The Graduate Council met Thursday, November 20, 2008 in Ullsvik Hall.

PROGRAM AREAS:

Computer Science
Rob Hasker – graduate program
Counselor Education
Dominic Barraclough – graduate program
Patti Heer – elected faculty (term expires end of 2010 summer session)
Criminal Justice
Cheryl Banachowski-Fuller – graduate program
Engineering
Lisa Riedle (proxy Barb Barnet) – graduate program
Barb Barnet – elected faculty (term expires end of 2010 summer session)
Master of Science in Education
Alison Bunte – graduate program
David Braun y Harycki - elected faculty (term expires end of 2010 summer session)
Project Management
D. William Haskins – graduate program
Susan Hansen – elected faculty (term expires end of 2009 summer session)
At-Large Representatives
Patricia Bromley – elected faculty (term expires end of 2009 summer session)
Tim Deis – elected faculty (term expires end of 2010 summer session)
Graduate Student Representative
Jennifer Wolfe - elected graduate student (term expires end of 2009 summer session)

EX OFFICIO MEMBERS

Dr. David Van Buren, Dean, the School of Graduate Studies
Regina Pauly – Information Services

Visitors Present – None.

Chair Cheryl Banachowski-Fuller opened the meeting at 3:00 p.m.

Minutes –

1. Approval of the minutes from the October 16, 2008 meeting.
   Minutes were unanimously approved on a motion by Bill Haskins and seconded by David Braun y Harycki.

   • Course description – “This course will offer literature and lecture on the knowledge and skills necessary to practice play therapy effectively in the counseling environment. The focus of the course will be to assist the student in developing a solid repertoire of play therapy theory and practice to use primarily with school age children. The purpose of the course is to expose counseling students to the literature and application of play therapy theory and practice. Through study, modeling, practice and discussions, students will be asked to integrate and demonstrate competent application of play therapy.”
From the October 16th meeting minutes: “Kimberly Tuescher presented the course. She indicated that this course content has been previously offered as a topics course. She went through the course syllabus and answered questions. Discussion ensued. Kimberly Tuescher will add a handicap accessibility statement to the syllabus for the second reading. Second reading for this course will be at the November 2008 meeting.”

Dominic Barraclough was present to answer questions. He indicated that the syllabus had been updated to include the handicap accessibility statement and one additional supplemental text had been added. Course was approved on a motion by Rob Hasker and seconded by Barb Barnet.


- Course description – “Diagnosis, Assessment of Treatment of Psychopathology (7200). 3 credits. An advanced course designed to involve students in critical analyses of research evidence based on etiology, assessment, diagnosis, and treatment of mental disorders within a cultural competent psychotherapy context. Knowledge and skills are developed in the course through experiential exercises, case conceptualizations, class discussions, and presentations.”

From the October 16th meeting minutes: “Steve Benish presented the course. Steve handed out an updated syllabus. He explained the need for the course and went over the course content. Patricia Bromley expressed a concern that this course may be very similar to another graduate course – PSYCHLGY (Psychology) 7010, Assessment and Diagnosis of Psychopathology, 3 credits. Course description: ‘This course presents an overview of the scientific understanding of the perspectives, patterns, and characteristics of psychopathology as they relate to assessment and diagnosis. The responsibility of mental health workers to facilitate client growth in a way which conveys respect preserves dignity, and displays integrity will be discussed.’ Steve Benish will investigate this matter and inform the Graduate Council of his findings at the second reading. Second reading for this course will be at the November meeting.”

Dominic Barraclough was present to answer questions. It was mentioned that PSYCHLGY 7010 is a DSM distance class and “geared” differently than this course. Course was approved on a motion by Rob Hasker and seconded by Alison Bunte.


- Course description (taken from BUSADMIN 3500): “Employee Training and Development is an upper-division course that examines the principles and practices of these two critical processes in a variety of organizational settings. The course presents a comprehensive overview of training and development topics. Throughout the course students acquire and then demonstrate a knowledge base in each of these areas. At the end of the course, students are prepared to conduct efficient and effective training and development programs within the Human Resources department of an organization.”

