Consensus was to treat this as a first reading of the proposal.”

Proposed Updated Article IV, Section 1a –
(Note: proposed change is to the first sentence)
a. Full membership. All tenured faculty and tenure-track faculty with at least three years of teaching experience with UW-Platteville, who have an appropriate terminal degree with the academic rank of assistant professor or above, may be granted graduate faculty status upon recommendation from the graduate program to the Graduate Council. Once granted, full membership is maintained through teaching at the graduate level and/or overseeing graduate student activities or graduate programs. Full members of the Graduate Faculty may oversee the processes for assessing theses, seminar papers, graduate projects, and/or oral exams. Full members may teach graduate level courses and advise graduate students. Full members may serve on the Graduate Council.

Proposed Updated Article IV, Section 1c –
(Note: proposed change is the addition of the last sentence)
c. Provisional membership. Upon recommendation from a graduate program, provisional status may be granted to instructional academic staff or individuals external to the UW-Platteville community who have at least a master’s degree. Such persons are expected to contribute to the university’s graduate programs through specialized instruction, clinical supervision, or contribution of professional expertise and knowledge. Provisional members may serve on thesis, seminar paper, graduate project, or oral examination committees only when the committee also consists of at least one full member or associate member. Provisional membership will be reviewed annually and is intended to be temporary. At the discretion of the Graduate Council, provisional members with prior graduate teaching experience for UW-Platteville may be granted provisional membership for three years.

History –
From the September 30, 2010 Graduate Council meeting minutes –
12. Review of the By-laws relating to Graduate Faculty membership – David Van Buren. David Van Buren asked for three volunteers for a subcommittee to review the criteria for admission to the Graduate Faculty. He went on to reflect on the time and energy that goes into reviewing provisional membership every year. He wondered if maybe that approval could be extended to two or three years. Lisa Riedle, Rob Hasker, Cheryl Banachowski-Fuller, Karen Stinson and Christine Storlie volunteered to serve on the subcommittee.

From the October 21, 2010 Graduate Council meeting minutes –
4. Report - By-laws relating to Graduate Faculty membership subcommittee – Cheryl Banachowski-Fuller. Subcommittee recommendation for change: By-Law, Section 1: Graduate Faculty Composition, C. Provisional Membership: C. Provisional Membership...(last line change) Provisional membership will be reviewed every 3 years with the expectation that the candidate show professional development in a relevant area. Cheryl Banachowski-Fuller reported for the subcommittee. Rob Hasker suggested that the council not vote on the wording change until David Van Buren could be present. Discussion ensued and it was decided to wait until a future meeting for a vote to be taken. Scott Ringgenberg questioned who would determine if the faculty member has met requirements for “professional development in a relevant area”? Discussion ensued and it was suggested that it should be evident in an updated resume what development they had accomplished. Future discussion was held regarding possible changes needed in the graduate faculty approval form. It was suggested that perhaps a check box on the form indicating that the professional development had been evaluated and determined adequate by the department. Or perhaps a box should be included on the form where a short explanation of the development could be listed. Discussion ensued. Patricia Bromley mentioned that this new change could cause a recordkeeping nightmare for the School of Graduate Studies having to check the approval of each faculty member on a course by course basis. Maybe the change would not be a good idea. Discussion ensued and it was decided that the subcommittee will continue and report at the November meeting.
5. Report - By-laws relating to Graduate Faculty membership subcommittee – David Van Buren. Proposed amendments to the By-Laws: Article IV Section 1. Graduate Faculty Composition. (Note: proposed change is to the first sentence)

a. Full membership. All tenured faculty and tenure-track faculty with at least three years of experience on the UW-Platteville campus, who have an appropriate terminal degree with the academic rank of assistant professor or above, may be granted graduate faculty status upon recommendation from the graduate program to the Graduate Council. Once granted, full membership is maintained through teaching at the graduate level and/or overseeing graduate student activities or graduate programs. Full members of the Graduate Faculty may oversee the processes for assessing theses, seminar papers, graduate projects, and/or oral exams. Full members may teach graduate level courses and advise graduate students. Full members may serve on the Graduate Council.

