The Graduate Council met Thursday, October 19, 2006 in 320 Brigham Hall.

Members present –

PROGRAM AREAS:

Counselor Education
- Dominic Barraclough – graduate program
- Steven Benish – elected faculty (term expires end of 2008 summer session)

Criminal Justice
- Cheryl Banachowski-Fuller – graduate program
- Susan Hilal – elected faculty (term expires end of 2008 summer session)

Engineering
- Lisa Riedle – graduate program
- Mark Meyers – elected faculty (term expires end of 2008 summer session)

Master of Science in Education
- Michael Anderson – graduate program
- Alison Bunte – elected faculty (term expires end of 2008 summer session)

At-Large Representatives
- Barbara Barnet – elected faculty (term expires end of 2008 summer session)

Graduate Student Representative
- Ken Wiegman - elected graduate student (term expires end of 2007 summer session)

EX OFFICIO MEMBERS
- Dr. David Van Buren, Dean, the School of Graduate Studies

Visitors Present – Marian Maciej-Hiner, Dan Fairchild and Kaye Winder.

Chair Dominic Barraclough opened the meeting at 3:10 p.m.

Announcements –

1. David Van Buren announced that the Computer Science program was approved by the Board of Regents as a stand alone program. They will now be represented on the Graduate Council with two representatives – the program coordinator and an elected faculty member.

Minutes –

1. Request for Associate Graduate Faculty Membership – Michael Anderson – beginning fall 2006 and expiring end of summer 2009 – School of Education

   Membership was approved on a motion by Cheryl Banachowski-Fuller and seconded by Alison Bunte. Passed unanimously.

2. Approval of the minutes from the September 21, 2006 meeting.

   The minutes were unanimously approved on a motion by Cheryl Banachowski-Fuller and seconded by Barb Barnet.

2. Phi Kappa Phi Membership for Graduate Students – Lisa Riedle.

   Lisa Riedle spoke regarding the Phi Kappa Phi chapter on campus inquiry of whether the graduate programs would want to be included. Alison Bunte went over the procedures for selection
of undergraduates. Discussed ensued regarding the matter. It was decided that a proposal would be prepared and presented to the Graduate Council at a future meeting.


Lisa Riedle presented the course and indicated that she would take any questions/concerns back to Bill Haskins for his response. Discussion ensued. Some of the concerns were: 1) a curriculum map; 2) breakout of topics covered; 3) more specifics on grading; 4) who is going to teach the course? Is it feasible to have Ginger Levin teach another course with her work-load? More discussion. David Van Buren informed them that there is a feasibility study in process regarding whether to offer the Project Management program in China. Dr. Van Buren will be going to China in November regarding this study. Second reading for this course will be at the November meeting.

5. Request for Provisional Graduate Faculty Membership –

Beginning fall 2006 and expiring end of summer 2007 –
- Kristin Helland – School of Education
- Wynn Henderson – School of Education
- Dale Henze – School of Education
- Wendy Perkins – School of Education
- Membership approved on a motion by Michael Anderson and seconded by Lisa Riedle.

Beginning spring 2007 and expiring end of fall 2007 –
- Lisa Emendorfer – School of Education
- Jerold Schuetz – Criminal Justice
- Membership approved on a motion by Susan Hilal and seconded by Cheryl Banachowski-Fuller.

Discussion ensued regarding submissions for graduate faculty membership. It was suggested that it be differentiated on the form whether the faculty would be working for the School of Education or the Continuing Education Office. Alison Bunte made a motion that along with the form there should be an attachment outlining courses they will be teaching and a short description of each course. Cheryl Banachowski-Fuller seconded the motion. Motion passed unanimously.