From the October 16th meeting minutes: “Bill Haskins and Susan Hansen presented the course and answered questions. This course was developed by the Business and Accounting Department with the intention that at a later date it would also be a graduate course (slash course). The online version will be both undergraduate and graduate. This course will be an elective in the Project Management program. Second reading for this course will be at the November meeting.”

Bill Haskins was present to answer questions. Course was approved on a motion by Barb Barnet and seconded by Susan Hansen.

5. New course – second reading – BUSADMIN (Business Administration) 6100, Supply Chain Management, 3 credits, effective spring 2009 – Bill Haskins.

- Course description (taken from BUSADMIN 4100): “This course focuses on the principles and concepts of Supply Chain Management, as well as a review of the role of Supply Chain Management functions within an organization. Analytical and evaluative skills are developed through critical examination of theories, models, tools and techniques employed. Topics
covered include Strategic Sourcing, Forecasting and Collaborative Planning, Inventory Management, Customer Relationship Management, and Service Response Logistics.”

From the October 16th meeting minutes: “Bill Haskins and Susan Hansen presented the course and answered questions. Bill explained the need for adding the graduate component for this course (slash course). Bill Haskins indicated that this course will be an elective in the Project Management program. Lisa Riedle indicated that the Engineering program would like to also use this course as an elective in their program. Discussion ensued. Second reading for this course will be at the November meeting.”

Bill Haskins was present to answer questions. Course was approved on a motion by Rob Hasker and seconded by Pat Bromley.

NOTE: Graduate Faculty Admission Subcommittee met at 2:00 p.m. and consisted of Alison Bunte, Barb Barnet and Rob Hasker.

6. Graduate Faculty – request for approval – full membership –
- Kory Wein – Department of Humanities, English Education program in Wuhan, China.
  - ENGLISH 5000, Technical Writing.
  Subcommittee recommended approval – Kory Wein was approved for admission to the Graduate Faculty with full membership on a motion by Rob Hasker and seconded by Barb Barnet.

7. Graduate Faculty – request for approval – associate membership –
- YuanYuan Hu – Department of Humanities, English Education program in Wuhan, China.
  - ENGLISH 7670, Methods of Teaching English as a Second Language.
  Subcommittee recommended approval – YuanYuan Hu was approved for admission to the Graduate Faculty with an associate membership on a motion by Rob Hasker and seconded by Barb Barnet.

8. Graduate Faculty – request for approval – provisional membership –
  - TEACHING 6530E, Current Topics in Education: Collaborative Administrative Leadership
- Thomas Pavick – Project Management online program.
  - BUSADMIN (Business Administration) 5030, Human Resources Management.
  - BUSADMIN (Business Administration) 5530, Organizational Behavior.
  - BUSADMIN (Business Administration) 5540, Quality Management.
  - TEACHING 6530E, Current Topics in Education: Creating and Exploring WebQuests.
  - TEACHING 6530E, Current Topics in Education: Creating Web Hunts for My Curriculum.
  - TEACHING 6530E, Current Topics in Education: Exploring and USING Education’s Best Websites.
  - TEACHING 6530E, Current Topics in Education: Using the Internet in the Elementary Classroom.
- Jerry Schuetz – Criminal Justice online program – beginning summer 2008 and expiring end of spring 2009.
  - CRIMLJUS (Criminal Justice) 7120, Policing in a Democratic Society.
  - CRIMLJUS (Criminal Justice) 7530, Criminal Justice Administration.
9. Master of Science in Education program changes – core course changes – Alison Bunte.

From the September 2008 meeting minutes: “It was decided that this item would appear on the October agenda for a first reading.”

From the October 16th meeting minutes: “Alison Bunte requested that this item be moved to the November 2008 meeting agenda.”

Alison Bunte presented and answered questions. She distributed a handout—a listing of the core courses, student outcomes, equivalency chart and possible course rotations.

**Student Outcomes for MSE Program**

Students are expected to meet the following outcomes in the MSE program.

1. Become reflective practitioners, change agents, and leaders.
2. Utilize experiences and relevant research to enhance their future professional growth.
3. Apply relevant theory, philosophy, historical and social science perspectives, research, and best practices to their profession.
4. Demonstrate growth in knowledge of content and developmentally appropriate pedagogy.
5. Serve as resource to, and collaborate with others in the profession and community.
6. Participate in the development and implementation of integrative curriculum based on cognitive theories.

