The Graduate Council met Thursday, May 8, 2008 in 2007 Ullsvik Hall.

PROGRAM AREAS:

**Computer Science**
- **Rob Hasker** – graduate program
- **Qi Yang** – elected faculty (term expires end of 2008 summer session)

**Counselor Education**
- **Dominic Barraclough** – graduate program
- **Steven Benish** – elected faculty (term expires end of 2008 summer session)

**Criminal Justice**
- **Cheryl Banachowski-Fuller** – graduate program
- **Tom Caywood** – elected faculty (term expires end of 2008 summer session)

**Engineering**
- **Mark Meyers** – elected faculty (term expires end of 2008 summer session)

**Master of Science in Education**
- **Alison Bunte** – elected faculty (term expires end of 2008 summer session)

**Project Management**
- **D. William Haskins** – graduate program
- **Wendy Brooke (substituting for Susan Hansen)** – elected faculty (term expires end of 2009 summer session)

**At-Large Representatives**
- **Patricia Bromley** – elected faculty (term expires end of 2009 summer session)
- **Barbara Barnet** – elected faculty (term expires end of 2008 summer session)

**Graduate Student Representative**
- **Melissa Gavin** – elected graduate student (term expires end of 2008 summer session)

**EX OFFICIO MEMBERS**
- **Dr. David Van Buren**, Dean, the School of Graduate Studies
- **Regina Pauly** – Information Services

Visitors Present – None.

Chair Dominic Barraclough opened the meeting at 3:02 p.m.

**Announcements –**

1. *Admission to Graduate Faculty Subcommittee met Thursday, May 8, 2008, at 2:00 p.m., in 2007 Ullsvik Hall.*

2. *Barb Barnet has been elected to serve on the Graduate Council representing the Engineering Program. Her term will run from fall 2008 through summer 2010.*

3. *Alison Bunte has been re-elected to serve on the Graduate Council representing the Master of Science in Education Program. Her term will run from fall 2008 through summer 2010.*

**Minutes –**

1. *Approval of the minutes from the April 17, 2008 meeting.*
The distributed minutes were approved on a motion by Bill Haskins and seconded by Rob Hasker.

2. Requests for admission to the Graduate Faculty under Provisional membership –

- **David Allen** – Continuing Education, Teaching – beginning summer 2008 and expiring end of spring 2009.
  - Teaching 6530E, Current Topics in Education: Legal Issues in the Classroom: What Every Teacher Should Know. Course description: This course is designed for the K-12 classroom teacher to help them be more aware of legal issues that effect their daily classroom life. The class will use a “common sense” approach to “knowing the Law” and “acting responsibly”. The class will address such topics as Legal Immunity (liability issues, child abuse reporting, pupil records, emergency care, suicide prevention, and corporal punishment), Harassment Issues, Student Discipline (Code of Student Conduct), and special education law. Students will have input into issues they want to discuss.

- **Javon AlYasiri** – Adult Education off campus program – beginning summer 2008 and expiring end of spring 2009.
  - Psychology 6940, Advanced Techniques of Counseling and Psychotherapy. Course description: This course provides students opportunities to expand, implement, and refine counseling skills. It affords opportunities for students to learn more advanced techniques as well as practice basic counseling skills. The course covers processes of counseling, ethical considerations, theoretical applications, and special populations. P: PSYCHLGY 4930/6930 or COUNSLED 7020.

- **Melissa Bandy** – Continuing Education, Teaching – beginning summer 2008 and expiring end of spring 2009.
  - Teaching 6530E, Current Topics in Education: Infant and Toddler Mental Health: Issues & Information for Educators. Course description: The course Infant and Toddler Mental Health has been divided into six chapters. This course will provide information on such issues as definition, best practice methods, attachment, temperament, and infant and toddler curriculum. The subject areas are sequential and, although it is not required, they should be completed in the order in which they are presented in the program. After completing these six chapters you should have the basic framework for understanding the critical role of infant and toddler mental health, as well as developmental knowledge of children from birth to thirty-six months.

- **Sue Curtis** – Continuing Education, Teaching – beginning summer 2008 and expiring end of spring 2009.
  - Teaching 6530E, Current Topics in Education: Helping Children and Adolescents with Grief and Loss. Course description: This seminar is designed to provide educators with an understanding of how children grieve and techniques they can use to empower children and adolescents with effective coping skills. Participants will be involved in age appropriate activities that can be used in the classroom to assist young people through all kinds of losses
  - Teaching 6530E, Current Topics in Education: Helping Children and Adolescents with Grief and Loss – Action Plan. Course description: This course will allow participants to apply what they have learned in part one by planning and implementing a unit on grief and loss. Participants may choose activities from the curriculum materials offered in the one credit introductory class appropriate for age group they work with. Participants will also develop or adapt a new activity and include it in the unit offered to students. They will share this activity and their implementation experiences with other class members.

