The Graduate Council met Thursday, November 15, 2007 in 320 Brigham Hall.

Members Present:

Computer Science
- Rob Hasker – graduate program
- Qi Yang – elected faculty (term expires end of 2008 summer session)

Counselor Education
- Dominic Barraclough – graduate program

Criminal Justice
- Cheryl Banachowski-Fuller – graduate program
- Tom Caywood – elected faculty (term expires end of 2008 summer session)

Engineering
- Lisa Riedle – graduate program
- Mark Meyers – elected faculty (term expires end of 2008 summer session)

Master of Science in Education
- Michael Anderson – graduate program
- Alison Bunte – elected faculty (term expires end of 2008 summer session)

Project Management
- D. William Haskins – graduate program
- Susan Hansen – elected faculty (term expires end of 2009 summer session)

At-Large Representatives
- Patricia Bromley – elected faculty (term expires end of 2009 summer session)
- Barbara Barnet – elected faculty (term expires end of 2008 summer session)

Graduate Student Representative
- Melissa Gavin - elected graduate student (term expires end of 2008 summer session)

Ex officio Members
- Dr. David Van Buren, Dean, the School of Graduate Studies
- Regina Pauly – Information Services

Visitors Present – Wally Iselin, Yuanyuan Hu, Kory Wein, Ray Spoto.

Chair Dominic Barraclough opened the meeting at 3:06 p.m.

Minutes –
1. Approval of the minutes from the October 18, 2007 meeting. The minutes were approved on a motion by Patricia Bromley, seconded by Bill Haskins.

   - ENGLISH 4670/6670, Methods of Teaching English as a Second Language, has been redesigned to the 7000 level as
   - ENGLISH 7670, Methods of Teaching English as a Second Language, 3 credits, effective spring 2008.
     - Catalog description: This course provides an overview of major issues surrounding teaching English as a second or foreign language. It prepares students with approaches, methods, resources, and practical experience needed to teach English in the Chinese context.
This course will be used by the Master of Science in Education: English Education, Wuhan, China program. It may, in the future, be used on campus by the ELL (English Language Learners) and TESOL (Teachers of English to Speakers of Other Languages) programs.

Cheryl Banachowski-Fuller asked about what readings would be assigned to each topic. Discussion ensued regarding this matter.

Tom Caywood indicated that the title for this new course is the same as the title for ENGLISH 4670/6670. Kory Wein responded that the title for ENGLISH 4670/6670 is being changed and the course is being redesigned. Discussion ensued. Suggestion was made that perhaps the title for ENGLISH 7670 could be changed to include “Strategies” or “Techniques” instead of “Methods”.

Discussion ensued regarding having a list of the readings assigned to the topics listed in the course syllabus. Wally Iselin was concerned that he and the others were unclear on what the council would like to see changed in the course syllabus for the next reading. He asked what changes they would like included in the syllabus. The general consensus of the council was that the title be changed eliminating “Methods” and using either “Strategies” or “Techniques”.

Some members of the Graduate Council said they would like more information on readings assigned to the topics listed in the course syllabus.

Second reading for this course will be at the December 13, 2007 meeting.


Catalog description: The goal is to become well informed regarding aspects of sociolinguistics at both the micro and macro levels. Thus, there will be a focus on language, attitudes, motivation, societal multilingualism, world Englishes, language planning, language policies, “prestige” languages, language and variation, and regional and social variation. Likewise, the role of language will be examined via features such as Pidgin and creole languages, language and gender, language and culture, and ethnography of communication and literacy. Emphasis will be given to the range of linguistic, interactional, and cultural knowledge that users must have in order to communicate in particular contexts. We will also emphasize how language is influenced by education. Moreover, certain aspects of social linguistics will be analyzed with regard to how they can be used in teaching English as a second language.

Kory Wein presented the course. Tom Caywood pointed out that an ENGLISH 7250 course already exists. A new course number will be assigned. (NOTE: ENGLISH 7260 will be used in the future, Linda Jamieson.) Second reading for this course will be at the December 13, 2007 meeting.


Catalog description: Enhancement of educational experience through placement with an agency, business, industry, or institution. The nature of the experience, type, requirements, number of credits, and evaluation procedures are agreed upon beforehand between the student, the faculty member, and the site supervisor. Students may be asked to agree to and pay for a background check if the agency requires it. P: minimum of 12 graduate credits and recommendation of two graduate faculty members.

The Master of Science in Education: Adult Education program has three concentrations, one in vocational/technical teaching, one in arts management, and one in human services. Currently students have only one option for practicum, TEACHING 7880, Graduate Practicum in Teaching, whether they are
placed in a teaching setting or a mental health/human services setting. This becomes confusing when the human services graduates apply for certification or licensure. The Counselor Education practicum numbers are not available to the distance students because they serve specific purposes related to the Counselor Education tracks. Patricia Bromley indicated that a student puts in approximately 50 hours at a site for each credit they earn.

5. Request to change the title of course PROJMGT (Project Management) 7070
   - from Managing Multiple Projects
   - to Program Management, effective spring 2008.

PROJMGT (Project Management 7070, Managing Multiple Projects, 3 credits - a proposal to change the name of course PM 7070 to read Program Management. This change reflects the official naming of Project Management Institute’s new credential, the PgMP® (Program Management Professional), which information was not available at the time the course was originally approved. The new name is desirable primarily because “program management” has become the de facto term used for this discipline (http://www.pmi.org/CareerDevelopment/Pages/Our-Credentials.aspx). This proposed change was reviewed and approved by the program steering committee on November 7, 2007 – Bill Haskins.

