The Graduate Council met Thursday, September 21, 2006 in 320 Brigham Hall.

Members Present -

**PROGRAM AREAS:**

**Computer Science**
- Qi Yang – observer

**Counselor Education**
- Dominic Barraclough – graduate program
- Steven Benish – elected faculty (term expires end of 2008 summer session)

**Criminal Justice**
- Susan Hilal – elected faculty (term expires end of 2008 summer session)

**Engineering**
- Lisa Riedle – graduate program
- Mark Meyers – elected faculty (term expires end of 2008 summer session)

**Master of Science in Education**
- Alison Bunte (temporary) – elected faculty (term expires end of 2008 summer session)

**Project Management**
- D. William Haskins – graduate program
- Susan Hansen – elected faculty (term expires end of 2007 summer session)

**At-Large Representatives**
- Dr. Patricia Bromley – elected faculty (term expires end of 2007 summer session)
- Dr. Barbara Barnet – elected faculty (term expires end of 2008 summer session)

**Graduate Student Representative**
- Ken Wiegman – elected graduate student (term expires end of 2007 summer session)

**EX OFFICIO MEMBERS**
- Dr. David Van Buren, Dean, the School of Graduate Studies

Visitors Present – Duane Ford

2005-2006 Chair Patricia Bromley opened the meeting at 3:02 p.m.

**Minutes –**

**1. Election of officers for 2006-2007 – Pat Bromley.**

Chair – nominations – Lisa Riedle nominated Dominic Barraclough. Dominic indicated he would be willing to serve. Susan Hilal, seconded by Alison Bunte, moved to close nominations. Motion passed. Dominic Barraclough was elected Chair for the 2006-2007 year unanimously.

Vice Chair – nominations – Lisa Riedle, seconded by Bill Haskins, nominated Cheryl Banachowski-Fuller. Dominic Barraclough, seconded by Susan Hansen, moved to close nominations. Motion passed. Cheryl Banachowski-Fuller was elected Vice Chair for the 2006-2007 year unanimously.

Secretary – Susan Hilal volunteered to be secretary. Dominic Barraclough, seconded by Lisa Riedle, moved to nominate Susan Hilal and close the nominations. Motion passed. Susan Hilal was elected Secretary for the 2006-2007 year unanimously.

David Van Buren thanked Patricia Bromley for her work as Chair of the 2005-2006 year.

**2. Approval of the minutes from the May 11, 2006 meeting.**
The minutes were unanimously approved as distributed on a motion by Lisa Riedle, seconded by Bill Haskins.

3. Susan Hilal was the Graduate Council representative to the Commencement Committee for the 2005-2006 year. She indicated that she would be willing to continue in that capacity for the 2006-2007 year. General consensus was that this would be an agreeable situation.

4. David Van Buren commented that paperwork requesting admission to the graduate faculty for Michael Anderson would be forthcoming. He made a recommendation to allow Michael Anderson to serve on the Graduate Council pending paperwork and admission as an associate member.

5. Option to take a 42 credit sequence of courses in MSE Adult Ed. Human Services Concentration – second reading – Pat Bromley.

   Patricia Bromley explained the current two options under the Master of Science in Education: Adult Education program – Vocational/Technical and Human Services. She then went over the proposed new option – a 42 credit program which would be for students wishing to obtain licensure as a professional counselor. Discussion ensued. Lisa Riedle made a motion to approve. Alison Bunte seconded the motion. The 42 credit option for licensure as a professional counselor passed unanimously.

6. Number of credits allowed as transfer – David Van Buren.

   (Statement from David Van Buren: I believe that allowing up to 50% of credits to be transferred into our degree programs is excessive. How is it a University of Wisconsin-Platteville degree if 50% comes from another program? I would recommend that we establish a new limit of no more than 9 credits from other institutions AND no more than 12 credits from any combination from other institutions AND other University of Wisconsin-Platteville degree programs.)

   Dr. Van Buren informed the Council of an email discussion between the UW System graduate deans regarding how many transfer credits are allowed at their institutions. Dr. Van Buren pointed out that the University of Wisconsin-Platteville is much higher than the others. Dr. Van Buren indicated that he realized that some of the programs were more restrictive in what they allowed. He wondered if perhaps we need a more overall restrictive policy.

