The Graduate Council met Thursday, September 20, 2007 in 320 Brigham Hall.

Present:

**Computer Science**
- Rob Hasker – graduate program

**Counselor Education**
- Dominic Barraclough – graduate program
- Steven Benish – elected faculty (term expires end of 2008 summer session)

**Criminal Justice**
- Cheryl Banachowski-Fuller – graduate program
- Tom Caywood – elected faculty (term expires end of 2008 summer session)

**Engineering**
- Lisa Riedle – graduate program

**Master of Science in Education**
- Michael Anderson – graduate program

**Project Management**
- D. William Haskins – graduate program
- Susan Hansen – elected faculty (term expires end of 2009 summer session)

**At-Large Representatives**
- Patricia Bromley – elected faculty (term expires end of 2009 summer session)
- Barbara Barnet – elected faculty (term expires end of 2008 summer session)

**Graduate Student Representative**
- Melissa Gavin – elected graduate student (term expires end of 2008 summer session)

**Ex Officio Member**
- Regina Pauly – Information Services

Visitors Present – Rick Morgan and Tom Lo Guidice.

2006-2007 Chair Dominic Barraclough opened the meeting at 3:00 p.m.

**Announcements –**

1. **Reminder – the Admission to Graduate Faculty Subcommittee will be meeting Thursday, September 20, 2007 in 320 Brigham Hall, 2:00 p.m. – 3:00 p.m. – all members of the Graduate Council are invited to participate.**

2. **Tom Caywood will complete Susan Hilal’s term on the Graduate Council.**

3. **John Krogman has appointed Regina Pauly to represent the Office of Information Services at the Graduate Council meetings for 2007-2008.**

4. **2007-2008 meeting dates –**
   - Graduate Council will meet 3:00 p.m. – 5:00 p.m. in 320 Brigham Hall:
     - September 20, 2007
     - October 18, 2007
     - November 15, 2007
     - December 13, 2007
Minutes –


   Nominations for Chair 2007-2008 were opened –
   Dominic Barraclough was nominated by Bill Haskins and seconded by Tom Caywood. Nominations were closed on a motion by Rob Hasker and seconded by Lisa Riedle. Dominic Barraclough was elected Chair for the 2007-2008 year by a unanimous vote.

   Nominations for Vice Chair 2007-2008 were opened –
   Cheryl Banachowski-Fuller indicated her willingness to serve as Vice Chair. Motion was seconded by Bill Haskins. Nominations were closed on a motion by Rob Hasker and seconded by Tom Caywood. Cheryl Banachowski-Fuller was elected Vice Chair for the 2007-2008 year by a unanimous vote.

   Nominations for Secretary 2007-2008 were opened –
   Regina Pauly volunteered to serve at Secretary for the 2007-2008 year. She was nominated by Rob Haskins and seconded by Michael Anderson. Nominations were closed on a motion by Michael Anderson. Regina Pauly was elected Secretary for the 2007-2008 year by a unanimous vote.

   Nominations for a representative to the Commencement Committee were opened –
   Barb Barnet indicated a willingness to serve as the Graduate Council representative to the Commencement Committee. She was nominated by Patricia Bromley and seconded by Cheryl Banachowski-Fuller. Nominations were closed as a motion by Michael Anderson. Barb Barnet was elected as representative to the Commencement Committee for the 2007-2008 year by a unanimous vote.

2. Approval of the minutes from the May 10, 2007 meeting.

   The May 10, 2007 meeting minutes were approved as distributed on a motion by Cheryl Banachowski-Fuller and seconded by Barb Barnet.

3. Should we require students to submit an electronic version of their seminar paper (as well as the paper version)? – Tom Lo Guidice.
Tom Lo Guidice talked about the seminar papers/educational projects/theses deposited in the Karrmann Library not being available for checkout or interlibrary loan. Students off site who are looking for paper examples are unable to check out papers or to borrow them through interlibrary loan. Dr. Lo Guidice discussed this matter with Regina Pauly.

Regina Pauly indicated that the papers could be made available online in a pdf format. The papers could be submitted on CD to the Karrmann Library and then loaded to the computer system in a pdf format.

Tom Lo Guidice remarked that the Graduate Council could establish an effective date to start accepting the submission of seminar papers/educational projects/theses electronically and that perhaps money could be found to scan in older copies for availability online. Discussion ensued.

Several questions were voiced – one of which regarded the question of ownership of produced papers and marketable items that some might contain.

