The Graduate Council met Thursday, October 21, 2010 in 2007 Ullsvik Hall.

**Members Present:**

**Computer Science**
- Rob Hasker – graduate program
- Mike Rowe – elected faculty (term expires end of 2012 summer session)

**Counselor Education**
- Karen Stinson – graduate program
- Jovan Hernandez – elected faculty (term expires end of 2012 summer session)

**Criminal Justice**
- Cheryl Banachowski-Fuller – graduate program
- Sabina Burton – elected faculty (term expires end of 2012 summer session)

**Engineering**
- Lisa Riedle – graduate program
- Patricia Jinkins – elected faculty (term expires end of 2012 summer session)

**Master of Science in Education**
- Karen Stinson – graduate program
- Scott Ringgenberg – elected faculty (term expires end of 2012 summer session)

**At-Large Representatives**
- Christine Storlie – elected faculty (term expires end of 2011 summer session)
- Patricia Bromley – elected faculty (term expires end of 2012 summer session)

**EX OFFICIO MEMBERS**
- Regina Pauly – Karrmann Library

**Visitors Present** – Amy Nemmetz.

Chair Christine Storlie opened the meeting at 3:03 p.m.

**Announcements** –

1. **Reminder** – the Admission to Graduate Faculty Subcommittee will be meeting Thursday, October 21, 2010 in 2007 Ullsvik Hall, 2:30 p.m. – 3:00 p.m. – all members of the Graduate Council are invited to participate.

**Minutes** –

1. **Approval of the minutes from the September 30, 2010 meeting.**

   Minutes were approved as distributed on a motion by Lisa Riedle and seconded by Patricia Jinkins.


   From the September 30, 2010 Graduate Council minutes: “Dominic Barraclough presented the course and answered questions. This course would be a core requirement for the Counselor Education program for all students. He explained that the course is needed to more thoroughly cover
curriculum previously included in the ‘Multicultural and Family Counseling’ course. He stated that this had previously been offered as a topics course. Discussion ensued. Patricia Bromley suggested that in the syllabus where the list of subjects covered are that the word “Counseling” be changed to ‘Working with’. Discussion ensued. Second reading for this course will be at the October 21, 2010 Graduate Council meeting.”

No one was present to represent the course thus no action was taken. The second reading for this course will be placed on the November 18, 2010 agenda.


   From the September 30, 2010 Graduate Council minutes: “Dominic Barraclough presented the course and answered questions. He indicated this had been offered under a topics course spring 2010. Dominic indicated that this course would be part of the Student Services in Higher Education track. The course is needed to more thoroughly cover curriculum currently included in the capstone course with that track. Cheryl Banachowski-Fuller remarked on the textbooks being 10 years old and asked if there wasn’t anything more current. Dominic Barraclough indicated these were the best choices. Discussion ensued. Second reading for this course will be at the October 21, 2010 Graduate Council meeting.”

   No one was present to represent the course thus no action was taken. The second reading for this course will be placed on the November 18, 2010 agenda.

4. Report - By-laws relating to Graduate Faculty membership subcommittee – Cheryl Banachowski-Fuller.

   From the September 30, 2010 Graduate Council minutes: “David Van Buren asked for three volunteers for a subcommittee to review the criteria for admission to the Graduate Faculty. He went on to reflect on the time and energy that goes into reviewing provisional membership every year. He wondered if maybe that approval could be extended to two or three years. Lisa Riedle, Rob Hasker, Cheryl Banachowski-Fuller, Karen Stinson and Christine Storlie volunteered to serve on the subcommittee.”

   Subcommittee recommendation for change:
   By-Law, Section 1: Graduate Faculty Composition, C. Provisional Membership:
   C. Provisional Membership…
   (last line change) Provisional membership will be reviewed every 3 years with the expectation that the candidate show professional development in a relevant area.

   Cheryl Banachowski-Fuller reported for the subcommittee.
   Rob Hasker suggested that the council not vote on the wording change until David Van Buren could be present. Discussion ensued and it was decided to wait until a future meeting for a vote to be taken.

   Scott Ringgenberg questioned who would determine if the faculty member has met requirements for “professional development in a relevant area”? Discussion ensued and it was suggested that it should be evident in an updated resume what development they had accomplished.

   Future discussion was held regarding possible changes needed in the graduate faculty approval form. It was suggested that perhaps a check box on the form indicating that the professional development had been evaluated and determined adequate by the department. Or perhaps a box should be included on the form where a short explanation of the development could be listed. Discussion ensued.

   Patricia Bromley mentioned that this new change could cause a recordkeeping nightmare for the School of Graduate Studies having to check the approval of each faculty member on a course by course basis. Maybe the change would not be a good idea.
Discussion ensued and it was decided that the subcommittee will continue and report at the November meeting.