   Bill Haskins – Project Management has agreements in place that allow 12-15 credits of transfer.
   Dominic Barraclough – Counselor Education allows 50%.
   Alison Bunte – Master of Science in Education usually allows 9-12 credits of transfer but sometimes it is higher.
   Patricia Bromley – Adult Education allows up to 15 credits of transfer.
   Susan Hilal – Criminal Justice usually transfers 9-12 credits.
   Lisa Riedle – commented that when earning a second master’s degree at the University of Wisconsin-Platteville students are allowed to transfer into the second master’s degree up to 50% from the first master’s degree.

   David Van Buren – commented that the online programs do most of the double master's. Discussion ensued. He agreed that if the graduate deans put together a document summarizing the limits various campuses use on transfer of graduate coursework, he would forward it to the Graduate Council.

   Patricia Bromley – suggested that maybe we should compare with other institutions outside of the UW System.

David Van Buren handed out a two-page document which was an excerpt from the self-study report of the higher learning commission. He directed the members’ attention to the red section on the second page covering learning outcome assessment. He asked for volunteers to present their program’s learning outcome assessments to the Graduate Council in the near future. Discussion ensued. Dr. Van Buren remarked that in December 2006 there would be a site visit from the Higher Learning Commission. More discussion followed. It was tentatively scheduled that Counselor Education would present at the November 2006 meeting; Criminal Justice would present at either the January or February 2007 meeting; and, that Engineering would present at the May 2007 meeting.

Dr. Van Buren commented that for the Master of Science in Education program there was nothing posted regarding student learning outcome assessment on the Assessment Oversight Committee’s webpage yet http://www.uwplatt.edu/committees/aoc/assessments/index.html – could that be done soon? Alison Bunte answered that it could. It was noted that the Adult Education program has student learning outcomes and an assessment plan already posted on webpage http://www.uwplatt.edu/mse/AdultEd.htm.

8. Request for full membership to the Graduate Faculty –
- Kay Winder (approved June 9, 2006 by Dean Van Buren contingent upon final review by the Graduate Council)

Kay Winder was unanimously admitted to the graduate faculty for full membership on a motion by Lisa Riedle and seconded by Dominic Barraclough.

9. Request for provisional membership to the Graduate Faculty –
- Dave Hammond
- Diane Linskens
- Ryan Melbard
- Philip Micech

Bill Haskins, seconded by Susan Hansen, made a motion to admit Dave Hammond, Ryan Melbard and Philip Micech to the graduate faculty for provisional membership. Motion passed unanimously.

Lisa Riedle, seconded by Bill Haskins, made a motion to admit Diane Linskens to the graduate faculty for provisional membership. Dominic Barraclough voiced concern over members of the graduate faculty teaching their peers. Bill Haskins asked David Van Buren that if he were asked to consider an exception for Diane Linskens, would he? David Van Buren indicated that he would. Vote was taken by a show of hands – 4 yes and 4 no. Patricia Bromley cast the vote of no as a tiebreaker. The motion to admit Diane Linskens failed.

10. Copies of graduate course syllabi should be kept on file – David Van Buren.

David Van Buren wanted to make sure that all programs areas have up-to-date syllabi on file in their main office for all their courses; especially the slash courses (courses containing both undergraduate and graduate students). He remarked that the differential assignments form for fall 2006 had been sent out and about 21 out of 36 had been returned. A reminder email had been sent today to those yet to be returned. It was pointed out that the “syllabi” for online classes is quite different. The dean said that as long as something was available to respond to inquiries, such alternative formats for syllabi would be acceptable, including retaining copies electronically in the D2L site for online courses.

11. Request for review/approval of a new Credit for Life Experience agreement - MS Project Management – Bill Haskins.

(Statement from Bill Haskins: The MSPM program requests Graduate Council approval for an agreement with iknowma, a knowledge management and training firm based in Sydney, Australia with offices in St Paul, MN. (www.iknowma.com) iknowma is pursuing training agreements with the
Defense Acquisition University and other major federal agencies. Program staff has reviewed their course content, assessment processes, and resource materials, and finds it academically equivalent to UWP's PM 7010 and PM 7020 courses, Project Management Techniques I & II. Six credits are proposed for award to students who successfully complete ikowma's course of study in project management, following application and matriculation to UWP's MSPM degree program.)

Bill Haskins and Duane Ford were present to answer questions. Bill Haskins indicated that ikowma, located in Australia, approached the Project Management program regarding a joint venture – completion of their program earning six graduate credits from the University of Wisconsin-Platteville. He indicated we have somewhat similar arrangements with UW-Madison and Colorado State.

Bill then went over the ikowma’s program and answered questions. He indicated that there were three PowerPoint documents located in the work group folder that members could peruse at their leisure. The six graduate credits earned would be for – Project Management 7010 and Project Management 7020, three credits each. Students would have to have applied and been admitted to the University of Wisconsin-Platteville’s Project Management program to earn the six credits.