**Required Core Courses (21 credits)**

- TEACHING 7000, Research Procedures, 3 credits
- TEACHING 7070, Developmentally Appropriate Practice-The Learner, 3 credits
- TEACHING 7080, Developmentally Appropriate Practice – Teaching Methods, 3 credits
- TEACHING 7170, Professional Development, 3 credits
- TEACHING 7180, School and Community Culture, 3 credits
- TEACHING 7190, Educational Leadership and Mentoring, 3 credits
- TEACHING 7290, Symposium on Reflection and Critical Thinking, 3 credits

Dr. Bunte indicated that all courses have already been approved. She went over the handout. The old Master of Science in Education master’s program was developed in 1990 and needed updating. She indicated that the School of Education has removed the option of doing six additional graduate credits. All students will be required to complete a research paper or educational project.

David Braun y Harycki mentioned that the program total would be either 33 or 36 credits – the 36 credits would be if the student selected the thesis option.

Pat Bromley asked if the student complete a portfolio. The answer was yes – it is part of the TEACHING 7290 course.

Cheryl Banachowski-Fuller asked if any courses were offered online. The answer was that they do a hybrid option of face to face and online using D2L (Desire to Learn).

Discussion ensued. The changed were approved on a motion by David Braun y Harycki and seconded by Pat Bromley.

10. Electronic submission of seminar papers and theses – reports from each program area on whether they will be “opting out”.

From the October 16th meeting minutes: “Cheryl Banachowski-Fuller asked that those programs who had not already done so should email Linda Jamieson with their program’s decision.”
Cheryl Banachowski-Fuller went over a handout which showed the procedures that would now be followed for electronic submission of seminar papers and theses to the Karrmann Library.

   It was decided to postpone this item until the December 2008 Graduate Council meeting.

   Barb Barnet presented and answered questions. She indicated that the certificate in Engineering Management needed to be updated – changes have been made mostly to the courses involved. Discussion ensued. This item was for information only; thus, no action was taken.

13. New Course or Course Credit Change Form – revision of – Cheryl Banachowski-Fuller.
   Cheryl Banachowski-Fuller went over the revised form. Change involved adding question 2a – “Is this course a core course?” The instruction page under 2a says “If this is a core course, be sure to submit a proposal updating your core course requirements”. Discussion ensued. Regina Pauly reminded members to always consult their library consultant when making course changes. Revised form was approved on a motion by Rob Hasker and seconded by Dominic Barraclough.


Meeting was adjourned at 3:52 p.m.

Information only –

Graduate Council 2008 – 2009 meeting dates:
Graduate Council will meet 3:00 p.m. – 5:00 p.m. in 2007 Ullsvik Hall:
   September 18, 2008
   October 16, 2008
   November 20, 2008
   December 4, 2008
   January 29, 2009
   February 19, 2009
   March 12, 2009
   April 16, 2009
   May 7, 2009
Request for Admission to Graduate Faculty Subcommittee will meet 2:00 p.m. – 3:00 p.m. in 2007 Ullsvik Hall:
   September 18, 2008
   October 16, 2008
   November 20, 2008
   December 4, 2008
   January 29, 2009
   February 19, 2009
   March 12, 2009
   April 16, 2009
   May 7, 2009

GRADUATE COUNCIL MEMBERSHIP 2008-2009:
PROGRAM AREAS:
   Agricultural Industries
   Mike Compton – graduate program
   Computer Science
   Rob Hasker – graduate program
   Qi Yang – elected faculty (term expires end of 2010 summer session)
   Counselor Education
   Dominic Barraclough – graduate program
Patti Heer – elected faculty (term expires end of 2010 summer session)

Criminal Justice
Cheryl Banachowski-Fuller – graduate program

Tom Caywood – elected faculty (term expires end of 2010 summer session)

Engineering
Lisa Riedle – graduate program
Barb Barnet – elected faculty (term expires end of 2010 summer session)

Industrial Technology Management
Colleen Kaiser (representing David Heimerdinger) – graduate program

Master of Science in Education
Alison Bunte – graduate program
David Braun y Harycki - elected faculty (term expires end of 2010 summer session)

Project Management
D. William Haskins – graduate program
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