The Graduate Council met Thursday, May 7, 2009 in at 3:00 p.m. in 2007 Ullsvik Hall.

PROGRAM AREAS:

**Computer Science**
Rob Hasker – graduate program
Qi Yang – elected faculty (term expires end of 2010 summer session)

**Counselor Education**
Dominic Barraclough – graduate program
Patti Heer – elected faculty (term expires end of 2010 summer session)

**Criminal Justice**
Cheryl Banachowski-Fuller – graduate program

**Engineering**
Barb Barnet – elected faculty (term expires end of 2010 summer session)

**Master of Science in Education**
Alison Bunte – graduate program
David Braun y Harycki - elected faculty (term expires end of 2010 summer session)

At-Large Representatives
Patricia Bromley – elected faculty (term expires end of 2009 summer session)

**Graduate Student Representative**
Jennifer Wolfe - elected graduate student (term expires end of 2009 summer session)

**EX OFFICIO MEMBERS**
Dr. David Van Buren, Dean, the School of Graduate Studies
Regina Pauly – Information Services

Visitors Present – Susan Alborn-Yilek, Edina Haslauer, Daniel Leitch.

Chair Cheryl Banachowski-Fuller opened the meeting at 3:01 p.m.

**Announcements –**

1. *The Admission to Graduate Faculty Subcommittee met Thursday, May 7, 2009 in 2007 Ullsvik Hall, 2:00 p.m. – 3:00 p.m.*

2. Jennifer Wolfe – graduate student representative to the Graduate Council’s term expires end of summer 2009 – David Van Buren. Dr. Van Buren asked that members of the council inquire of their students for a possible replacement and bring those names back to the council at the September 2009 meeting.

3. Susan Hansen’s term on the Graduate Council expires end of summer 2009 – John Hammermeister has been elected to represent the Project Management program – his term will run fall 2009 thru summer 2011.

**Agenda –**

1. *Approval of the minutes from the April 16, 2009 meeting.*
   The minutes were approved as distributed on a motion by David Braun y Harycki.

From the March 2009 minutes: “Dominic Barraclough handed out three sheets:

- #1 – copy of the old program planning form
- #2 – copy of the new program planning form
- #3 – flow charge going from core courses to the different tracks.

Dominic went over sheet #1 explaining the three tracks. He indicated that course 7180, “Family and Multicultural Counseling” is being separated out into two courses – “Family and Couples Counseling” and “Multicultural Counseling”. He also indicated that 7090, “Advanced Developmental Psychology” is being dropped and moved to pre-requisites – the behavioral science pre-requisites will now be “prior completion of 12 behavioral science credits, 3 of which must be Lifespan or Child/Adolescent Development”.

Dominic also explained that they are currently in the process of obtaining approval for these changes from the School of Education.

They have “beefed up” the individual tracks and some new courses will be brought forth for approval in the future. The three tracks will be:

- School Track – 51 credits
- Community Track – 48 credits
- Higher Education Track – 48 credits

Discussion ensued. This was a first reading and the second reading will be at the April 16, 2009 Graduate Council meeting.”

The core and elective changes were approved on a motion by Rob Hasker and seconded by Barb Barnet.

3. An item was added to the agenda at this point – new course – COUNSLED (Counselor Education) 7240, Adult Developmental Psychology, 3 credits, effective fall 2009 – Dominic Barraclough.

Barb Barnet made a motion to suspend the rules. Motion was seconded by Rob Hasker. Motion passed.

Dominic Barraclough presented the course. Dominic Barraclough handed out a copy of the course syllabus. This course will be required by students in the Higher Education Track and will be an elective for other tracks. Patricia Bromley commented that she would like to see a geriatric option added to the field observation activity list. Discussion ensued.

Second reading for this course will be at the September 2009 meeting.

4. Approval for a Master of Science in Education program with English as a Second Language Emphasis (License #395) – Edina Haslauer and Susan Alborn-Yilek.

Susan Alborn-Yilek presented. This will be a 33 - 36 credit master’s. Students will complete 24 credits for the ESL (English as a Second Language) Teacher Licensure Program (#395) plus 9 – 12 additional credits. Discussion ensued. This has been approved the by School of Education. The Council would like to see a course by course comparison for the core courses for the second reading.