- Teaching 6140, Teaching Mathematics and Science in Early Childhood and Elementary Settings. Course description: This course addresses standards, methods, theories, and materials related to teaching mathematics and science in early childhood and elementary settings. P: MATH 2110 with a grade of C or higher and admission to the School of Education. C: TEACHING 4110/6110 Pre-Student Teaching at the Elementary/Middle Level and a field placement.
- Teaching 6530, Current Topics in Education. Course description: Study of a selected topic determined by an identified need. For example: current issues, ideas, and topics of interest to a particular group of teachers. P: consent of instructor.
- Teaching 7190, Educational Leadership and Mentoring. Course description: This course is designed to improve teachers’ skills in the process of mentoring beginning teachers and collaborating with veteran teachers. Mentoring is defined as the professional practice that provides support, assistance, and guidance to new teachers to promote their professional growth and success. Collaborating is developing collegial peer coaching relationships designed to enhance professional efficacy. Course topics include understanding of value added leadership in education, practicing ethics of education, reflection, impact of student learning through professional development efforts, and mentoring, particularly as it relates to PI-34.

- **Natalie Kozelka** – Counselor Education program – beginning summer 2008 and expiring end of spring 2009.
  - Counselor Education 7090, Advanced Developmental Psychology. Course description: This course will provide an understanding of developmental processes, an in-depth overview of developmental theories from birth to adulthood, and emphasize counseling and educational issues in the developmental context.
  - Counselor Education 7180, Family and Multicultural Counseling. Course description: This course focuses on the major theories and techniques of marriage and family counseling and their practical application in school and community settings. There is also a major emphasis on synergetic counseling, including exploration of the student’s world view, cultural relativism, and racial/ethnic identity development.

- **Amy Mangin** – Continuing Education, Teaching – beginning spring 2008 and expiring end of fall 2008.
  - Teaching 6530E, Current Topics in Education: Educational Evaluation for Technical College Instructors. Course description: Prepares educators to design and implement the performance assessment component of a course. Places emphasis on the development of criterion-referenced performance assessment strategies, the application of varied assessment formats, and the use of assessment as a tool for improving teaching and learning. Participants will design performance assessment strategies for a course or other learning experience, create varied assessment tools, and summarize their assessment philosophy.

  - Teaching 6530E, Current Topics in Education: Teaching Methods. Course description: Prepares educators to create a learning environment that supports learners and results in the achievement of designated learning outcomes. Emphasizes teaching and learning techniques that promote active learning, support learners with a variety of learning preferences and needs, and generate continuous improvement in teaching and learning.

- **Thomas A. Sandberg** – Project Management program – beginning summer 2008 and expiring end of spring 2009
  - Philosophy 7530, Business Ethics. Course description: In this course, we consider ways in which ethical theories inform concrete deliberations in business. Taking
prevailing normative orientations as our paradigms, we treat (1) the justification of moral
principles, (2) their specification, and (3) their application in real-life contexts. In our
attention to contemporary case-studies, in particular, we suggest ethics is not only good
living but good business.

- **April Schmidt** – Continuing Education, Teaching – beginning spring 2008 and expiring end of
  fall 2008.
  - Teaching 6530E, Current Topics in Education: Preparing High School Writers for
    College Composition Conference 2008. Course description: This course is designed
    for all high school English teachers who would like to help prepare their students for
    college composition and contribute to secondary and postsecondary literacy
    development. Topics covered include the current state of high school English
    instruction, cognitive growth in high school and college composition, writing centers,
    writing across the curriculum, research papers, integrated curriculum, English as a
    second language classroom challenges, the place of grammar, peer editing, and
    reflective thinking and writing. Teachers will be asked to implement some of the
    techniques modeled and evaluate their effectiveness. The 2008 Preparing High School
    Writers for College Composition conference will be held on April 11 at the University of
    Wisconsin-Platteville Pioneer Student Center.

    The subcommittee, Mark Meyers and Bill Haskins, recommended approving all requests. All
    requests in item #2 were **approved** on a motion by Mark Meyers and seconded by Cheryl
    Banachowski-Fuller.

3. **Assessment report – Master of Science in Education – Michael Anderson.**

   Dr. Anderson could not be present at this meeting. This **item will be moved** to the October
   2008 Graduate Council meeting.