Course name change was approved on a motion by Lisa Riedle and seconded by Barb Barnet.

6. Requests for admission to the Graduate Faculty under Provisional membership –
   - Wilkens, Terri – School of Education, Continuing Education – beginning fall 2007 and expiring end of summer 2008. NOTE: was inadvertently left off the October 18, 2007 agenda and minutes but was processed and filed as if it had been approved at the October 18, 2007 meeting – Linda Jamieson.

The Admission to the Graduate Faculty Subcommittee recommended that the above individuals be approved for provisional membership.

They were approved on a motion by Alison Bunte and seconded by Michael Anderson.


The Admission to the Graduate Faculty Subcommittee recommended that Rick Bockhop be approved for full membership. He was approved for full membership on a motion by Lisa Riedle and seconded by Susan Hansen.


Discussion was held regarding why they were assigned to seminar paper research. They are advising seminar papers under supervision of a graduate faculty member. Joseph Lefevre and Amy Nemmetz were approved for provisional membership on a motion by Rob Hasker and seconded by Qi Yang.
7. Request for admission to the Graduate Faculty under full membership – Nam, Sang Um – Communication Technologies – beginning fall 2007. Discussion was held whether this should be a request for full membership or associate membership. It was recommended that San Um Nam be approved for associate membership. San Um Nam was approved for associate membership on a motion by Alison Bunte and seconded by Cheryl Banachowski-Fuller.

8. Request for admission to the Graduate Faculty under Associate membership – Zaiss, Vit – Project Management – beginning spring 2008 and expiring end of spring 2011. Vit Zaiss was approved for associate membership on a motion by Alison Bunte and seconded by Michael Anderson.

9. Assessment report – Counselor Education – Dominic Barraclough. Dominic Barraclough handed out copies of the Counselor Education Assessment Study 2006-2007. He went through the handout covering the areas of:

- Counselor Education Assessment Plan
- Assessment Review Questions
- Student Learning Outcomes
- Assessment Measures

This was for information only; thus no action was taken.

10. Scheduling of the Admission to Graduate Faculty Subcommittee members for February, March, April, and May – Dominic Barraclough. Dominic Barraclough handed out copies of the current schedule for the Admission to the Graduate Faculty Subcommittee meetings. The following changes to/new scheduling were made:

- December 13, 2007 –
  - Was Barb Barnet and Tom Caywood
  - Now Lisa Riedle and Susan Hansen
- February 21, 2008 – Alison Bunte and Dominic Barraclough
- March 13, 2008 – Barb Barnet and Cheryl Banachowski-Fuller
- April 17, 2008 – Tom Caywood and Cheryl Banachowski-Fuller
- May 8, 2008 – Mark Meyers and Bill Haskins.

11. Completion of the differential course assignment form for courses numbered 5000 or 6000 level that were developed for only graduate students – Lisa Riedle. Some 5000/6000 level courses are developed strictly for graduate students; never to be offered to undergraduate students. Do these courses need to submit a differential assignment form? Discussion ensued. No action taken.

12. Other business – None.

Meeting adjourned at 4:30 p.m. on a motion by Tom Caywood and seconded by Barb Barnet.

Graduate Council 2007 – 2008 meeting dates:
Graduate Council will meet 3:00 p.m. – 5:00 p.m. in 320 Brigham Hall:
September 20, 2007
October 18, 2007
November 15, 2007
December 13, 2007

Graduate Council will meet 3:00 p.m. – 5:00 p.m. (room number unknown) Ullsvik Hall
Administrative Conference Room:
January 24, 2008
February 21, 2008
March 13, 2008
April 17, 2008
May 8, 2008

Request for Admission to Graduate Faculty Subcommittee will meet 2:00 p.m. – 3:00 p.m. in 320 Brigham Hall:
September 20, 2007
October 18, 2007
November 15, 2007
December 13, 2007

Request for Admission to Graduate Faculty Subcommittee will meet 2:00 p.m. – 3:00 p.m. (room number unknown) Ullsvik Hall Administrative Conference Room:
January 24, 2008
February 21, 2008
March 13, 2008
April 17, 2008
May 8, 2008

GRADUATE COUNCIL MEMBERSHIP 2007-2008:
PROGRAM AREAS:
Agricultural Industries
   Mark Zidon – graduate program
Computer Science
   Rob Hasker – graduate program
   Qi Yang – elected faculty (term expires end of 2008 summer session)
Counselor Education
   Dominic Barraclough – graduate program (Chair 2007-2008)
   Steven Benish – elected faculty (term expires end of 2008 summer session)
Criminal Justice
   Cheryl Banachowski-Fuller – graduate program (Vice Chair 2007-2008)
   Tom Caywood – elected faculty (term expires end of 2008 summer session)
Engineering
   Lisa Riedle – graduate program
   Mark Meyers – elected faculty (term expires end of 2008 summer session)
Industrial Technology Management
   Colleen Kaiser (representing Richard Klawiter) – graduate program
Master of Science in Education
   Michael Anderson – graduate program
   Alison Bunte - elected faculty (term expires end of 2008 summer session)
Project Management
   D. William Haskins – graduate program
   Susan Hansen – elected faculty (term expires end of 2009 summer session)
At-Large Representatives
Dr. Patricia Bromley – elected faculty (term expires end of 2009 summer session)
Dr. Barbara Barnet – elected faculty (term expires end of 2008 summer session)
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Melissa Gavin - elected graduate student (term expires end of 2008 summer session)
EX OFFICIO MEMBERS
Dr. David Van Buren, Dean, the School of Graduate Studies
Regina Pauly – Information Services (Secretary 2007-2008)