The Graduate Council met Thursday, December 14, 2006 in 320 Brigham Hall.

PROGRAM AREAS:

**Computer Science**
- Qi Yang – elected faculty (term expires end of 2008 summer session)

**Counselor Education**
- Dominic Barraclough – graduate program
- Steven Benish – elected faculty (term expires end of 2008 summer session)

**Criminal Justice**
- Susan Hilal – elected faculty (term expires end of 2008 summer session)

**Engineering**
- Mark Meyers – elected faculty (term expires end of 2008 summer session)

**Master of Science in Education**
- Michael Anderson – graduate program
- Alison Bunte – elected faculty (term expires end of 2008 summer session)

**Project Management**
- D. William Haskins – graduate program
- Susan Hansen – elected faculty (term expires end of 2007 summer session)

**At-Large Representatives**
- Patricia Bromley – elected faculty (term expires end of 2007 summer session)
- Barbara Barnet – elected faculty (term expires end of 2008 summer session)

**Graduate Student Representative**
- Ken Wiegman – elected graduate student (term expires end of 2007 summer session)

**EX OFFICIO MEMBERS**
- Dr. David Van Buren, Dean, the School of Graduate Studies

Chair Dominic Barraclough opened the meeting at 3:03 p.m.

**Announcements –**

1. **David Van Buren announced that the Higher Learning Commission re-accreditation review and visit went well. HLC reviewers stated that they are recommending a full 10-year accreditation for UWP with no required follow up reports or visits. Dr. Van Buren thanked everyone for their hard work.**

**Minutes –**

1. **Approval of the minutes from the November 16, 2006 meeting.**

   Dr. Yang had a correction to the minutes from the November 15, 2006 meeting. In item #9 - “9. Master of Science in Computer Science – changes to the program – Qi Yang. Qi Yang explained that students will be required to have greater emphasis on global perspective content. This is to emphasize the international partnership between the University of Wisconsin-Platteville, Hochschule Darmstadt, Germany and James Cook University, Townsville, Australia. Many of the courses have been revamped to reflect greater global content. This item was for information only”

   Susan Hansen pointed out that items #2 and #7 were both second readings for new courses. The one was approved with no restriction. The other was approved with the restriction that after development it must be brought back to the Graduate Council. She remarked that it is customary for a new course to have two readings and that’s all. Discussion ensued. General consensus that for
new online courses being developed they would follow the procedure of the course being brought for 1st reading before development and for 2nd reading after the course was developed. The minutes were approved (with noted correction by Dr. Yang) on a motion by Susan Hansen and seconded by Pat Bromley. Motion passed.

2. Request for admission to the Graduate Faculty – provisional membership –

- **Linda Doser** – School of Education, on campus – beginning spring 2007 and expiring end of fall 2007. Admission to the Graduate Faculty – provisional membership – unanimously approved on a motion by Michael Anderson and seconded by Ken Wiegman.

  Patricia Bromley suggested that this group requesting admission to the Graduate Faculty with provisional membership be approved as a group instead of individually. Discussion ensued. It was decided to do them individually.

- **Edina Haslauer** – School of Education, on campus – beginning spring 2007 and expiring end of fall 2007. Admission to the Graduate Faculty – provisional membership – unanimously approved on a motion by Michael Anderson and seconded by Susan Hilal.


- **Florah Luseno** – School of Education, Continuing Education – beginning fall 2006 and expiring end of summer 2007. Admission to the Graduate Faculty – provisional membership – unanimously approved on a motion by Michael Anderson and seconded by Bill Haskins.


- **Marilyn Rolfsmeyer** – School of Education, Continuing Education – beginning spring 2007 and expiring end of fall 2007. Admission to the Graduate Faculty – provisional membership – motion to approve made by Michael Anderson and seconded by Patricia Bromley. Discussion ensued. Additional information regarding instructor’s background is needed. This will be presented at a future meeting. Motion was withdrawn. **No action taken.**

- **Terrie Scott** – School of Education, Continuing Education – beginning fall 2006 and expiring end of summer 2007. Admission to the Graduate Faculty – provisional membership – unanimously approved on a motion by Michael Anderson and seconded by Bill Haskins.

- **Michael Sedler** - School of Education, Continuing Education – beginning fall 2006 and expiring end of summer 2007. Admission to the Graduate Faculty – provisional membership – unanimously approved on a motion by Michael Anderson and seconded by Alison Bunte.

- **Valerie Shaw** – School of Education, Continuing Education – beginning spring 2007 and expiring end of fall 2007. Admission to the Graduate Faculty – provisional membership – motion to approve made by Michael Anderson and seconded by Ken Wiegman. Discussion ensued. Motion withdrawn. Motion to approve admission to the Graduate Faculty – provisional membership – for the course Fitness Tools for Teachers only – made by Michael Anderson and seconded by Susan Hansen. **Motion passed** unanimously.