5. **New course – first reading** – *Criminal Justice 7310, Perspectives on Child Maltreatment and Child Advocacy, 3 credits, effective fall 2011 – Amy Nemmetz.*

Amy Nemmetz presented the course and answered questions. She handed out a breakdown of the course content. This course is still being developed. Discussion ensued. Rob Hasker made a motion to approve development of the course; seconded by Lisa Riedle. **Motion passed unanimously.**

The Admission to the Graduate Faculty Subcommittee met today at 2:30 p.m. Present were Cheryl Banachowski-Fuller, Patricia Jinkins and Rick Morgan.

6. **Request for admission to the Graduate Faculty as a provisional member –**

- **Mike Brackin** – School of Education (M.S.E.: Adult Education off campus program) – beginning spring 2011 and expiring end of fall 2011.
  - TEACHING 7550, *The Adult Learner.*
- **Anurag Dasgupta** – Computer Science and Software Engineering – beginning spring 2011 and expiring end of fall 2011.
  - COMPUTER (Computer Science) 7120, *Software Project I.*
- **Linda Eisele** – School of Education (Continuing Education) – beginning fall 2010 and expiring end of summer 2011.
  - TEACHING 6530E, *Current Topics in Education: School-Age Child Care.*
- **Linda Gard** – School of Education (on campus) – beginning winterim 2011 and expiring end of fall 2011.
  - TEACHING 6330, *Administration and Family Relations in Early Childhood.*
- **Kate Grovergrys** – School of Education (Continuing Education) – beginning fall 2010 and expiring end of summer 2011.
  - TEACHING 6530E, *Current Topics in Education: Preparing to Teach Hybrid.*
- **George Krueger** – Online Business Administration courses – beginning spring 2011 and expiring end of fall 2011.
  - BUSADMIN (Business Administration) 5530, *Organizational Behavior.*
- **Jennifer Lewis** – School of Education (Continuing Education – beginning fall 2010 and expiring end of summer 2011.
  - TEACHING 6530E, *Current Topics in Education: Preparing to Teach Online.*
  - TEACHING 7150, *Oral Language, Emergent Literacy, and Theories of Second Language Acquisition (TESOL).*
- **Ja’Tawn Pinson** – School of Education, Adult Education Off Campus – beginning spring 2011 and expiring end of fall 2011.
  - TEACHING 7540, *Program Planning for Adults.*
- **Tina Rettler-Pagel** – School of Education (Continuing Education) beginning fall 2010 and expiring end of summer 2011.
  - TEACHING 6530E, *Current Topics in Education: Preparing to Teach Hybrid.*
- **Daniel Rhode** – School of Education (on campus) – beginning spring 2011 and expiring end of fall 2011.
  - TEACHING 7630, *Instructional Content and Practice.*
- **Laura Rhode** – School of Education (on campus) – beginning spring 2011 and expiring end of fall 2011.
  - TEACHING 6630, *Administration and Family Relations in Early Childhood.*
• **Susan Sebastian** – School of Education (M.S.E.: Adult Education off campus program) – beginning spring 2011 and expiring end of fall 2011.
  o PSYCHLGY (Psychology) 6020, *Contemporary Issues in Psychology*.
• **Stephen Shepherd** – M.S.E.: English Education, Wuhan, China – beginning fall 2010 and expiring end of summer 2011.
  o ENGLISH 7250, *Literature for TESOL Teachers*.

Cheryl Banachowski-Fuller spoke for the subcommittee recommending that all requests in item #6 be approved. There was one stipulation – that Kate Grovergrys be approved as a team teacher with Tina Rettler-Pagel – who has the background for teaching this course. Scott Ringgenberg made a motion, seconded by Jovan Hernandez, that all requests in item #6 be approved with the stipulation regarding Kate Grovergrys. **Motion passed unanimously.**

**7. Request for admission to the Graduate Faculty as an associate member –**

• **Wendy Brooke** – Online courses (Project Management and Business Administration) – beginning spring 2011 and expiring end of fall 2013.
• **Amy Nemmetz** – Online Criminal Justice program – beginning fall 2010 and expiring end of summer 2013.
• **Madonna Perkins** – Business and Accounting – beginning spring 2011 and expiring end of fall 2013.

Cheryl Banachowski-Fuller spoke for the subcommittee recommending that all requests in item #7 be approved. Patricia Bromley made a motion to approve all the requests in item #7, seconded by Karen Stinson. **Motion passed unanimously.**

**8. Other business –**

Christine Storlie reminded the members of the Graduate Council that there is still a vacancy for the student representative spot on the Graduate Council. She asked for nominations. None were forthcoming. She asked that members consider who from their areas would be suitable and email her the information for consideration at the next meeting.