Second reading for this course will be at the September 2009 meeting.

5. Approval for a Master of Science in Education program with Cross-Categorical Special Education Emphasis (License #801) – Susan Alborn-Yilek, Rea Kirk, Daniel Leitch and Julie Phillips.

Susan Alborn-Yilek presented. This will be a 33 – 36 credit master’s. Students will complete the Cross- Categorical Special Education Teacher Licensure Program (#801) plus additional credits. Discussion ensued. This has been approved the by School of Education. The Council would like to see a course by course comparison for the core courses for the second reading.

Second reading for this course will be at the September 2009 meeting.

6. Admission requirement of official transcripts from each and every institution attended – David Van Buren.
From the minutes for the April 16, 2009 meeting: “Alison Bunte and David Van Buren presented. A discussion was held regarding whether the need for an official transcript from each and every institution attended by an individual is needed for admission to a degree seeking program. The current policy is:

“You must submit official transcripts from all institutions attended. The official transcripts must be sent directly from the institutions where the course work was completed. Applications will not be processed until all transcripts are on file. Transcripts become the property of the University of Wisconsin-Platteville and will remain on file at the university. Those seeking admission must have an earned bachelor’s degree from a nationally or regionally accredited institution recognized by the Council for Higher Education Accreditation (CHEA). International degrees will be evaluated individually. In some cases, a fee may be assessed to have international transcripts evaluated. Some programs may have additional admission requirements.”

Discussion ensued. It was decided that:

• Only an official transcript from the undergraduate degree granting institution would be required for admission into the program.
• If a student wished to request transfer credits into a program, they would have to provide an official transcript.
• The application for admission would still require an applicant to list a complete educational history – institutions attended, when attended, any degree received – of both undergraduate and graduate work.
• Each program area would have the right to add additional admission requirements.

More discussion. A new policy was proposed:

“Applicants must submit an official transcript from the institution awarding their undergraduate degree. If the applicant has previously taken graduate courses and would like to have them considered for transfer to a University of Wisconsin-Platteville graduate degree program, the applicant must also provide official transcript(s) from the institution(s) where the graduate credits were earned. The official transcripts must be sent directly from the institution where the course work was completed. Applications will not be processed until all transcripts are on file. Transcripts become the property of the University of Wisconsin-Platteville and will remain on file at the university. Those seeking admission must have an earned bachelor’s degree from a nationally or regionally accredited institution recognized by the Council for Higher Education Accreditation (CHEA). International degrees will be evaluated individually. In some cases, a fee may be assessed to have international transcripts evaluated. Some programs may have additional admission requirements.”

No action was taken on this item at this time. A vote will be taken at the May 2009 Graduate Council meeting.”

David Van Buren suggested that the proposed new policy not contain the sentence “Applications will not be processed until all transcripts are on file”.

Rob Hasker made a motion to approve the new policy with the deletion suggested by David Van Buren and an effective semester of summer 2009. Patricia Bromley seconded the motion. Motion passed.


• COMPUTER (Computer Science) 5860, Software Maintenance and Reengineering, 3 credits, fall 2009.
• COMPUTER (Computer Science) 5870, Web Protocols, Technologies and Applications, 3 credits, fall 2009.

From the April 16, 2009 Graduate Council minutes: “Rob Hasker presented. Both of these will be slash courses. Discussion ensued. It was decided that for the second reading a more in-depth explanation for the differential assignment for COMPUTER 5870 would be presented. Second reading for this course will be at the May 2009 Graduate Council meeting.”

COMPUTER 5860 was approved on a motion by Alison Bunte and seconded by Barb Barnet. COMPUTER 5870 was approved on a motion by Barb Barnet and seconded by Jennifer Wolfe.

Rob Harker went through the program changes and explained the need for the changes. There is a re-arrangement of Groups A and B. No courses were eliminated.