(Note: proposed change is the addition of the last sentence)

c. Provisional membership. Upon recommendation from a graduate program, provisional status may be granted to instructional academic staff or individuals external to the UW-Platteville community who have at least a master’s degree. Such persons are expected to contribute to the university’s graduate programs through specialized instruction, clinical supervision, or contribution of professional expertise and knowledge. Provisional members may serve on thesis, seminar paper, graduate project, or oral examination committees only when the committee also consists of at least one full member or associate member. Provisional membership will be reviewed annually and is intended to be temporary. At the discretion of the Graduate Council, provisional members with prior graduate teaching experience for UW-Platteville may be granted provisional membership for three years. Subcommittee also recommends revision of the Graduate Faculty Approval Form – copies of the current approval form and the suggested revised approval form are in the Graduate Council workgroup folder. David Van Buren presented proposed changes. Pat Bromley asked if 3 years of experience for full membership could be sufficient even for a part time person. The response was that it would be. A revised graduate faculty approval form was also presented for consideration. A recommendation was made to change “Distance Learning Center” to “Distance Education” on the form. On Article IV, section 1c, it was decided to change the “for” to “with” in “All tenured faculty and tenure-track faculty with at least three years of experience on the UW-Platteville”. Christine Storlie suggested requiring three years teaching experience, and after discussion the consensus was to amend the statement to “All tenured faculty and tenure-track faculty with at least three years of teaching experience with UW-Platteville”. This change was approved on a motion by Pat Bromley and seconded by Lisa Riedle. The ammendements to the bylaws will be voted upon at a later meeting.

5. Other business – None.

Information only –

1. 2010-2011 Assessment Report Schedule:

- 2010
  - October 21st
  - November 18th

- 2011
• January 27th – School of Education, Karen Stinson (includes M.S.E., Counselor Education, M.S.E.: English Education Wuhan, M.S.E.: Adult Education) – half will be presented in January and half in February.

• February 17th – School of Education, Karen Stinson (includes M.S.E., Counselor Education, M.S.E.: English Education Wuhan, M.S.E.: Adult Education) – half will be presented in January and half in February.

• March 24th – M.S.: Computer Science, Rob Hasker.

• April 21st

• May 12th – M.S.: Criminal Justice, Cheryl Banachowski-Fuller.

• Basic questions:
  • A. What evidence do you have that students achieve your stated learning outcomes?
  • B. What have you learned as a result?
  • C. Document specific changes that have resulted from your assessment efforts.

2. POLISCI (Political Science) 7980 reactivated effective September 1, 2010 – title changed from Independent Study to Independent Study in Political Science – Linda Jamieson.

Graduate Council 2010 – 2011 meeting dates:
Graduate Council will meet 3:00 p.m. – 5:00 p.m. in 2007 Ullsvik Hall:
September 30, 2010
October 21, 2010
November 18, 2010
December 16, 2010
January 27, 2011
February 17, 2011
March 24, 2011
April 21, 2011
May 12, 2011

Request for Admission to Graduate Faculty Subcommittee will meet 2:30 p.m. – 3:00 p.m. in 2007 Ullsvik Hall:
September 23, 2010
October 21, 2010
November 18, 2010
December 16, 2010
January 27, 2011
February 17, 2011
March 24, 2011
April 21, 2011
May 12, 2011

GRADUATE COUNCIL MEMBERSHIP 2010-2011:
PROGRAM AREAS:
Agricultural Industries
Mike Compton – graduate program

Computer Science
Rob Hasker – graduate program
Mike Rowe – elected faculty (term expires end of 2012 summer session)

Counselor Education
Karen Stinson – graduate program
Jovan Hernandez – elected faculty (term expires end of 2012 summer session)

Criminal Justice
Cheryl Banachowski-Fuller – graduate program
Sabina Burton – elected faculty (term expires end of 2012 summer session)

Engineering
Lisa Riedle – graduate program
Patricia Jinkins – elected faculty (term expires end of 2012 summer session)

Industrial Technology Management
Colleen Kaiser (representing David Heimerdinger) – graduate program

Master of Science in Education
Karen Stinson – graduate program
Scott Ringgenberg- elected faculty (term expires end of 2012 summer session)

Project Management
D. William Haskins – graduate program
John Hammermeister – elected faculty (term expires end of 2011 summer session)

At-Large Representatives
Christine Storlie – elected faculty (term expires end of 2011 summer session)
Patricia Bromley – elected faculty (term expires end of 2012 summer session)

Graduate Student Representative
Mary Holcomb – elected graduate student (term expires end of 2011 summer session)

EX OFFICIO MEMBERS
Dr. David Van Buren, Dean, the School of Graduate Studies
Regina Pauly – Karrmann Library