4. **Other business – subcommittee report on electronic submission of seminar papers and
theses – Regina Pauly, Cheryl Banachowski-Fuller and Pat Bromley.**

   Regina brought up a website which is a digital repository owned by the UW-System called
   MINDS (**http://minds.wisconsin.edu/**). The subcommittee recommends the future students be
   required to submit seminar papers and theses by electronic means. The student would not be
   charged a fee for this service. Students would send an electronic copy (in MSWord format) to their
   paper advisor. The advisor would sign a cover page, cover page and electronic document would be
   sent to the School of Graduate Studies Office for processing. The School of Graduate Studies Office
   would submit the approved electronic document and the signed cover page to Jon Musselman,
   Karrmann Library, for deposit. The Library would convert the document to a pdf file.
   Rob Hasker suggested that there should be an exemption process for documents with
   proprietary information. Discussion ensued.
   The subcommittee will prepare a set of procedures for a future meeting. **At that time the
   Council will vote.**

5. **Student representative – Dominic Barraclough indicated that Melissa Gavin’s term on the
Graduate Council expires end of summer 2008.**

   Dr. Barraclough thanked Melissa for her work on the Council. He asked that council members
   bring forth names of students to succeed Melissa on the Council. Term would be from fall 2008
   through summer 2009.

Bill Haskins handed a copy of his assessment report. He went over the report. Went through the assessment tools indicating how they are administered and evaluated. He discussed perceived weaknesses and proposed changes to the program. He also discussed future considerations for the program. Discussion ensued. This item is for information only; thus no action was taken.


Discussion was held on handling the summer 2008 approval of Continuing Education faculty. General consensus was that Dr. Van Buren would review and approve. Results would be reported to the Graduate Council at the September 2008 meeting. If necessary, he would meet with two members of the Graduate Council to discuss any concerns that come up. Discussion ensued. No objection to the proposed handling of summer 2008 Continuing Education faculty approval procedures.

Meeting was adjourned on a motion by Wendy Brooke and seconded by Barb Barnet. Meeting adjourned at 3:55 p.m.

Information Only –

1. COMPUTER (Computer Science) 5030 – prerequisite change effective immediately – part of the 2008-2010 Graduate Catalog update –

- Prerequisite was: “COMPUTER 2630”.
- Prerequisite now: “COMPUTER/SOFTWARE 2630 and MATH 2730”.

Graduate Council 2007 – 2008 meeting dates:
Graduate Council will meet 3:00 p.m. – 5:00 p.m. in 320 Brigham Hall:
September 20, 2007
October 18, 2007
November 15, 2007
December 13, 2007
Graduate Council will meet 3:00 p.m. – 5:00 p.m. (but at this time the room is TBA):
January 24, 2008
February 21, 2008
March 13, 2008
April 17, 2008
May 8, 2008
Request for Admission to Graduate Faculty Subcommittee will meet 2:00 p.m. – 3:00 p.m. in 320 Brigham Hall:
September 20, 2007
October 18, 2007
November 15, 2007
December 13, 2007
Request for Admission to Graduate Faculty Subcommittee will meet 2:00 p.m. – 3:00 p.m. (but at this time the room is TBA):
January 24, 2008
February 21, 2008
March 13, 2008
April 17, 2008
May 8, 2008

GRADUATE COUNCIL MEMBERSHIP 2007-2008:
PROGRAM AREAS:
Agricultural Industries
Mark Zidon – graduate program
Computer Science
Rob Hasker – graduate program
Qi Yang – elected faculty (term expires end of 2008 summer session)
Counselor Education
Dominic Barraclough – graduate program (Chair 2007-2008)
Steven Benish – elected faculty (term expires end of 2008 summer session)
Criminal Justice
Cheryl Banachowski-Fuller – graduate program (Vice Chair 2007-2008)
Tom Caywood – elected faculty (term expires end of 2008 summer session)
Engineering
Lisa Riedle – graduate program
Mark Meyers – elected faculty (term expires end of 2008 summer session)

Industrial Technology Management
Colleen Kaiser (representing Richard Klawiter) – graduate program

Master of Science in Education
Michael Anderson – graduate program
Alison Bunte - elected faculty (term expires end of 2008 summer session)

Project Management
D. William Haskins – graduate program
Susan Hansen – elected faculty (term expires end of 2009 summer session)

At-Large Representatives
Dr. Patricia Bromley – elected faculty (term expires end of 2009 summer session)
Dr. Barbara Barnet – elected faculty (term expires end of 2008 summer session)

Graduate Student Representative
Melissa Gavin - elected graduate student (term expires end of 2008 summer session)

EX OFFICIO MEMBERS
Dr. David Van Buren, Dean, the School of Graduate Studies
Regina Pauly – Information Services (Secretary 2007-2008)