Slight change in the credit requirements:

<table>
<thead>
<tr>
<th>Option</th>
<th>Thesis</th>
<th>Seminar Paper</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Credits</td>
<td>30</td>
<td>30</td>
</tr>
<tr>
<td>Foundations</td>
<td>12 14 or more credits</td>
<td>15 or more credits</td>
</tr>
<tr>
<td></td>
<td>At least 3 credits of foundations coursework must be from Group A and at least 3 credits must be from Group B.</td>
<td></td>
</tr>
<tr>
<td>Electives</td>
<td>0 to 3 credits</td>
<td></td>
</tr>
<tr>
<td>Project</td>
<td>4 to 5 credits with at least 1 credit at an abroad institution</td>
<td></td>
</tr>
<tr>
<td>Culture/Lang./ Intl. Studies</td>
<td>2 to 4 credits with at least 1 credit at an abroad institution</td>
<td></td>
</tr>
<tr>
<td>Additional Requirements</td>
<td>6 credits of COMPUTER 7990 – Thesis Research</td>
<td>3 credits of COMPUTER 7920 – Seminar Paper Research</td>
</tr>
<tr>
<td></td>
<td>At least 9 credits must be earned abroad and 15 credits from courses with significant global content</td>
<td></td>
</tr>
</tbody>
</table>

Second reading will be at the September 2009 meeting.

9. **Computer Science JIM (Joint International Master’s) program assessment report – Rob Harker.**

Rob Harker went through the assessment report. He went over what was learned through the evaluations and presented proposed changes.

This item was for information only; thus **no action was taken.**

The subcommittee met at 2:00 p.m. and consisted of Barb Barnet, Qi Yang, and Cheryl Banachowski-Fuller.

Barb Barnet made a motion that **Tom Kershaw** be approved for associate membership. Motion was seconded by Rob Harker. **Motion passed.**

Barb Barnet made a motion that all those listed in item #10 (except Tom Kershaw) be approved for provisional membership. Motion was seconded by Rob Harker. **Motion passed.**

10. **Request for admission to the Graduate Faculty with provisional membership** –

  - TEACHING 6420, *Oral Language and Emergent Literacy*.
  - COMPUTER 6830, *Special Topics in Computer Science*.
- **Dave Hammond** – Engineering Online – beginning fall 2009 and expiring end of summer 2010.
  - ENGRG (Engineering) 7820, *Quality Engineering and Management*.
  - ENGRG (Engineering) 7850, *Taguchi Method of Designing Experiments*.
- **Thomas Kershaw** – Engineering Online – beginning fall 2009 and expiring end of summer 2010.
  - ENGRG (Engineering) 5000, *Engineering Communications*.
  - ENGRG (Engineering) 7810, *Advanced Production and Operations Analysis*.
- **Teresa Lien** – School of Education (Continuing Education) – beginning summer 2009 and expiring end of spring 2010.
  - ENGRG (Engineering) 7070, *Optimization with Engineering Applications*.
  - ENGRG (Engineering) 7510, *Design of Experiments*.
- **Philip Micech** – Engineering Online – beginning fall 2009 and expiring end of summer 2010.


- **ENGRG (Engineering) 7310, Control Systems Engineering.**
- **ENGRG (Engineering) 7320, Modern Control Systems.**
- **ENGRG (Engineering) 7340, Digital Control Systems.**
- **ENGRG (Engineering) 7520, Design for Manufacturability.**
- **ENGRG (Engineering) 7830, Advanced Cost and Value Analysis.**

  - **Rick Morgan** – School of Education (Continuing Education) – beginning summer 2009 and expiring end of spring 2010.
    - TEACHING 6530E, Current Topics in Education: A Solder’s (and Everyone Else’s) Life During the Civil War.
  - **Tom Philabaum** – School of Education (Continuing Education) – beginning summer 2009 and expiring end of spring 2010.
  - **Julie Pluemer** – School of Education (Continuing Education) – beginning summer 2009 and expiring end of spring 2010.
    - TEACHING 6530E, Current Topics in Education: Technical & Adult Education in the WTCS #51.
  - **Tina Rettler** – School of Education (Continuing Education) – beginning summer 2009 and expiring end of spring 2010.
    - TEACHING 6530E, Current Topics in Education: Curriculum and Course Construction.
  - **David Seela** – School of Education (Continuing Education) – beginning summer 2009 and expiring end of spring 2010.
    - TEACHING 6530E, Current Topics in Education: Everyday Science Stuff Around Us (Physical Science).
    - TEACHING 6530E, Current Topics in Education: Science for Beginning Einsteins (Physical Science).
    - TEACHING 6530E, Current Topics in Education: Earth & Sky Secrets for Young Minds (Earth Science).
    - TEACHING 6530E, Current Topics in Education: Ants, Plants, & Puppy Dog Toes (Life Science).
    - TEACHING 6530E, Current Topics in Education: Earth’s Crustal Antics (Earth Science).
    - TEACHING 6530E, Current Topics in Education: Earth’s Dirty Little Secrets (Earth Science).
    - TEACHING 6530E, Current Topics in Education: Eye on the Sky (Earth Science).
    - TEACHING 6530E, Current Topics in Education: Rock N’ Science (Earth Science).
    - TEACHING 6530E, Current Topics in Education: The Case for Space (Earth Science).
  - **Diane Sterba** – School of Education (Continuing Education) – beginning summer 2009 and expiring end of spring 2010.
    - TEACHING 6530E, Current Topics in Education: Shake Rag Alley Stage & Screen Workshop 2009.
    - ENGRG (Engineering) 7550, Product Design and Development.