Michael Anderson made a motion that effective with spring 2008 registration for paper credit that the Graduate Council allow for electronic submission and that each program be allowed to make their own decision regarding their papers placed online. Motion was seconded Patricia Bromley. Cheryl Banachowski-Fuller made a friendly amendment that the motion be contingent on any legal issues that arise after review by System’s attorney. The friendly amendment was adopted by unanimous consent. Chair Barraclough called the question and a vote was taken. **Motion approved** by a unanimous vote.

4. **Pre-requisite changes for several Project Management courses – Bill Haskins –**

The MSPM catalog has a couple of variations on the pre-requisites for our PM-prefix ed courses (PM 7030, 7040, 7050, 7060, 7070, 7080).

- P: PROJMGT 7010 and 7020, or consent of department chair. [PM 7030, PM 7040]
- P: PROJMGT 7010 and PROJMGT 7020. [PM 7050, PM 7060]
- P: PROJMGT 7010 Project Management Techniques I & PROJMGT 7020 Project Management Techniques II. [PM 7070, PM 7080]
- (no prerequisites) [PM 7980, PM 7840]

Here’s what the program steering committee has approved, for these PM-prefix ed courses [PM 7030, 7040, 7050, 7060, 7070, 7080, 7980]:

- P: Grade of "C" or better in PROJMGT 7010 and PROJMGT 7020 or consent of instructor or department chair.

(This language prevents "D" and "F" students from enrolling in the more advanced courses, and it allows for the credit for life experience exception.)

Bill Haskins went over the reasoning and need for the change of pre-requisite. Cheryl Banachowski-Fuller made a motion to accept the changes as stated; seconded by Rob Hasker. **Change in pre-requisites was approved.**

5. **Request for admission to the Graduate Faculty with full membership –**

- Barry Ellis – Continuing Education, Department of Music.
- Lisa Landgraf – Computer Science and Software Engineering

6. **Request for admission to the Graduate Faculty with associate membership –**


7. **Request for admission to the Graduate Faculty with provisional membership –**

  - TEACHING (Teaching) 7880, Graduate Practicum in Teaching.
- TEACHING 6530E, Current Topics in Education: Teaching Methods #51.
    - PROJMGT 7050, Project Procurement Management.
  - Melissa Bandy - Continuing Education, Department of Teaching – beginning summer 2007 and expiring end of spring 2008.
    - TEACHING 6530E, Current Topics in Education: Infant & Toddler Mental Health: Issues and Information for Educators.
    - TEACHING 6530E, Current Topics in Education: Technical and Adult Education in the WTCS #51.
  - Christopher Baxter - Continuing Education, Department of Teaching – beginning fall 2007 and expiring end of summer 2008.
    - TEACHING 6530E, Current Topics in Education: Teaching Soil Study and Land Evaluation in Wisconsin.
    - TEACHING 6530E, Current Topics in Education: Mentoring: Student-Centered Facilitation.
    - TEACHING 7270, Reading in the Secondary School.
    - TEACHING 6530E, Current Topics in Education: Technical and Adult Education in the WTCS #51.
    - TEACHING (Teaching) 5110, Key Concepts of Middle Level Education.
    - TEACHING (Teaching) 5120, Characteristics of Transescents.
    - CRIMLJUS (Criminal Justice) 7030, Criminal Justice Systems.
  - Becky Lee - Continuing Education, Department of Teaching – beginning summer 2007 and expiring end of spring 2008.
    - TEACHING 6530E, Current Topics in Education: As Simple as ABC and 123.
    - TEACHING (Teaching) 6530E, Current Topics in Education: Counselor Externship.
    - TEACHING (Teaching) 6530E, Current Topics in Education: MATC Summer Institute.
  - TEACHING 6530E, Current Topics in Education: Educational Diversity #69.

  - TEACHING 6530E, Current Topics in Education: AODA Core: Classrooms Under the Influence.

  - COMMNCTN (Communication) 7330, Organizational Communication.


  - TEACHING 6530E, Current Topics in Education: Vocational and Technical Education in the WTCS #51.

  - TEACHING 7270, Reading in the Middle/Secondary School.

Jane Yeomans - Continuing Education, Department of Teaching – beginning summer 2007 and expiring end of spring 2008.
  - TEACHING 6530E, Current Topics in Education: Strategies and Modifications for Diverse Learners.

  - TEACHING 6530E, Current Topics in Education: iMovie: Digital Video in the Classroom.
  - TEACHING 6530E, Current Topics in Education: Media Blender: Project Based Learning with Multimedia.
  - TEACHING 6530E, Current Topics in Education: Movie Maker: Digital Video in the Classroom.
  - TEACHING 6530E, Current Topics in Education: Photoshop Elements: Digital Imaging in the Classroom.