[From the May 2006 minutes:“Dan Fairchild was present to answer questions. He went over the course development and indicated that the graduate differential assignment would be a paper or a project. This course will be used by the Cultural Arts Management concentration under the Master of Science in Education: Adult Education program. Discussion ensued. It was asked why an introductory course on the graduate level. Discussion of the graduate differential assignment was lengthy. Dan Fairchild indicated that the syllabus for Art 5020 was still being worked on and the one he submitted was a sample from a course previously held. General consensus was that it would be hard to approve the course without seeing the final syllabus. It was suggested that approval be given to teach the course summer 2006 and then have the final approval (with a finished syllabus) during fall 2006. There was a general consensus of agreement. More discussion. Dom Barraclough made a motion to approve Art 5020, Studies in Art I, 1-3 credits, to be taught summer 2006. A full proposal and syllabus clearly delineating the graduate differential assignment based on variable credits must be submitted in fall, or the class will be withdrawn. Motion was seconded by Cheryl Banachowski-Fuller and passed unanimously.”]

Marian Maciej-Hiner, Dan Fairchild and Kaye Winder were present to answer questions. Marian Maciej-Hiner handed out a syllabus for Art 5020, Glass Fusion. She explained that this will be
a topics course with a variable credit range of 1-3 credits. Discussion ensued. Lisa Riedle made a motion to approve the course. Michael Anderson seconded the motion. Motion passed unanimously.

6. Request for Associate Graduate Faculty Membership –
- Greg Imbur – beginning fall 2006 and expiring end of summer 2009 – School of Education
  Membership approved on a motion by Michael Anderson and seconded by Ken Wiegman.
- Virginia (Ginger) Levin – beginning spring 2006 and expiring end of fall 2008 – School of Education.
  Membership approved on a motion by Lisa Riedle (for Bill Haskins) and seconded by Lisa Riedle.

7. Diane Linskens – exception request for Provisional Graduate Faculty membership for fall 2006 and spring 2007 – David Van Buren and Lisa Riedle.

David Van Buren went over background. He recommended approval for one more academic year (2006-2007) – then she would need to have finished her degree or Engineering would need to find someone else to teach. Discussion ensued. Michael Anderson moved to table the item until the November 2006 meeting. Barb Barnet seconded the motion. Motion passed.

8. Program planning forms and admission to candidacy – David Van Buren.

David Van Buren went over the current admission to candidacy process. Admission to candidacy is currently only required by the School of Education – Master of Science in Education program and the Counselor Education program. Computer Science is currently discussing the matter and will make a decision regarding whether they will require admission to candidacy or not. That decision will be reported to the Graduate Council at a later date.

Dr. Van Buren remarked that occasionally a student will register and complete almost all of what they consider the needed credits for a degree before they contact their advisor about admission to candidacy and completion of an approved program planning form.

Dr. Van Buren asked the Council to consider the question of whether we need a change in the admission to candidacy policy/procedure. Discussion ensued. It was recommended that Dean Van Buren discuss development of a policy with Dominic Barraclough and Michael Anderson since these programs are currently the only two affected. No action was taken.

9. Other business

Susan Hilal, the Graduate Council representative on the Commencement Committee, indicated that at the last Commencement Committee meeting it was asked if they should consider having a graduate speaker at commencement. Susan Hilal asked what the general consensus of the Graduate Council was. Discussion ensued.

Moved by Lisa Riedle, seconded by Michael Anderson – it is the consensus of the School of Graduate Studies that it does not wish to take away the opportunity for undergraduate speaker if there would be only one student speaker at the ceremony. The matter, however, is unresolved, and we would like to explore various options.