- **Cindy Terrill** - School of Education, Continuing Education – beginning fall 2006 and expiring end of summer 2007. Admission to the Graduate Faculty – provisional membership – unanimously approved on a motion by Michael Anderson and seconded by Susan Hansen.
• Kathleen Warpinski - School of Education, Continuing Education – beginning fall 2006 and expiring end of summer 2007. Admission to the Graduate Faculty – provisional membership – unanimously approved on a motion by Michael Anderson and seconded by Susan Hansen.

• Marrea Winnega - School of Education, Continuing Education – beginning fall 2006 and expiring end of summer 2007. Admission to the Graduate Faculty – provisional membership – unanimously approved on a motion by Michael Anderson and seconded by Qi Yang.

At the request of Susan Hilal item #5 from the agenda was acted on next.

5. Course incompletes as it related to seminar papers – Susan Hilal.

Susan Hilal spoke regarding a possibility of changing the deadline length for students completing seminar papers. Currently the students have one year to complete their paper after the incomplete is given. Susan indicated that it is sometimes a year and a half from the time she starts working with a student on their seminar paper proposal until the finished product. Discussion ensued. David Van Buren wondered if the deadline for seminar papers should be changed to six weeks into the next semester with some exceptions. More discussion. A suggestion of a subcommittee to look into this matter was made and agreed upon. Volunteers for the subcommittee were: Susan Hilal, Dominic Barraclough and Steve Benish. The subcommittee will meet and report their suggestions at a future meeting.

3. Request for admission to the Graduate Faculty – associate membership –

• Steve Benish – Counselor Education – beginning fall 2006 and expiring end of fall 2009. Admission to the Graduate Faculty – associate membership – approved on a motion by Michael Anderson and seconded by Qi Yang.

• Colleen McCabe – Physical Education and Health – beginning fall 2006 and expiring end of fall 2009. Admission to the Graduate Faculty – associate membership – approved on a motion by Michael Anderson and seconded by Alison Bunte.


Dr. Van Buren handed out a sheet containing assessment review questions. Areas were asked to attach their current assessment plan and in 1-3 pages answer the three questions. Discussion ensued. Assessment plans will be presented at future Graduate Council meetings. The tentative schedule is:

- Criminal Justice – January or February 2007 meeting.
- M.S.E.: Adult Education – April meeting.
- Engineering – May 2007 meeting.

6. Other business

Dominic Barraclough suggested that the May meeting for the Graduate Council be moved from May 17th (finals week) to May 10th. 320 Brigham Hall was available for that day and the meeting will be moved from May 17th to May 10th, 3:00 p.m.
For Information Only –

1. COMMNCTN (Communication) 5010, Business Communication – effective spring 2007 – changed from on campus course to an online course. 3010 will be offered on campus in the future but not 5010; however, 5010 will be offered online per Becky Troy, Communication Technologies – Linda Jamieson.

2. ECONOMIC (Economics) 5210, History of Economic Thought – effective December 13, 2006 – dropped – has not been offered for more than three years – Linda Jamieson.

Meeting was adjourned at 4:05 p.m. on a motion by Bill Haskins and seconded by Patricia Bromley.

Graduate Council Meeting Dates 2006-2007
September 21, 2006
October 19, 2006
November 16, 2006
December 21, 2006
January 25, 2007
February 15, 2007
March 22, 2007
April 19, 2007
May 17, 2007
Note –meetings will be held 3:00 p.m. – 4:30 p.m. in 320 Brigham Hall.

Graduate Council Membership for 2006-2007
Agricultural Industries
   Mark Zidon – graduate program
Computer Science
   Rob Hasker – graduate program
   Qi Yang – elected faculty (term expires end of 2008 summer session)
Counselor Education
   Dominic Barraclough – graduate program – CHAIR 2006-2007
   Steven Benish – elected faculty (term expires end of 2008 summer session)
Criminal Justice
   Cheryl Banachowski-Fuller – graduate program VICE CHAIR 2006-2007
   Susan Hilal – elected faculty (term expires end of 2008 summer session) SECRETARY 2006-2007
Engineering
   Lisa Riedle – graduate program
   Mark Meyers – elected faculty (term expires end of 2008 summer session)
Industrial Technology Management
   Colleen Kaiser (representing Richard Klawiter) – graduate program
Master of Science in Education
   Michael Anderson – graduate program
   Alison Bunte - elected faculty (term expires end of 2008 summer session)
Project Management
   D. William Haskins – graduate program
   Susan Hansen – elected faculty (term expires end of 2007 summer session)
At-Large Representatives
   Patricia Bromley – elected faculty (term expires end of 2007 summer session)
   Barbara Barnet – elected faculty (term expires end of 2008 summer session)
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EX OFFICIO MEMBERS
   David Van Buren, Dean, the School of Graduate Studies
   John Krogman – Associate Vice Chancellor for Information Services