The Admission to Graduate Faculty Subcommittee (Cheryl Banachowski-Fuller, Barb Barnet, Tom Caywood, and Bill Haskins) met at 2:00 p.m. to review items #5-7. The subcommittee recommended approval for all submissions. Barb Barnet made a motion to approve all the requests in item #5-7 on the agenda. Motion was seconded by Cheryl Banachowski-Fuller. Motion passed unanimously.

Meeting was adjourned at 3:45 p.m. on a motion by Cheryl Banachowski-Fuller and seconded by Bill Haskins.

For Information Only –

1. Admission to candidacy listing – Linda Jamieson –

<table>
<thead>
<tr>
<th>NAME</th>
<th>PROGRAM</th>
</tr>
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<tbody>
<tr>
<td>Keith Albert</td>
<td>M.S.E.: Adult Education</td>
</tr>
<tr>
<td>Angela Dellise</td>
<td>M.S.E.: Adult Education</td>
</tr>
<tr>
<td>RosaMaria Flores</td>
<td>M.S.E.: Adult Education</td>
</tr>
<tr>
<td>Elizabeth Gibbs</td>
<td>Counselor Education</td>
</tr>
<tr>
<td>Anna Gunn</td>
<td>M.S.E.: Adult Education</td>
</tr>
</tbody>
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2. [From the May 10, 2007 Graduate Council minutes: “Michael Parks – School of Education (continuing education) – beginning summer 2007 and expiring end of spring 2008. HISTORY (History) 6230E, Issues in History: Battle for Prairie du Chien – Reenactment War of 1812. Discussion was held regarding his background and qualifications to teach a history course. He has a master’s in speech pathology. It was decided that this should be reviewed by faculty in the History Department. Michael was approved, contingent upon History Department approval, on a motion by Lisa Riedle and seconded by Cheryl Banachowski-Fuller.]
   
   - Michael Parks has been reviewed by the area of History and approved.

3. [From the May 10, 2007 Graduate Council minutes: “Lisa Urbonya – School of Education (continuing education) – beginning summer 2007 and expiring end of spring 2008. TEACHING (Teaching) 6530E, Current Topics in Education: Designing a Dynamic World Language Program: Principles of Learning, Teaching or Developing Programs for a Second Language. Discussion was held regarding her background and qualifications to teach this course. She has a master’s degree in speech-language pathology. It was decided that this should be reviewed by faculty in the School of Education. Lisa was approved, contingent on the School of Education review, on a motion by Bill Haskins and seconded by Cheryl Banachowski-Fuller.”]
   
   - Lisa Urbonya has been reviewed by the School of Education and approved.

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November 15, 2007
December 13, 2007

Graduate Council will meet 3:00 p.m. – 5:00 p.m. (but at this time the room is TBA):
January 24, 2008
February 21, 2008
March 13, 2008
April 17, 2008
May 8, 2008

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GRADUATE COUNCIL MEMBERSHIP 2007-2008:
PROGRAM AREAS:
Agricultural Industries
   Mark Zidon – graduate program
Computer Science
   Rob Hasker – graduate program
   Qi Yang – elected faculty (term expires end of 2008 summer session)
Counselor Education
Domnic Baraclough – graduate program
Steven Benish – elected faculty (term expires end of 2008 summer session)

Criminal Justice
Cheryl Banachowski-Fuller – graduate program
Tom Caywood – elected faculty (term expires end of 2008 summer session)

Engineering
Lisa Riedle – graduate program
Mark Meyers – elected faculty (term expires end of 2008 summer session)

Industrial Technology Management
Colleen Kaiser (representing Richard Klawiter) – graduate program

Master of Science in Education
Michael Anderson – graduate program
Alison Bunte - elected faculty (term expires end of 2008 summer session)

Project Management
D. William Haskins – graduate program
Susan Hansen – elected faculty (term expires end of 2009 summer session)

At-Large Representatives
Dr. Patricia Bromley – elected faculty (term expires end of 2009 summer session)
Dr. Barbara Barnet – elected faculty (term expires end of 2008 summer session)

Graduate Student Representative
Melissa Gavin - elected graduate student (term expires end of 2008 summer session)

EX OFFICIO MEMBERS
Dr. David Van Buren, Dean, the School of Graduate Studies
Regina Pauly – Information Services