Discussion ensued.

Completion of the ikowma program is not graded and the student receives certification after successful completion.

David Van Buren asked if the students pay us for the six credits. No they do not. Discussion ensued.

This is a first reading. Second reading will be at the October 19, 2006 Graduate Council meeting.

12. Other business.

David Van Buren reviewed the admissions to the graduate faculty as provisional members that he granted for summer 2006.

Laura Khoury – Dr. Van Buren had approved her for an associate membership in the graduate faculty during summer 2006. He requested that the Council now vote indicating their approval. Susan Hilal, seconded by Barbara Barnet, made a motion to approve. Motion passed unanimously.

For Information Only –

1. Title change – effective spring 2007 – TEACHING 6250, Course ID# 106003 – title changing from Seminar Early/Middle Childhood to Senior Seminar.

2. Title change – ENGLISH 6670 – effective summer 2006 – course title now matches ENGLISH 4670 – Linda Jamieson –
   • Was – Methods of Teaching English as a 2nd or Other Language (TESL) & Theories of 2nd Language Acquisition
   • Now – Methods of Teaching English as a Second Language

3. Provisional memberships approved administratively summer 2006 (approved beginning summer 2006 and expiring end of spring 2007) by Dean Van Buren –
   • Susan Alborn-Yilek
   • William Barlow
   • Linda Bernhardt
   • Sue Curtis
   • Jim Davies
   • Thomas Gillespie
   • Jodean Grunow
   • Bill Haskins
   • Donald Hunt
   • Betty Hurd
   • Rita Lease
   • Daniel Mack
   • Catalin Mamali
   • Rick Morgan
   • Sandra Philip
   • Elizabeth Poeschl
   • Richard Rogers
   • Mary Schultz
   • Colette Sisco
   • Diane Sterba
   • Dedra Tentis
   • Jacquelyn Thomas
   • Terrie Thompson
4. Associate membership approved administratively summer 2006 (approved beginning summer 2006 and expiring end of spring 2009) by Dean Van Buren –
   - Laura Khoury

5. Provisional memberships approved administratively summer 2006 (approved beginning fall 2006 and expiring end of summer 2007) by David Van Buren –
   - Carlos Aranda
   - Margie Arnzen
   - Clyde Bunte
   - Fay Cadwallader
   - Kristin Erdmann
   - Joan Halverstadt
   - Carolyn Ingram
   - Casey Jackson
   - Mick Jackson
   - Karen Lea
   - Teresa Lien
   - Jean Lind
   - Amy Nemmetz
   - Earline Orndorff
   - Achuthan N. (Bob) Pillay
   - Robyn Ryser
   - Fayann Stone

6. Agricultural Sciences courses dropped effective end of spring 2006 –
   - Agricultural Sciences 5220, Plant Tissue Culture
   - Agricultural Sciences 5230, Turfgrass Management
   - Agricultural Sciences 5300, Fruit and Vegetable Production
   - Agricultural Sciences 5360, Greenhouse Operation and Management
   - Agricultural Sciences 6240, Plant Breeding Principles
   - Agricultural Sciences 6250, Weed Science
   - Agricultural Sciences 6260, Interior Plants
   - Agricultural Sciences 6320, Forage Crops
   - Agricultural Sciences 6340, Plant Physiology
   - Agricultural Sciences 6360, Crop Pesticides and Growth Regulators
   - Agricultural Sciences 6380, Fertilizers

Susan Hansen, seconded by Dominic Barraclough, made a motion to adjourn. Motion passed.
Meeting adjourned at 4:25 p.m.
Engineering
Lisa Riedle – graduate program
Mark Meyers – elected faculty (term expires end of 2008 summer session)

Industrial Technology Management
Colleen Kaiser (representing Dick Klawiter) – graduate program

Master of Science in Education
Michael Anderson – graduate program
Alison Bunte temporary elected faculty (term expires end of 2008 summer session)

Project Management
D. William Haskins – graduate program
Susan Hansen – elected faculty (term expires end of 2007 summer session)

At-Large Representatives
Patricia Bromley – elected faculty (term expires end of 2007 summer session)
Barbara Barnet – elected faculty (term expires end of 2008 summer session)
Ken Wiegman – elected graduate student (term expires end of 2007 summer session)

EX OFFICIO MEMBERS
Dr. David Van Buren, Dean, the School of Graduate Studies
John Krogman – Associate Vice Chancellor for Information Services