For Information Only –

1. Admission to Candidacy Listing – Linda Jamieson –

The following graduate students have been admitted to candidacy

<table>
<thead>
<tr>
<th>NAME</th>
<th>PROGRAM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jason Artz</td>
<td>Counselor Education</td>
</tr>
<tr>
<td>Sade Barber</td>
<td>Counselor Education</td>
</tr>
<tr>
<td>Gregory Bell</td>
<td>Secondary Education</td>
</tr>
</tbody>
</table>
Agnes Berenyi  Adult Education
Meredith Biba  Elementary Education
Laura Blaska  Counselor Education
Jacqueline Brock  Adult Education
Theresa Brown  Counselor Education
Brittany Brown  Counselor Education
William Chambers  Secondary Education
Adam D Smith  Counselor Education
Michael Dawsey  Adult Education
Brooke Deppe  Counselor Education
Nancy Difelice  Adult Education
Holly Downs  Counselor Education
Ernest Easter  Adult Education
Cory Ellis  Adult Education
Brianne Farrey  Counselor Education
Tiffany Flesch  Counselor Education
Jaclyn Haverland  Counselor Education
Sara Hinderman  Middle School Education
Peggy Hines  Counselor Education
Carolyn Holman  Adult Education
Brooke Holmes  Counselor Education
Denise Huser  Middle School Education
Christine Jasper  Counselor Education
Jenifer Jelinek  Counselor Education
Jacqueline Jones  Adult Education
Chad Kavanaugh  Secondary Education
Stacy Knetter  Adult Education
Lee Knoble-Janney  Counselor Education
Kimberly Korth  Counselor Education
Ronald Kucko  Secondary Education
Karen Lange  Counselor Education
Darice Larson  Adult Education
Cathy Launger  Counselor Education
David Leo  Secondary Education
Leigh Lierman  Secondary Education
Jens Lindner  Adult Education
Kimberly McLaughlin  Counselor Education
Anna Mroch  Counselor Education
Martha Nicks  Adult Education
Catrina Parsons  Adult Education
Brenda Potter  Counselor Education
Jessica Rapp  Counselor Education
Susan Reuter  Counselor Education
Daniel Rhode  Elementary Education
Connie Rosenbaum  Secondary Education
Todd Salisbury  Counselor Education
Allison Schmidt  Adult Education
Crystal Schroeder  Counselor Education
Raymond Spellman  Adult Education
Sarah Stangl  Counselor Education
Timothy Strang  Secondary Education
Carla Ward  Adult Education
2. Graduate Faculty Provisional membership approved administratively during summer 2006 by David Van Buren –


On a motion to adjourn by Susan Hilal, seconded by Lisa Riedle, the meeting adjourned at 4:34 p.m.

Graduate Council Meeting Dates 2006-2007
September 21, 2006
October 19, 2006
November 16, 2006
December 21, 2006
January 25, 2007
February 15, 2007
March 22, 2007
April 19, 2007
May 17, 2007
Note – meetings will be held 3:00 p.m. – 4:30 p.m. in 320 Brigham Hall.

Graduate Council Membership for 2006-2007
Agricultural Industries
  Mark Zidon – graduate program
Computer Science
  Rob Hasker – graduate program
  Qi Yang – observer
Counselor Education
  Dominic Barraclough – graduate program – CHAIR 2006-2007
  Steven Benish – elected faculty (term expires end of 2008 summer session)
Criminal Justice
  Cheryl Banachowski-Fuller – graduate program VICE CHAIR 2006-2007
  Susan Hilal – elected faculty (term expires end of 2008 summer session) SECRETARY 2006-2007
Engineering
  Lisa Riedle – graduate program
  Mark Meyers – elected faculty (term expires end of 2008 summer session)
Industrial Technology Management
  Colleen Kaiser (representing Richard Klawiter) – graduate program
Master of Science in Education
  Michael Anderson – graduate program
  Alison Bunte – elected faculty (term expires end of 2008 summer session)
Project Management
  D. William Haskins – graduate program
  Susan Hansen – elected faculty (term expires end of 2007 summer session)
At-Large Representatives
  Patricia Bromley – elected faculty (term expires end of 2007 summer session)
  Barbara Barnet – elected faculty (term expires end of 2008 summer session)
Graduate Student Representative
  Ken Wiegman - elected graduate student (term expires end of 2007 summer session)
EX OFFICIO MEMBERS
  David Van Buren, Dean, the School of Graduate Studies
  John Krogman – Associate Vice Chancellor for Information Services