Rob Hasker discussed the proposal approved by faculty senate that all "C or better" requirements be changed to "C- or better" in preparation for the grading scale change for Fall, 2011. The impact on graduate programs was discussed.

Meeting was adjourned at 3:55 p.m.

**Information only –**

**1. 2010-2011 Assessment Report Schedule:**

• 2010
  o October 21st
  o November 18th
  o December 16th – M.S.: Project Management, Bill Haskins.
• 2011
  o January 27th – School of Education, Karen Stinson (includes M.S.E., Counselor Education, M.S.E.: English Education Wuhan, M.S.E.: Adult Education) – half will be presented in January and half in February.
February 17th – School of Education, Karen Stinson (includes M.S.E., Counselor Education, M.S.E.: English Education Wuhan, M.S.E.: Adult Education) – half will be presented in January and half in February.


April 21st

May 12th – M.S.: Criminal Justice, Cheryl Banachowski-Fuller.

Basic questions:

A. What evidence do you have that students achieve your stated learning outcomes?
B. What have you learned as a result?
C. Document specific changes that have resulted from your assessment efforts.

2. Courses made inactive for three or more years of non-registration –

Biology courses made inactive effective October 06, 2010 –

BIOLOGY 5030, Ornithology.
BIOLOGY 5040, Comparative Anatomy of the Vertebrates.
BIOLOGY 5110, Freshwater Biology.
BIOLOGY 5120, Animal Tissue Culture.
BIOLOGY 5140, Vertebrate Embryology.
BIOLOGY 5240, Microbiology.
BIOLOGY 5330, Genetics.
BIOLOGY 5340, Entomology.
BIOLOGY 5430, General Ecology.
BIOLOGY 5530, Biotechnology.
BIOLOGY 5540, Mycology and Plant Pathology.
BIOLOGY 5620, Immunology.
BIOLOGY 5630, Field Zoology.
BIOLOGY 5640, Plant Taxonomy.
BIOLOGY 5730, Evolution.
BIOLOGY 5920, Electronic Microscopy.
BIOLOGY 6130, Mammalian Endocrinology.
BIOLOGY 6140, Plant Anatomy.
BIOLOGY 6240, Advanced Physiology.
BIOLOGY 6340, Mammalian Histology.
BIOLOGY 6410, Topics in Biology.
BIOLOGY 6520, Biotechnology Seminar.
BIOLOGY 6710, Selected Regional Habitats.
BIOLOGY 7020, Special Topics in Biology.

Graduate Council 2010 – 2011 meeting dates:

Graduate Council will meet 3:00 p.m. – 5:00 p.m. in 2007 Ullsvik Hall:
September 30, 2010
October 21, 2010
November 18, 2010
December 16, 2010
January 27, 2011
February 17, 2011
March 24, 2011
April 21, 2011
May 12, 2011

Request for Admission to Graduate Faculty Subcommittee will meet 2:30 p.m. – 3:00 p.m. in 2007 Ullsvik Hall:
September 23, 2010
October 21, 2010
November 18, 2010
December 16, 2010
GRADUATE COUNCIL MEMBERSHIP 2010-2011:

PROGRAM AREAS:

Agricultural Industries
Mike Compton – graduate program

Computer Science
Rob Hasker – graduate program
Mike Rowe – elected faculty (term expires end of 2012 summer session)

Counselor Education
Karen Stinson – graduate program
Jovan Hernandez – elected faculty (term expires end of 2012 summer session)

Criminal Justice
Cheryl Banachowski-Fuller – graduate program
Sabina Burton – elected faculty (term expires end of 2012 summer session)

Engineering
Lisa Riedle – graduate program
Patricia Jinkins – elected faculty (term expires end of 2012 summer session)

Industrial Technology Management
Colleen Kaiser (representing David Heimerdinger) – graduate program

Master of Science in Education
Karen Stinson – graduate program
Scott Ringgenberg- elected faculty (term expires end of 2012 summer session)

Project Management
D. William Haskins – graduate program
John Hammermeister – elected faculty (term expires end of 2011 summer session)

At-Large Representatives
Christine Storlie – elected faculty (term expires end of 2011 summer session)
Patricia Bromley – elected faculty (term expires end of 2012 summer session)

Graduate Student Representative
Vacant - elected graduate student (term expires end of 2011 summer session)

EX OFFICIO MEMBERS
Dr. David Van Buren, Dean, the School of Graduate Studies
Regina Pauly – Karrmann Library