**11. Other business** –

Alison Bunte indicated that David Braun y Harycki would be leaving and the School of Education will need to elect a new representative.

David Van Buren thanked Jennifer Wolfe for her work on the Graduate Council.

Meeting adjourned at 4:05 p.m.
Information only –

1. Catalog description update - ACCTING (Accounting) 7000, Managerial Accounting, effective fall 2009 – Bill Haskins.
   - **Old description** - The interpretation and analysis of accounting information for internal and external decisions. Basic accounting concepts used in financial reporting, project costing, process costing, budgeting, cost-volume-profit analysis, and internal control systems.
   - **New description** – An overview of fundamental accounting concepts as they apply to financial reporting and managerial decision making. The course covers the development of income statement and balance sheet information, the use of operational data in profit planning, the interpretation of variances, budgeting, and project costing approaches.

2. Title change – TEACHING 5320 – effective spring 2010 –
   - **Old title** - Psychology of Learning Encompassing the Exceptional Child.
   - **New title** – Introduction to Inclusion.

Graduate Council 2008 – 2009 meeting dates:
Graduate Council will meet 3:00 p.m. – 5:00 p.m. in 2007 Ullsvik Hall:
- September 18, 2008
- October 16, 2008
- November 20, 2008
- December 4, 2008
- January 29, 2009
- February 19, 2009
- March 12, 2009
- April 16, 2009
- May 7, 2009

**Request for Admission to Graduate Faculty Subcommittee will meet 2:00 p.m. – 3:00 p.m. in 2007 Ullsvik Hall:**
- September 18, 2008
- October 16, 2008
- November 20, 2008
- December 4, 2008
- January 29, 2009
- February 19, 2009
- March 12, 2009
- April 16, 2009
- May 7, 2009

**GRADUATE COUNCIL MEMBERSHIP 2008-2009:**
**PROGRAM AREAS:**
- Agricultural Industries
  - Mike Compton – graduate program
- Computer Science
  - Rob Hasker – graduate program
  - Qi Yang – elected faculty (term expires end of 2010 summer session)
- Counselor Education
  - Dominic Barraclough – graduate program
  - Patti Heer – elected faculty (term expires end of 2010 summer session)
- Criminal Justice
  - Cheryl Banachowski-Fuller – graduate program
  - Tom Caywood – elected faculty (term expires end of 2010 summer session)
- Engineering
  - Lisa Riedle – graduate program
  - Barb Barnet – elected faculty (term expires end of 2010 summer session)
- Industrial Technology Management
  - Colleen Kaiser (representing Richard Klawiter) – graduate program
- Master of Science in Education
  - William McBeth for Alison Bunte – graduate program
  - David Braun y Harycki - elected faculty (term expires end of 2010 summer session)
- Project Management
  - D. William Haskins – graduate program
  - Susan Hansen – elected faculty (term expires end of 2009 summer session)

At-Large Representatives
Patricia Bromley – elected faculty (term expires end of 2009 summer session)
Tim Deis – elected faculty (term expires end of 2010 summer session)
Graduate Student Representative
Jennifer Wolfe - elected graduate student (term expires end of 2009 summer session)
EX OFFICIO MEMBERS
Dr. David Van Buren, Dean, the School of Graduate Studies
Regina Pauly – Information Services